

# **CITY OF STILWELL**

## **CITY COUNCIL**

### **REGULAR MEETING MINUTES**

**Monday July 6, 2026 – 5:30 p.m.**  
**City Hall – 20 South First Street**

#### **City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

#### **Invocation, Flag Salute**

### **SECOND PUBLIC HEARING** **CDBG Community Revitalization 2022** **CDBG-CR-2022-STILWELL CI-00066**

Open Meeting at 5:44 p.m.

Q & A: Opening statement and explanation by Shelldon Miggletto.  
There were no questions from the audience afterwards.

Close Meeting at 5:38 p.m.

#### **Invocation, Flag Salute, Call to Order**

**Roll Call: Time: 5:39 p.m.:** Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

**Guests:** Dale Dandridge, Brad Doublehead, Drake Littledeer, Keri Gordon, Devin Gordon, Derrick Ross, Dustin Green, Taylor Thomas, Scott Hading, Steven Roberts, Cindy Carson, Charley Coombes, Lynda Hagar, Shelldon Miggletto.

**Mayor's Comments:** Bands, Bikers, and BBQ weekend went super wel with lots of attendeew and good weather, A reminder about the Stage Dedication at Adair Park of the “Marilyn Hill Music Pavilion” on Sunday at 3:00 p.m., Patriotic Cruise Night on the 3<sup>rd</sup> was a success with good attendance and no problems.

**Public Comments** – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Public comments by Derrick Ross and Drake Littledeer.

### **FYI:**

1. Charter Amendment for elections have been filed with the Governor's Office.
2. State Auditor Report has been filed.
3. Oklahoma Arts Grant Reimbursement has been filed.
4. HAMMRC has awarded 4 Grants in Adair County: OSU Extension, Boys & Girls Club, ICTC Adult Health Stilwell, and Youth League to support the Golf Course Development.
5. The city is advertising two openings in the Street Department to fill vacated positions.
6. New Official Institute Workshop on July 23 for Charter Cities. All Council members are urged to attend as there are many changes in the Law that directly affect Charter Cities.
7. There will be a Dedication Ceremony at Adair Park at 3:00 p.m. on Sunday, the 12<sup>th</sup> of July, for the Marilyn Hill Music Pavilion. Bring your own chair.

### **Departmental Reports**

- |                                 |                                                |
|---------------------------------|------------------------------------------------|
| <input type="checkbox"/> Police | <input type="checkbox"/> Municipal Works       |
| <input type="checkbox"/> Fire   | <input type="checkbox"/> Community Development |

### **Consent Agenda – A**

1. Approval of minutes of Regular Meeting June 1, 2026, and Special Meeting June 11, 2026.
2. Approval of blanket purchase orders in the sum of \$72,120.00
3. Approval of payment of claims for:
  - a. \$298,120.35 from Fund 10 – General
  - b. \$26,663.95 from Fund 20 – Capital Improvement

- c. \$0 from Fund 21 – Fleet management
  - d. \$5,135.49 from Fund 30 – Street & alley
  - e. \$0 from Fund 50 – Cemetery
  - f. \$0 from Fund 60 – Federal Grant Two – Second Street Project
  - g. \$0 from Fund 90 – Federal Grant One – Safe Routes to School
  - h. \$3,737.83 from Fund 91 – Special Projects – Golf Course
4. Approval of June 2026 payroll in the sum of \$275,334.96.
  5. Approve Sales Tax Pledge Agreement with the Stilwell Improvement Authority for FY 2026-2027 – City Hall Loan.
  6. Approve payment of \$99,000.00 to Stilwell Improvement Authority – Administration – Current LTD City Hall Account #17-01-800500 from Capital Improvement Fund Account 20-01-800500 for FY 2026-2027 for loan payments for the City Hall USDA Loan.
  7. Approve payment of \$5,000.00 to the SIA-Capital Asset Replacement Reserve – Administration – Capital Asset Replacement Account #18-01-800600 from Capital Improvement Fund Account 20-01-800600 for FY 2026-2027 as required for City Hall USDA Loan.
  8. Approve Longevity Pay for city employees during FY 2026-2027 to be awarded on the employee's anniversary date or the first working day thereafter with the same criteria as FY 2025-2026.
  9. Approve renewal of city's annual software contract with IWORQ for Code Enforcement and Animal Control for \$11,100 effective July 1, 2026, for FY 2026-2027 not requiring a budget adjustment.
  10. Approve purchase of two Hustler Super Z Hyperdrive 60" Rear discharge mowers for the Cemetery from WT Equipment at \$15,950 each for a total of \$31,900 from Cemetery – Cemetery – Equipment Acct #50-03-645300 requiring a budget adjustment of equal amount to the above-named account.
  11. Approve contracting with Mike Green as auditor for FY 2025-2026 audit.
  12. Approve the payment of \$200,000 from Capital Improvement Fund – Admin – Capital Outlay Acct #22-01-700100 to Fleet Management Fund Bank Account not requiring a budget adjustment.
  13. Approve establishment of an interest-bearing checking account with Carson Community Bank to be associated with Fund 22 (Health Fund) with signatories to be Mayor Jean Ann Wright, City Clerk Larry A. Nettles, and Council President Barrett Harris.
  14. Approve budget adjustment to General Fund and Health Fund as follows:



