

STILWELL IMPROVEMENT AUTHORITY
REGULAR MEETING MINUTES

Monday January 5, 2026 – 5:30 p.m. – City Hall – 20 South First Street

Invocation, Flag Salute

Call to Order

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – ABSENT, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Karen Smith, Dale Dandridge, Amy Duncan, Cindy Carson, Brandy Smith, Kevin Fletcher, Dustin Green, Shawn Wright, Rachel Horney, Renee Fite, Charley Coombs, Justin Bruner, Ken Gorden, Keri Gordon

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

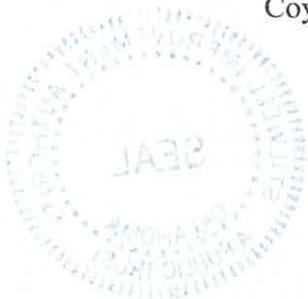
Consent Agenda

1. Approval of minutes of Regular Meeting on October 6, 2025 & Special Meeting Minutes December 1, 2025.
2. Approval of payment of claims from October 1, 2025, until December 31, 2025, in the amount of \$29,370.24.

Motion to Approve Consent Agenda: Jean Ann **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes, Jean Ann – Yes

Motion Carried 5-0



CITY OF STILWELL
CITY COUNCIL
REGULAR MEETING MINUTES

Monday January 5, 2026 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – ABSENT, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Karen Smith, Dale Dandridge, Amy Duncan, Cindy Carson, Brandy Smith, Kevin Fletcher, Dustin Green, Shawn Wright, Rachel Horney, Renee Fite, Charley Coombs, Justin Bruner, Ken Gorden, Keri Gordon

Mayor’s Comments: Looking forward to this year being a good one for the city.

Public Comments – Comments will be accepted at this time from the general public.

- Individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the city council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Sealed Bids are due on January 15 at 4:00 p.m. for all mowing contracts. Bid opening will be a 2:00 p.m. Friday, January 16, at City Hall.

REGULAR MEETING MINUTES

Monday January 5, 2026

9. Accept resignation of Leonard Langham from the Sanitation Department effective December 8, 2025.
10. Accept resignation of Police officer Erik Barza effective December 6, 2025.
11. Approve designation of the Mayor, City Clerk and Council President as the City negotiation team for FY 2026-2027 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
12. Approve authorization of the City Clerk-Treasurer to approve such expenditures as are required for conduct of the April 7, 2026, Special Municipal Election by the Adair County Election Board.
13. Approval of the following to meet the State Guidelines for Election Proposition #1:
RESOLUTION 2026-01-01 CHARTER: a Resolution of the City Council of the City of Stilwell authorizing and Providing Notice of Election, to Be Held April 7, 2026 to Wit: a Proposal to Amend the Charter of the City of Stilwell to Amend Eligibility Requirements For City Office and Providing an Effective Date of Adoption.
14. Approval of the following to meet the State Guidelines for Election Proposition #2:
RESOLUTION 2026-01-02 CHARTER: a Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election, to Be Held April 7, 2026 to Wit: A Proposal to Amend the Charter of the City of Stilwell to Remove the Elected Office of City Clerk-Treasurer to an Employed Salaried Position Effective May 1, 2027.
15. Approval of the following to meet the State Guidelines for Election Proposition #3:
RESOLUTION 2026-01-03 NOPFA FRANCHISE: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election, to Be Held April 7, 2026, to Wit: a Proposal to Grant a Franchise Renewal to the Trustees of the Northeast Oklahoma Public Facilities Authority, their Successors and Assigns, For a Term of Twenty-Five (25) Years From and After February 24, 2026, a Non-Exclusive Franchise to Install, Construct, Maintain and Operate a System Within the City For the Purpose of Transmitting, Distributing and Selling Natural Gas; Prescribing Method of Acceptance; and Providing a Penalty For Non-Compliance.
16. Approval of a budget increase of \$70,000 to Capital Improvement– Street Department – Improvement Account #20-12-645301 to reflect 2026 REAP Grant for Drainage Repair and Replacement at Fourth Street and Worley Avenue and Elm Street Ditch to Hickory Street.
17. Approval to surplus the following from the Fire Department for sale:
 - a. 4- Cardiac Science AEDs, 1-Lifepak AED.
 - b. 30-Maxon radios and misc. parts.
 - c. 9-ISI SCBA facemasks.
 - d. 3- Magnum SCBA packs.
 - e. 7- Wood folding tables.
 - f. New banana boat.

