

CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday February 6, 2023

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:34 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – ABSENT, Mayor Jean Ann Wright – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Tyler Rinehart, Hiram McFarland, Steve Garrett, Shelldon Miggetto, David Bruner, Grace Farris

Mayor’s Comments: We made it through the ice and snow pretty well – a very big public thank you to the city workers who worked long hours to keep the streets as safe as possible.

There will be a city-wide clean-up day on April 22 with more details during the next few weeks.

Public Comments – Comments will be accepted at this time from the general public. Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

- individuals must sign in with both name and address on the sign-in sheet provided for that purpose before discussion on agenda items begins.
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.

Consent Agenda

1. Approval of minutes of Regular Meeting January 3, 2023, and Special Meeting January 23, 2023,
2. Approval of blanket purchase orders in the sum of \$64,220.00
3. Approval of payment of claims for:

- a. \$294,588.35 from Fund 10 – General Fund
 - b. \$19,599.40 from Fund 20 – Capital Improvement Fund
 - c. \$260 from Fund 30 – Street and Alley
 - d. \$3,696.49 from Fund 60 – Federal Grant 2 (ARPA)
4. Approval of January 2023 payroll in the sum of \$228,001.41.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes (with exception of 01-23-23 Minutes), Jim – Yes

Motion Carried

Departmental Reports

- Police – 86 reports, 63 arrests, 8 county assists
- Fire – in book
- Community Center – no report
- Municipal Works – brush removal, snow and ice removal, etc.
- Sports Facilities – normal spring prep
- Community Development – in book

Old Business

1. Discussion with possible decision to purchase 7 new Scoreboards for the baseball fields at Carson Park from Varsity Scoreboards for a total cost of \$24,290 delivered from Capital Improvement – Sports Facilities – Park Equipment Account # 20-16-645300 requiring a budget adjustment of equal amount to the above named account.

Motion to approve purchase from ARPA Funds #60-16-645300: Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

2. Discussion with possible decision to approve Resolution 02-06-2023: A Resolution Of The City Council Of The City Of Stilwell Authorizing And Providing Notice Of Election To Be Held On April 4, 2023, To Wit: A Proposal To Amend The Charter Of The City Of Stilwell To Require Elections Of Officials And Initiative And Referendum Questions To Be Conducted By The Adair County Election Board; To Amend Eligibility Requirements For City Office; To Provide Exceptions To State Law; And Providing An Effective Date Of Adoption.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to approve financial audit for FY 2021-2022.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

2. Discussion with possible decision to approve Resolution READ-2023: A Resolution of the City of Stilwell, Oklahoma, Notifying the Residents and Business Operators of Said City of Support and Encouragement for “NEA’s Read Across America,” A National Celebration of Reading on Thursday March 2, 2023.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

3. Discussion with possible decision to adopt Ordinance No. 426-2023: An Ordinance Providing for Additional Duties and Salary of the City Clerk-Treasurer and Office Employees for Oversight and Conduct of the April 2023 Municipal Election; Authorizing The City Clerk-Treasurer to Employ Workers and Approve Such Expenditures as Are Required for Said Election.

Motion to approve: Debbie **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

4. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #426-2023” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

5. Discussion with possible decision to increase budget for General Fund – City Clerk – Contingencies by \$15,000 for expected cost of 2023 City elections.

Motion to approve: Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

6. Discussion with possible decision to approve pay application from NexCourt, Inc. in the amount of \$103,367.00 for work on construction of Carson Park basketball and pickle courts from Federal Grant Two(ARPA) – Sports Facilities – Construction Account #60-16-645303 and requesting a budget adjustment of equal amount to the above named account.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

7. Discussion with possible decision to approve renewal of APTEAN/United Systems software package from 4/1/23 through 3/31/24 at a cost of \$7,609.84 to be paid from General Fund – City Clerk – Software Account # 10-04-630700.

Motion to approve: Coye **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

8. Discussion with possible decision to advertise for two Seasonal Full-time Employees at \$12.50 per hour plus benefits for the Edna M. Carson-Stilwell Community Park requiring a budget increase of \$14,000 to account # 10-16-660400 for salary and benefits.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

9. Discussion with possible decision to advertise for Three Temporary Full-time Employees at \$12.50 per hour plus benefits for the Street Department requiring a budget increase of \$21,000 to account # 10-12-660400 for salary and benefits.

Motion to approve: Jim **Second:** Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

10. Discussion with possible decision to approve purchase of 13 Defense Hard Rifle Plate Level IV and Defense Tactical Enhanced Multi-Threat Vest Level from SAFE LIFE DEFENSE for \$12,483.90 from General Fund – Police – Police Equipment Account #10-09-640200 requiring a budget increase of equal amount to the above named account with \$9,999.00 to be reimbursed by previously awarded JAG-LLE-2022 Grant.

Motion to approve: Coye **Second:** Jim

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

11. Discussion with possible decision to close 2nd street from Division to alley by the Post Office from 5:00 p.m. until 8:00 p.m. for the 4-H banquet on June 15, 2023.

Motion to approve: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

Possible Executive Session for discussion of Items 12 – 14 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:17 p.m.: Jim

Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:28 p.m.: Debbie

Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 12 – 14 were discussed in Executive Session. No other items were discussed and no action was taken.

12. Discussion with possible decision to approve proposed Dispatching Agreement with Adair County 911 Regional Trust Authority.

Motion to approve at a monthly rate of \$13,000: Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes

Motion Carried

13. Discussion only regarding negotiation of the 2023-2024 FOP contract.

DISCUSSION ONLY

14. Discussion with City Attorney and possible action concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Discussion on request from the Fair Board on a possible lease of City Property at the fairgrounds. No action taken.

Adjournment

Motion to adjourn: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes

Meeting adjourned at 7:32 p.m.

ATTEST:

Jean Ann Wright – Mayor

Larry A, Nettles – City Clerk-Treasurer

Posted:

**Friday, February 3, at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**