|                                   |                  |
|-----------------------------------|------------------|
| Health Fund 22 – Revenue          | \$624,197        |
| <b>TOTAL REVENUE</b>              | <b>\$624,197</b> |
| Health Fund 22 – Health Insurance | \$420,000        |
| Health Fund 22 – AirMed           | \$4,800          |
| Health Fund 22 – Insurance CO-PAY | \$102,000        |
| <b>TOTAL HEALTH EXPENSE</b>       | <b>\$526,800</b> |

15. Approve Budget adjustment to all Health Insurance Accts #10-\*\*-501800 and AirMed Accts #10-\*\*-501801 to \$0 and moving previously approved amounts to Health Insurance Accts #22-\*\*-501800 and AirMed Accts #22-\*\*-501801 requiring transfer of such amount (\$422,197) from the General Fund Bank Account to the Health Fund Bank Account.
16. Approve the payment of \$100,000 from General Fund Bank Account to Health Fund Bank Account as an FY 2026-2027 temporary financial base for employee health costs.
17. Approve recurring monthly payment of \$8,500 from General Fund – Admin – Insurance CO-PAY Acct # 10-01-501802 to Health Fund Bank Account requiring a budget adjustment of \$102,000 to the above-named account.
18. Approve purchase of 2025 Ford Interceptor with upgrade package from Superior Auto in Siloam Springs for a turnkey price of \$56,777.35 from Fleet Management – Police – Fleet Vehicle Purchase Acct #21-09-645304 and Fleet Vehicle Upgrade #21-09-645305 not requiring a budget adjustment.
19. Approval to surplus 1980 Ford F-800 fire truck with proceeds to go to Fleet Fund.
20. Approval to surplus 6 Desktop Computers and one laptop Computer from City Hall due to Windows 11 upgrade requirements.
21. Approve purchase of 2026 F-150 4X4 SuperCrew Cab from Confidence Ford of Norman at state bid price to not exceed \$49,000 for the Street Department from Fleet Management-Street-Fleet Vehicle Purchase Acct #21-12-645304 not requiring s budget adjustment.

**ADD \$500 FOR IMMEDIATE DELIVERY**

22. Approve purchase of Case 580sn Backhoe from ASCO at state bid price to not exceed \$127,000 from Capital Improvement-Street-Street Dept Equipment Acct #20-12-645300 not requiring s budget adjustment.

**Motion to Approve Consent Agenda except for #9 and #21: Jim     Second: Barrett**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried     5-0**

## **Consent Agenda – B**

1. Discussion with possible decision to approve, reject, and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

### **Item #9**

**Motion to TABLE:** Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

### **Item #21**

**Motion to Approve with change in amount to \$45,500:** Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Lane – Yes

**Motion Carried 5-0**

## **Old Business**

1. Discussion with possible decision on Second Street Project.

**NO ACTION NEEDED**

## **Agenda:**

1. Discussion with possible decision to approve, reject and/or amend a proposed CONTRACT FOR ADMINISTRATIVE SERVICES with EODD for the Wastewater System Improvement Project for the City of Stilwell, if said project receives funding by the U.S. Department of Commerce, Economic Development Administration

**Motion to Approve with funds of \$45,000 to come from General Fund:** Jim  
**Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

2. Discussion with possible decision to accept and closeout CDBG-CR-2022-STILWELL CI-00066 grant; authorizing the mayor and city clerk to execute all documents related to the closeout.

**Motion to Accept and Closeout CDBG-CR-2022-STILWELL CI-00066 grant: Jim**  
**Second: Labe**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

3. Discussion with possible decision to approve, reject and/or amend a proposed 20 Year Lease Agreement with Stilwell Public Schools for use of the Mehegan Building.

**NEED SOME INNOVATION FOR USABILITY, ODOR, LEAKAGE, ETC.  
WANT TO AGREE BUT NEED TO BRING UP TO USABLE. UP TO TEN  
MONTH'S RENT \$8,000 MAX COORDINATE WITH THE CITY**

**Motion to TABLE: Barrett Second: Debbie**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

4. Discussion with possible decision to accept a donation from the Cherokee Nation of \$58,200 for lights at the soccer fields at Edna M. Carson Park with appropriate adjustments to Capital Improvement Revenue and Sports Facilities Expense Budgets.

