

CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday December 5, 2022
Stilwell Community Building – 6th & Poplar
5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:34 p.m.: Coye Nettles – Absent, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Absent, Sheldon Miggetto, Substitute Clerk - Present

Guests: Daphne Brooks, Brooke Crow, Tyler Rinehart, Chad Smith, Dale Dandridge, Matt Cochran, Jacque Plumlee, Jim Plumlee, Beth Fellbougte, Mike Walters, Rachel Horney, David Bruner, Clay Geneva.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. JAG-LLE-2022-STILWELL CI-00050 for \$9,999.00 for improved body armor for the police department has been approved.

2. Final application for the Transportation Alternatives Grant has been filed.

Consent Agenda

3. Approval of minutes of Regular Meeting November 7, 2022.
4. Approval of blanket purchase orders in the sum of \$64,505.00.
5. Approval of payment of claims for:
 - a. \$267,775.58 from Fund 10 – General Fund
 - b. \$40,946.32 from Fund 20 – Capital Improvement Fund
 - c. \$4146.00 from Fund 30 – Street and Alley
 - d. \$0 from Fund 60 – Federal Fund 2 (ARPA)
 - e. \$2774.50 from Fund 90 – Federal Fund 1 (Safe Routes)
6. Approval of November 2022 payroll in the sum of \$298,066.79.

Motion to approve: Debbie **Second:** Lane

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Departmental Reports

- Police
- Fire
- Community Center
- Municipal Works
- Sports Facilities
- Community Development

Old Business

1. Discussion and possible decision to approve a Memorandum of Understanding between FOP Lodge #106 and the City adopting an Evaluation Form to fulfill the process requirements for salary and rank in the current FOP Contract.

Motion to TABLE: Lane **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

2. Presentation, discussion and possible decision concerning approval of a contract with Quintergy, Inc., for Network Monitoring Services for the Police Department and/or City Hall.

NO ACTION TAKEN

Regular Agenda

1. Discussion and possible decision concerning possible extension on ruling of Code Enforcement Administrative Hearing on 08/18/2022 concerning the Daphne Brooks property at 1808 South Third Street.

Motion to GRANT A 30 DAY EXTENSION: Lane Second: Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion and possible decision concerning contract renewal with CompSource Mutual for workman’s compensation insurance for 2023 for an estimated premium of \$140,658.00

Motion to approve: Jim Second: Lane

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to approve change order #2 to 357, Inc. DBA Reco Construction in the amount of \$27,273.00.

Motion to approve: Lane Second: Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion and possible decision concerning proposed transfer of \$40,000 from General Fund for legal fees associated with the closing of the Rural Housing Service Loan for the City Hall Building as per agreement enshrined in Resolution 05-16-2022 to the Stilwell Improvement Authority – Administration – Loan Closing Expense Account 17-01-660901.

Motion to approve: Debbie Second: Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion and possible decision concerning renewal of our Mowing Contracts with Fourkiller Lawn Solutions for Edna M. Carson Park, City Cemetery, City Buildings, and Highway 59 Bypass at the same rate as 2022.

Motion to approve: Lane Second: Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion and possible decision concerning proposed Consolidated Schedule for calendar year 2023 to include Stilwell Improvement Authority dates as approved at Special SIA Meeting scheduled for December 5, 2022.

Motion to approve: Lane **Second:** Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion and possible decision concerning 3 new welcoming signs to replace the current signs at entrance points to the city by SIGNS-BY-US for a cost not to exceed \$ 20,871.40.

Motion to approve: Debbie **Second:** Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion and possible decision concerning proposed purchase of 8 doors in bathroom stalls in splash pad and baseball concession at a cost of \$3,654 from One Point Partitions.

Motion to approve: Lane **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion and possible decision concerning proposed purchase of new backstop materials and installation for Carson Park playing fields.

Motion to approve: Debbie **Second:** Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with possible decision to purchase a Vanguard DL2901VE Leaf Vacuum at a cost of \$8,231.25.

Motion to approve: Lane **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

11. Discussion with possible action to pass a Resolution for TAP Grant.

Motion to approve: Jim **Second:** Lane

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

12. Discussion with possible decision to allow a variance to ordinance 414-A to allow Jeremiah Foundation to place Conex Box in the alley behind their building on Division Street.

NO ACTION TAKEN

13. Discussion with possible decision to accept \$600,000. from Cherokee Nation Councilors Shawn Crittenden and Josh Sam for the construction of a 9 hole 3 par golf course at Edna M Carson-Stilwell Community Park and Sports Complex.

Motion to approve: Lane **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

14. Discussion with possible decision to approve final plans and specifications for the construction of the proposed golf course; authorizing bids for construction.

Motion to approve: Lane **Second:** Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

15. Discussion with possible decision to authorize in-kind labor and equipment provided by city employees as needed for construction of the golf course.

Motion to approve: Debbie **Second:** Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

16. Discussion with possible decision to authorize the Kiwanis Club of Stilwell to sell “Hole Sponsorships” and park furniture for the golf course; proceeds to be paid to the city for constructing and furnishing of the golf course.

Motion to approve: Jim **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 17 thru 20 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 7:01 p.m.: Jim

Second: Lane

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:35 p.m.: Jim

Second: Lane

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 17 thru 20 were discussed in Executive Session. No other items were discussed and no action was taken.

17. Discussion and possible decision concerning acceptance of Resignation of Community Development Director Shawn Noel effective Sunday December 4, 2022.

Motion to accept effective 12/4/2022: Jim **Second:** Debbie

Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

18. Discussion with possible decision concerning advertisement for a new Community Development Director.

NO ACTION TAKEN

19. Discussion and possible action concerning Ward Three Council position.

NO ACTION TAKEN

20. Discussion with City Attorney and possible action concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Lane Second: Jim

Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:46 p.m.

ATTEST:

Jean Ann Wright – Mayor

Larry A, Nettles – City Clerk-Treasurer

Posted:

**Friday, December 2, 2022, at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**