

CITY OF STILWELL CITY COUNCIL MINUTES

Regular meeting – Monday April 3, 2023
Stilwell Community Building – 6th & Poplar
5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – ABSENT, Jeff Jones City Attorney – ZOOM, Larry Nettles City Clerk – Present

Guests: Tyler Rinehart, Chad Smith, David Bruner, Johnny Choate, Shelldon Miggetto, Neal Garrett, Justin Bruner.

Mayor’s Comments: NONE

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. City Election is Tuesday (tomorrow) from 7 a.m. until 7 p.m. with Precinct 4 voting at the Community Center, Precinct 7 at Fellowship Baptist Church, and Precinct 14 voting at Fire Station #1 on Walnut Street.

Consent Agenda

1. Approval of minutes of Regular Meeting March 6, 2023, and Special Meeting March 20, 2023.
2. Approval of blanket purchase orders in the sum of \$64,280.00
3. Approval of payment of claims for:
 - a. \$239,431.04 from Fund 10 – General Fund
 - b. \$51,079.86 from Fund 20 – Capital Improvement Fund
 - c. \$8,087.76 from Fund 30 – Street and Alley
 - d. \$29,689.44 from Fund 60 – Federal Grant 2 (ARPA)
 - e. \$4,667.68 from Fund 90 – Federal Grant 2 Safe Routes
4. Approval of March 2023 payroll in the sum of \$240,673.97.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Departmental Reports

- Police
- Fire
- Municipal Works – in book
- Sports Facilities – baseball tournament this weekend with 22 teams
- Community Development

Old Business

1. Discussion with possible decision to approve Ordinance 428: An Ordinance Providing for The Creation of a Planning and Zoning Commission; The Appointment and Authority of Members; Establishing Zoning Regulations; Sub-Division Regulations, Permitting Use of Manufactured Homes, and Flood Hazard Prevention; Repealing Ordinance 217 And All Other Ordinances and Portions Thereof in Conflict Therewith; As Per 11 O. S. Sections 45-101, Et Seq.

Motion to TABLE FOR SPECIAL MEETINGS: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

2. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 428” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

3. Discussion with possible decision to approve a New Map of the City of Stilwell and the publication thereof.

NO ACTION

NOTE: ITEMS 4, 5, and 6 WERE MOVED TO EXECUTIVE SESSION

4. Discussion with possible decision to approve an Easement Agreement between The City of Stilwell, Oklahoma, and McDonald's Corporation.

Motion to TABLE: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

5. Discussion with possible decision to approve a Temporary Construction Easement Agreement between The City of Stilwell, Oklahoma and McDonald's Corporation.

Motion to TABLE: Debbie **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

6. Discussion with possible decision to approve a "Consent and Partial Waiver of Easement Rights" requested by Parallel Towers III LLC.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to approve paying 50% of the Kiwanis expense for July 4th fireworks display to be paid in June 2023, not to exceed \$4,000.

Motion to approve: Lane **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion and possible decision to approve Air-Med-Care Membership for all volunteer Firefighters and their families at a cost of \$65 per year per member for a total projected cost of approximately \$1300 per year effective April 1, 2023.

Motion to approve: Lane **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to allow a variance to ordinance 414-A to allow Jeremiah Foundation to place a permanent Conex Box in the alley behind their building on Division Street.

Motion TABLE: Lane **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

4. Discussion with possible decision to establish a standard response fee of \$500 to be billed for all fire runs.

Motion for Mayor to form a committee to study a possible fee schedule: Debbie

Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion and possible decision to approve purchase of GeoSafe program for the Police Department as requested by the County 911 Authority at a cost of \$5000 from General Fund – Police Department – Software Account #10-09-630700 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion and possible decision to approve purchase of 15 Apple 10.2-inch iPads for the Police Department for use with the GeoSafe Program for no more than \$8,000 (including shipping, handling, etc.) from General Fund – Police Department – Equipment Account #10-09-645300 requiring a budget adjustment of equal amount to the above-named account.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion and possible approval of a job description for DIRECTOR OF PUBLIC RELATIONS AND MEDIA.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Old Business Items 4 – 6 and Regular Agenda Items 8 – 12 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:20 p.m.: Jim

Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:05 p.m.: Lane

Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Old Business Items 4 – 6 and Regular Agenda Items 8 – 12 were discussed in Executive Session. No other items were discussed, and no action was taken.

8. Discussion with possible decision to confirm hire of Cody Cotner as full-time Police Officer at \$16.00 per hour with all benefits effective March 29, 2023.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion with possible decision on prospective land purchase on Paul Mead Road for no more than \$80,000.

Motion to make an official offer of \$75,000 plus expenses with sale to be finalized within 60 days: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion only regarding salaries for Fiscal Year 2022-2023.

DISCUSSION ONLY

11. Discussion only regarding negotiation of the 2023-2024 FOP contract.

DISCUSSION ONLY

12. Discussion with City Attorney and possible action concerning any claims, arbitrations, or other possible legal actions.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Jim **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:09 p.m.

ATTEST:

Jean Ann Wright – Mayor

Larry A, Nettles – City Clerk-Treasurer

Posted:

**Friday, March 31, 2023, at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**