REGULAR MEETING MINUTES

Monday January 5, 2026

Old Business:

1. Discussion with possible decision to approve, reject and/or amend a proposed AGREEMENT FOR LIBRARY SERVICES, FACILITIES AND MAINTENANCE for 2025-2026 with the Eastern Oklahoma Library System.

Motion to Table until special meeting: Barrett **Second:** Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion TABLED 4-0

2. Discussion with possible decision to approve, reject and/or amend Ordinance 444: An Ordinance Adopting The Provisions Of Oklahoma §11-34-109 And The Municipal Carry Act.

NO ACTION

3. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 444” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

4. Discussion with possible decision to approve, reject and/or amend proposal for traffic signal repair/cabinet replacement at South Second Street & Locust of \$26,250.00 from General Fund – Street – Street Lighting Acct #10-12-651000 requiring a budget adjustment of equal amount to the above named account.

NO ACTION

Agenda:

1. Approval of proposed sidewalk removal and replacement by Blue Collar Concrete and Excavation of approximately 2520 sq. Ft. In front of Carson Community Bank for \$65,000 from Capital Improvement – Street – Construction acct # 20-12-645303 not requiring a budget adjustment.

Motion to Approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

2. Discussion with possible decision to approve, reject and/or amend ORDINANCE 445: An Ordinance Granting to the Trustees of the Northeast Oklahoma Public Facilities Authority, their Successors and Assigns, for a Term of Twenty-Five (25) Years from and after February 24, 2026, a Non-Exclusive Franchise to Install, Construct, Maintain and Operate a System of Pipe , Equipment and Other Physical Facilities In, Upon, Across,

NO ACTION

6. Discussion with possible decision to approve, reject, and/or amend a request by Rick Roberts to change the currently non-zoned Parcels 0010-02-015-025-0-044-00 and 0010-02-015-025-0-030-00 to zoned commercial.

Motion to Approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

7. Discussion with possible decision to approve, reject, and/or amend request for non-renewal of our CD's with Carson Bank for both Street & Alley and General Fund and movement of those assets to the checking accounts for those funds.

Motion to Approve: Barrett **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

8. Discussion with possible action to approve, reject and/or amend the following proposed additions/changes to the Personnel Policy Handbook to be effective July 1, 2026:

ARTICLE EIGHT – ABSENCES - F. SICK LEAVE: ACCRUAL:

e. Sick leave may accrue to 960 hours (120 days). Sick leave in excess of 960 hours is paid to the employee each pay period until sick leave balance falls below the 960 hours maximum. *Effective July 1, 2026, excess leave shall be paid at current Oklahoma minimum wage.*

Motion to TABLE TO NEXT REGULAR MEETING: Barrett **Second:** Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion TABLED 4-0

9. Discussion with possible action to approve, reject and/or amend the following proposed additions/changes to the Personnel Policy Handbook to be effective January 5, 2026:

ARTICLE EIGHT – ABSENCES - F. SICK LEAVE: ACCRUAL:

g. *Sick leave shall accrue from the first day of employment and may be taken as unpaid leave, but shall not be available as paid leave until the completion of the probationary period.*

Motion to TABLE TO NEXT REGULAR MEETING: Barrett **Second:** Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion TABLED 4-0

NO ACTION

14. Discussion with possible decision to confirm employment of Alexis Hall as Part-time Dispatcher at \$17.00 per hour effective December 2, 2026.

Motion to Approve: Jim **Second:** Coye

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

15. Discussion with possible decision to confirm employment of Logan Dugger as Full-time Firefighter/Administrative Assistant at \$17.50 per hour effective 01/05/2026 with \$.50 raise upon completion of Firefighter One training.

Motion to Approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried 4-0

16. Discussion with possible decision regarding HUD and Rolling Hills.

NO ACTION

17. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment: Meeting adjourned at 7:45 p.m.

ATTEST



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Agenda Posted: Friday January 2, 2026 at 4:00 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com

