

CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday August 7, 2023

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Steven Shoup, Tyler Rinehart, Shawn Noel, Chad Smith, Dale Dandridge, Matt Cochran, Steve Garrett, Wayne Mays, Loiz Brown, Rhea Toney, Melissa Dobq, Lindsey Peckett.

Mayor’s Comments: Been very busy lately, New City Hall is going up quickly for what now looks to e a mid-October finish date.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Steve Garrett commended the Street Department for their good work and openness to share their expectations and answer questions while working on Chestnut Street.

FYI

1. We have received the Arts Council Grant Funds of \$2500 for this years’ Strawberry Festival Entertainment.

2. Reimbursement request for the JAG-LLE grant for \$9,999 for Police vests package has been completed.
3. Reimbursement request for the 2022 REAP funds of \$50,400 for Chestnut Street Project has been completed.
4. Attached is the July statement of earnings from Trash pick-up.

Consent Agenda

1. Approval of minutes of Regular Meeting July 3, 2023, Special Meeting July 15, 2023, and Special Joint Meeting with Utility Board on July 27, 2023.
2. Approval of blanket purchase orders in the sum of \$67,205.00
3. Approval of payment of claims for:
 - a. \$214,601.65 from Fund 10 – General Fund
 - b. \$188,498.85 from Fund 20 – Capital Improvement Fund
 - c. \$4,258.24 from Fund 30 – Street and Alley
 - d. \$439.75 from Fund 90 – Federal Grant 1 (Safe Routes)
4. Approval of July 2023 payroll in the sum of \$244,862.24.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes (*except for Special Joint Meeting with Utility Board on July 27, 2023*), Lane – Yes

Motion Carried

Departmental Reports – all reports given

- Update on HAMMERC by Wayne Mays
- Ambulance
- Police
- Fire
- Municipal Works
- Sports Facilities
- Community Development

Agenda:

1. Discussion with possible decision to approve Special Event Permit for Beyond the Trail Cultural District to hold a celebration in recognition of Indigenous Peoples Day Saturday, October 7, 2023, from 3:00 p.m. until 8:00 p.m.; Waiving vendor permit fees; authorizing street closure from Division Street west of First Street to Fourth Street.

Motion to approve with addition of street closing of Oak to Olive: Lane
Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion and possible approval of payment to ROLL-OFFS, USA for 10 dumpsters ordered in May of 2022 under Purchase Order #288038 at a cost of \$8,680 form General Fund – Street Department – Equipment Account #10-12-645300 not requiring a budget adjustment.

Motion to approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion and possible acceptance of construction of a 30' by 40' Pavilion at Carson Park at a cost of approximately \$70,000 to be paid by funds from Cherokee Nation.

Motion to approve: Coye **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion and possible approval of a Town Pep Rally on Thursday, August 31, 2023, at 7:30 p.m. closing Second Street from Oak Street to Division Street at 7:00 p.m. until end of the rally.

Motion to approve with change of Division Street to Olive Street: Jim
Second: Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion and possible decision concerning proposed Lease Agreement for the Armory by the Adair County Boys and Girls Club for the current Fiscal year.

Motion to approve a two (2) month extension of the current lease for discussions: Barrett **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve proposal by TEXOMA HARDWOOD to sand, seal, and finish the hardwood floor and staircase (treads only) in the Community Building to be paid from the previously awarded 2023 REAP \$60,000 Grant for a cost of no more than \$11,000.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve Ordinance 385-2023-A: An Ordinance Amending Ordinance 385-2023 – Article 8 – Park Fees – Adair Park – Camping.

NO ACTION

8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 385-2023-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

9. Discussion with possible decision to approve Ordinance 419-B: An Ordinance Amending Ordinance 419 – Section 4.

NO ACTION

10. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 419-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

11. Discussion with possible decision to approve purchase and installation of a camera system for Carson Park from Cy Bray for \$21,928.26 from General Fund – Sport Facilities – Security Account #10-16-630501 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve with access to be provided to Police Dispatch, Chief of Police, Mayor, and Sports Facilities Director: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

12. Discussion with possible decision to approve contact with QDP for all necessary equipment, installation, setup, and data transfer for the new City Hall at a cost of \$24,900 from Capital Improvement – Administration – Building Construction Account #20-01-645303 not requiring a budget adjustment.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

13. Discussion with possible decision to approve contact with Cy Bray for installation and setup of security cameras for the new City Hall at a cost of \$3,443.69 from Capital Improvement – Administration – Building Construction Account #20-01-645303 not requiring a budget adjustment.

Motion to approve: Coye **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

14. Discussion with possible decision to approve purchase of furniture, Fire-Proof filing cabinets and standard cabinets for the new City Hall to include all office and receptionist furniture at a total cost of \$66,214.77 from OFFICE CONNECTIONS to be paid from Capital Improvement – Administration – Equipment Account #20-01-645300 requiring a budget adjustment of \$9,558.46 to the above-named account.

Motion to approve: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

15. Discussion with possible decision to approve completion of the Chestnut Street Project at a projected cost of no more than \$25,000 from Street & Alley – Street Department – Improvements Account # 30-12-345301 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Debbie **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

16. Discussion with possible decision to approve purchase of two Ford F-350 Truck for the Street Department at a cost of \$54,634 for a Single Rear Wheel F-350 and \$55,779 for a Dual Rear Wheel F-350 plus \$12,000 each for the beds for a total cost of \$134,413 from Capital Improvement – Street Department – Equipment Account #20-12-645300 requiring a budget adjustment of \$25,413 to the above-named account.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

17. Discussion with possible decision to allow the use of mortar/fireworks after touchdowns or victories at Stilwell High School Home Football Games for the 2023 season to be used exclusively by members of CC Camp, a non-profit community organization.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

18. Discussion with possible decision to remove the 2008 Ford Expedition from the surplus list and return it to city use.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

19. Discussion with possible decision to approve Ordinance 431: An Ordinance Establishing Rates For Fire Department Services.

Motion to TABLE: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

20. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 431” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

21. Discussion with possible decision to adopt a Memorandum of Agreement between the Cherokee Nation and the City of Stilwell, Oklahoma, for the purpose of supporting tribal and community cooperation in an effort to ensure public safety within the Cherokee Reservation and within the City of Stilwell.

Motion to approve: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 22-23 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 7:08 p.m.: Lane

Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:55 p.m.: Debbie

Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 22-23 were discussed in Executive Session. No other items were discussed, and no action was taken.

22. Discussion with possible decision to take legal action in response to a recent lawsuit against the city.

DISCUSSION ONLY

23. Discussion with City Attorney concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Received today an invoice from Democrat Journal for \$5,748.38 which requires council approval for payment.

Motion to approve: Barrett **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Discussion of proposed Ordinance 432 to replat area to be known as the “Crittenden Addition” and Ordinance 433 to replat the area on Clevenger between Hwy 59 and Second Street to be known as the “TB Addition”

NO ACTION

Adjournment

Motion to adjourn: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 8:02 p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Posted:

**Friday, August 4, 2023, at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**