**Motion to Accept: Lane Second: Jim**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

5. Discussion with possible decision to approve, reject and/or amend Pest Control Contract with either West Pest Control or 4-D Pest Control.

**Motion to Approve 4-D Oest Control Contract for inside and  
outside building service: Jim Second: Lane**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

6. Discussion with possible decision to approve, reject and/or amend complete renovation of the Carson Park Baseball Field lights to fully LED units by Red Star Electric for no more than \$85,000 to be paid from Capital Improvement – Sports Facilities – Improvements Acct #20-16-645301 requiring a budget adjustment of 25,000 to the above-named account.

**NO ACTION**

7. Discussion with possible decision to approve, reject and/or amend Ordinance #385-2026: An Ordinance Establishing the Schedule of Permits and Fees of the City of Stilwell, To Establish the Values Herein, Effective July 6, 2026, and Repealing All Previous Ordinances 385-\*\*\*\*.



**Motion to Approve with change to Article 8 – Parks – Adair Park – Pavilion Reservation to  
1) \$10 for 6 hours plus \$50 refundable deposit and 2) \$20 for 6:00 a.m. to 11:00 p.m. plus  
\$50 refundable deposit: Jim Second: Lane**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #385-2026” adopted above shall become effective immediately upon passage and approval, all as required by Law.

**Motion to Approve: Lane Second: Jim**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

9. Discussion with possible decision to adopt Ordinance 309 I-A: An Ordinance Establishing Rates for Water, Sewer and Electric Effective March 1, 2026, Increasing Such Rates on July 1, 2027, July 1, 2028 & July 1, 2029; Making Definitions; Setting Policy and Responsibility; Repealing All Ordinances 309 Through 309-I and All Other Ordinances in Conflict Herewith.

**Motion to Approve: Debbie Second: Jim**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

10. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 309 I-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

**Motion to Approve: Debbie Second: Coye**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

11. Discussion with possible decision to confirm mayoral appointment of Tristan Philpott to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board Position #3 effective July 6, 2026.

**Motion to Approve: Lane Second: Jim**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried**

**Possible Executive Session for discussion of Items 12-19 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).**

**Motion to ENTER EXECUTIVE SESSION at 6:38 p.m.: Debbie**

**Second: Jim**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

**Motion Carried 5-0**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).**

**Motion to EXIT EXECUTIVE SESSION at 7:47 p.m.: Debbie**

**Second: Barrett**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

**Motion Carried 5-0**

**Public Statement of Executive Session Minutes by City Clerk.**

*Items 12-19 were discussed in Executive Session. No other items were discussed, and no action was taken.*

12. Discussion with possible decision to approve, reject and/or amend proposed change of Job Title from Court Clerk to Court Clerk/Open Records Clerk with no change in salary to be effective July 7, 2026.

**Motion to Approve: Debbie Second: Barrett**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

13. Discussion with possible decision to approve, reject and/or amend proposed Job Description for position of Court Clerk/Open Records Clerk to be effective July 7, 2026.

**Motion to Approve: Debbie Second: Coye**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried 5-0**

14. Discussion only concerning a possible Dispatching Agreement Between the Adair County 911 Regional Trust Authority and the City of Stilwell.

**DISCUSSION ONLY**



15. Discussion with possible decision to approve, reject and/or amend termination of Tyler Rinehart on June 8, 2026.

**Motion to Approve:** Lane    **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried      5-0**

16. Discussion with possible decision to approve, reject, and/or amend request by Stilwell Volunteer Fire Department to add Remington Campbell as a probationary firefighter.

**Motion to Approve:** Jim    **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried      5-0**

17. Discussion with possible decision to approve, reject, and/or amend request by Stilwell Volunteer Fire Department to add Brinley Rinehart as a probationary firefighter.

**Motion to Approve:** Lane    **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried      5-0**

18. Discussion with possible decision to approve, reject and/or amend FOP Contract for 2026-2027.

**Motion to Approve:** Debbie    **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim Spray – Yes, Lane – Yes

**Motion Carried      5-0**

19. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions. Title 25 O.S. 307(B)(4).

#### **DISCUSSION ONLY**

#### **Adjournment**

**Meeting adjourned at 7:50 p.m.**

**ATTEST:**

  
Jean Ann Wright, Mayor

  
Larry Nettles, City Clerk-Treasurer

**Agenda Posted:**    **Thursday July 2, 2026, at 4:00 p.m.**  
**Stilwell City Hall, 20 South First**  
**[www.cityofstilwell.com](http://www.cityofstilwell.com)**

