

**CITY OF STILWELL
MINUTES OF SPECIAL MEETING
OF THE CITY COUNCIL**

**Monday June 10, 2024 at 5:30 p.m.
Stilwell City Hall, 20 South First Street**

Purpose of meeting is to discuss and take possible action on the attached agenda items.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

**COMBINED PUBLIC HEARING REGARDING PROPOSED BUDGET
FOR FISCAL YEAR 2024-2025 FOR THE
STILWELL IMPROVEMENT AUTHORITY AND THE CITY OF STILWELL**

Open Meeting at 5:34 p.m. – Questions and Comments – NONE – **Close Meeting at 5:37 p.m.**

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:39 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – ABSENT, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Shawn Noel, Tilden Martin, Dale Dandridge

Special Meeting Public Comments – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed. By state law, no action can be taken on any item not on the posted agenda.

Special Agenda:

1. Discussion with possible decision to adopt the proposed City of Stilwell Budget for FY 2024-2025.

Motion to approve: Lane Second: Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion with possible decision to adopt Resolution City 2024-2025.

Motion to approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to approve, reject and/or amend Article Seven – Compensation Plan – B. Salary – (7) as follows:

Any increases in salary shall be granted at the beginning of each Fiscal Year with the only exceptions being 1) change of duties or assignment by the Council and/or 2) a merit increase awarded by the Department Head within the amounts approved for such by the Council.

Motion to approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve, reject and/or amend a proposed City Lease Agreement Policy to take effect for the 2024-2025 Fiscal Year to wit: that all such agreements shall be revenue neutral for the City.

NO ACTION

5. Discussion with possible decision to approve, reject and/or amend the following budget adjustments to General Fund for FY 2023-2024.

General Fund	
10-10 – Admin	\$ 8,500 Professional Services
10-04 – Clerk	\$ 8,000 Software
10-09 – Police	\$85,000 Salary & Benefits
10-11 – Sanitation	\$19,000 Salary & Benefits
10-15 – Code Enforcement	\$10,000 Salary & Benefits
10-16 – Sports Facilities	\$10,000 Grounds Maintenance
<u>10-17 – Recreation Facilities</u>	<u>\$ 4,500 Salary & Benefits</u>
TOTAL INCREASE	\$145,000

Motion to approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve the annual property insurance payment of \$44,268.00 from General Fund – Administration – Insurance Account #10-01-630500 to OMAG for FY 2024-2025, requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Jim **Second:** Barrett

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve renewal of our Samsara License for \$11,760 from General Fund – City Clerk – Software Account #10-04-630700 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 8-10 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:03 p.m.: Lane

Second: Barrett

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 6:37 p.m.: Jim

Second: Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 8-10 were discussed in Executive Session. No other items were discussed, and no action was taken.

8. Discussion only concerning FOP contract for FY 2024-2025.

DISCUSSION ONLY

9. Discussion with possible decision to approve, reject and/or amend proposal to move pay date from Wednesday after biweekly period one day later to Thursday for all payrolls effective July 1, 2024.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with City Attorney regarding possible action concerning pending claims and/or other legal matters.

DISCUSSION ONLY

Adjournment

Motion to adjourn: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 6:38 p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted: Thursday June 6, 2024, at 3:30 p.m.

REVISED Agenda Posted: Friday June 7, 2024, at 3:30 p.m.

Stilwell City Hall, 20 South First Street

www.cityofstilwell.com