

CITY OF STILWELL

CITY COUNCIL MINUTES

REGULAR MEETING – Monday May 6, 2024

Stilwell City Hall – 20 South First Street – 5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Amber Martin, Gary Broom, Dwight Camp, Michael Latham, John Ann Thompson, Cameron Dozier, Dale Dandridge, Shawn Noel, Chad smith, Tilden Martin, Charly Coombs, Sarah Bador, Jahn Bankel, Shelldon Miggetto, Alan Starr, Cy Bray, Ellen Workman,

Mayor’s Comments: This is the week of Strawberry Festival.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. We have received our \$10,000 grant to help offset Officer overtime expense.

Consent Agenda

1. Approval of minutes of Regular Meeting April 1, 2024, and Special Meeting April 15, 2024.
2. Approval of blanket purchase orders in the sum of \$76,455.
3. Approval of payment of claims for:
 - a. \$239,193.31 from Fund 10 – General Fund
 - b. \$210,566.98 from Fund 20 – Capital Improvement Fund
 - c. \$445.32 from Fund 30 – Street and Alley
 - d. \$2,500 from Fund 60 – Federal Grant Two (ARPA)
4. Approval of April 2024 payroll in the sum of \$261,193.31.

Motion to approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes (except for April 1st minutes)

Motion Carried

Departmental Reports

- Police
- Fire IN BOOK
- Municipal Works IN BOOK
- Community Development

Old Business:

1. Discussion with possible decision to approve, reject and/or amend proposal by Adair County EMS to change the city’s monthly EMS payment to \$10,078.97 from General Fund – Ambulance – Ambulance Payment-County Account #10-20-660001 requiring a budget increase of \$11,885.72 to the above-named account.

Motion to TABLE: Debbie **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion with possible decision to approve, reject and/or amend request by Adair County EMS for purchase of a new ambulance by the city.

Motion to TABLE: Debbie **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Agenda:

1. Discussion with possible decision to approve, reject and/or amend proposal concerning the City Health Care Plan for July 1, 2024, through June 30, 2025.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion with possible decision to establish June as enrollment month for the City Health Plan(s).

Motion to approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Presentation by the Northeast Oklahoma Community Action Agency.

DISCUSSION ONLY

4. Discussion with possible decision related to the presentation in Item 2 above.

NO ACTION

5. Discussion with possible decision to approve, reject and/or amend a request to confirm that Windstream is not required to obtain a franchise from the City.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve, reject and/or amend proposal to establish the alley between Elm Street and Cedar Street from 2nd Street to 3rd Street as one-way from East to West.

Motion to REJECT: Debbie **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion REJECTED

7. Discussion with possible decision to confirm mayoral appointment of Rhonda Hummingbird to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.

Motion to approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – NO, Lane – Yes

Motion Carried

8. Discussion with possible decision to approve, reject and/or amend proposal to create Department 17 – Maintenance & Repair under the management of the Community Development Director beginning with the 2024-2025 Fiscal Year.

Motion to approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion with possible decision to cast ballot for two nominees for Trustees for the Oklahoma Municipal Assurance Group for 3-year term starting July 1, 2024.

Motion to approve vote for Mike Bailey only: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with possible decision to approve, reject and/or amend request to repair/replace light pole at Walnut and Bypass for \$17,000 from Capital Improvement – Street Department – Street Lighting Account # 20-12-651000 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Barrett **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

11. Discussion with possible decision to approve, reject and/or amend request to purchase 10 dumpsters for \$8,650 from General Fund – Sanitation Department – Equipment Account # 10-11-645300 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

12. Discussion with possible decision to approve special event permits, waivers-of-fees, and partial funding for the Chamber of Commerce for five events designed to provide both economic advantage and positive community impact to the City of Stilwell during FY 2024-2025, at a maximum cost of \$8,750 to be allocated as described hereafter upon presentation of an itemized list of expenses, of no more than 50% of cost not to exceed \$1,750 per event.

- a. July 4th Downtown Picnic
- b. Stilwell High School Homecoming Chili Luncheon
- c. Annual Trunk-o-Ween Event

- d. Christmas Parade (date to be determined after school starts)
- e. Strawberry Festival Prince and Princess Pageant

Motion to approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

13. Discussion with possible decision to approve, reject and/or amend proposal to grant right-of-way for a planned construction requiring an easement on city owned property.

Motion to TABLE: Barrett **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

14. Discussion with possible decision to schedule an open working session on proposed budget for the City of Stilwell for FY 2024-2025 at a Special Meeting on Monday May 13th or Monday May 20th at 5:30 p.m.

Motion to approve meeting on the 13th: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 15-18 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:50 p.m.: Lane

Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:19 p.m.: Jim

Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 15-18 were discussed in Executive Session. No other items were discussed, and no action was taken.

15. Discussion only concerning FOP negotiations.

DISCUSSION ONLY

16. Discussion only on salaries and wages in the proposed budget for the City of Stilwell for FY 2024-2025.

DISCUSSION ONLY

17. Discussion with possible decision to schedule a Public Hearing on the Proposed Budget for FY 2024-2025 to be held at 5:30 p.m., Monday, June 3, 2024, followed by the June Regular Meeting.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

18. Discussion with City Attorney regarding possible action concerning any claims, arbitrations, or other possible legal actions.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:23 p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday, May 3, 2024, at 3:30 p.m.**
Stilwell City Hall, 20 South First
www.cityofstilwell.com