

CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday July 3, 2023

Stilwell Community Building – 6th & Poplar – 5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:33 p.m.: Coye Nettles – Present, Barrett Harris – ABSENT, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Dale Dandridge, Chad Smith, Tyler Rinehart, Troy Littledeer, Seven Shoup, Rhea Toney, Renee Fite, Tilden Martin.

Mayor’s Comments: July 4 is tomorrow with a downtown celebration hosted by the Chamber of Commerce before the Kiwanis / City Fireworks after dusk. All are welcome. Special thanks to the Police and Fire Departments for their quick and effective action at the severe accident on the bypass on Sunday. It is noted and appreciated.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. We have received our first reimbursement of \$72,241.46 for Safe Routes.

Consent Agenda

1. Approval of minutes of Regular Meeting June 5, 2023, and Special Meetings June 12 and June 20, 2023.
2. Approval of blanket purchase orders in the sum of \$64,280.00
3. Approval of payment of claims for:
 - a. \$348,007.47 from Fund 10 – General Fund
 - b. \$43,471.25 from Fund 20 – Capital Improvement Fund
 - c. \$4,495.75 from Fund 30 – Street and Alley
 - d. \$10,000.50 from Fund 60 – Federal Grant 2 (ARPA)
 - e. \$5,321.98 from Fund 90 – Federal Grant 2 (Safe Routes)
4. Approval of June, 2023, payroll in the sum of \$256,754.37.

Motion to approve: Debbie **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes except for June 20 minutes-absent, Lane – Yes

Motion Carried

Departmental Reports

- Police – given – 107 reports, 1686 logged calls, 84 arrested
- Fire – in book
- Municipal Works – in book
- Sports Facilities – baseball tournament with 22 teams mostly from OKC and Tulsa areas.
- Community Development – given
- Ambulance – 23 total staff, 115 calls in Stilwell (including hospital) with 248 overall.

Agenda:

1. Presentation by Rhea Terrapin-Toney on Municipal Court Youth Liaison Program.

PRESENTATION ONLY

2. Discussion with possible decision to approve Ordinance 428: “An Ordinance Providing for The Creation of a Planning and Zoning Commission; The Appointment and Authority of

Members; Establishing Zoning Regulations; Sub-Division Regulations, Permitting Use of Manufactured Homes, and Flood Hazard Prevention; Repealing Ordinance 217 And All Other Ordinances and Portions Thereof in Conflict Therewith; As Per 11 O. S. Sections 45-101, Et Seq.”

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 428” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve Ordinance 429: “An Ordinance Annexing Certain Territory into the Corporate Limits of The City of Stilwell, Oklahoma, to be known as The Carson QOZ Addition, As More Particularly Described Herein; Providing for Severability and Providing an Effective Date.”

Legal Description:

Beginning at the northwest corner of said Section 3; thence S89°48’11”E, along the north boundary of said Section 3, 559.3 feet; thence S0°07’04”W, 241.45 feet; thence N89°52’15”W, 10.00 feet; thence S00°07’04”W, 90.00 feet; thence N89°52’16”W, 142.29 feet; thence N4°12’14”E, 1.63 feet; thence N89°48’11”W, 407.22 feet, to a point on the west boundary of said Section 3; thence 0°08’00”E, 330.00 feet to the point of beginning. Containing 4.22 acres, more or less.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 429” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to purchase a Truck Mounted Cord Reel for the Fire Department for \$8,818.92 from KH Industries and installation by Fire Master Fire Equipment of Springfield, MO, for an additional \$1,790 with approximately \$500 for shipping costs for a total expenditure of \$11,108.92 from General Fund – Fire – Equipment Repairs Account # 10-06-645100 not requiring a budget adjustment.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to accept \$50,000 from Cherokee Nation to our Police Department, to be added to the Police Department Restricted Funds Account 10-00-301095.

Motion to approve: Lane **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion with possible decision to approve payment of \$18,100.00 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-09-800100 for FY 2023-2024 loan payments for Stilwell Police Department building loan.

Motion to approve: Lane **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion with possible decision to approve payment of \$39,880.32 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-06-800500 for FY 2023-2024 loan payments for Stilwell Fire Department equipment loan.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with possible decision to approve payment of \$112,000.00 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-01-800500 for FY 2023-2024 loan payments for Stilwell City Hall Construction Loan and USDA Loan.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

11. Discussion with possible decision to approve Longevity Pay for city employees during FY 2023-2024 to be awarded on the employee's anniversary date or the first working day thereafter with the same criteria as FY 2022-2023.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

12. Discussion with possible decision to approve new School Resource Officer Contracts.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 13-17 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:30 p.m.: Lane

Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:44 p.m.: Debbie

Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 13-17 were discussed in Executive Session. No other items were discussed, and no action was taken.

13. Discussion with possible decision to confirm Mayoral employment of Jeremy Pathkiller for the Sanitation Department at \$12.50 per hour with all benefits effective June 12, 2023.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

14. Discussion with possible decision to confirm Mayoral employment of Beau Sanders as a Police Officer – Reserve CLEET Certified – at \$16.00 per hour with all benefits effective June 5, 2023.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

15. Discussion with possible decision to confirm Mayoral employment of Charles Canoe as a Part-Time Police Dispatcher for less than 30 hours per week at \$12.50 per hour with only Air Med benefit effective June 23, 2023.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

16. Discussion of various issues related to possible agreement for new lease of the Armory Facility by the Boys and Girls Club.

DISCUSSION ONLY

17. Discussion with City Attorney concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

The following came in today (7/3/23) and is due before next meeting.

Discussion with possible decision to renew our annual software contract with IWOROQ for Code Enforcement and Animal Control for \$5,500.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Proposed truck is in stock and will be held only until tomorrow. Notified today.
Discussion with possible decision to approve purchase of a truck for Carson Park as discussed and budgeted in the FY 2023-24 budget not requiring a budget adjustment.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Adjournment

Motion to adjourn: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:47 p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Posted:

Friday, June 30, 2023, at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com