REGULAR CITY COUNCIL MEETING

MINUTES

Thursday, September 2, 2021

Stilwell Community Building – 6th & Poplar

5:30 p. m.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PUBLIC HEARING – PROPOSED ANNEXATION OF PROPERTY TO BE KNOWN AS “ADAIR PARK ADDITION” TO THE CITY OF STILWELL.

Open Meeting at 5:34 p.m.

Q & A: NONE

Close Meeting at 5:35 p.m.

REGULAR MEETING

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:36 p.m.: Coye Nettles – Present, Debbie Johnson – Absent, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Shawn Noel, Chad Smith, Dale Dandridge, Will Gregory, Shana Phillips, Isaac Merchant, Geri Gilstrap, Vernon Drummond, State Rep. David Hardin, David Cothren, Celeste Mink, Marty Lern (sp), Charles Coombs, Tilden Martin, Billy Hooper, William O’Neal, David Bruner, Justin Bruner, Sheila Lopez, about 25 others who did not sign in.

Mayor’s Comments: There were 3,274 new positive Covid cases overnight in Oklahoma. Adair County is #1 in infection rate in the state. We have 344 active positive cases, 4 new deaths and 32% of current cases are between 6 and 17 years of age. On another note, we are receiving many compliments on the city’s looks and especially on the change at Adair Park. All our city workers are to be complimented for the good work they are doing.

FYI

1. The Tavarez Building has been removed.
2. OML Conference is all next week in Oklahoma City.
3. REAP portion of project on Chestnut Street is complete.

Consent Agenda

1. Approval of minutes of Regular Meeting August 2, 2021, and Special Meeting August 25, 2021.
2. Approval of blanket purchase orders in the sum of $62,700.00
3. Approval of payment of claims for:
   1. $233,765.10 from Fund 10 – General Fund
   2. $133,242.99 from Fund 20 – Capital Improvement Fund
   3. $28,158.66 from Fund 30 – Street and Alley
4. Approval of August, 2021, payroll in the sum of $190,146.04.

Motion to approve: Lane Second: Jim

Coye – Yes, Joe – Yes (except for Special Meeting Minutes of August 25), Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police – 181 reports, 464 calls, 81 arrests, over $8000 in fines received, 35 assists.

Fire – 17 runs, 4 county house fires, 1 city grass fire, 2 vehicle fires-1 in city and 1 in county, 1 dumpster fire and 1 smoke alarm call.

Streets/Sanitation – finished the REAP portion of Chestnut, lots of mowing and brush, quite a bit of work at Adair Park, sanitation has picked up 351.33 tons of trash tin August.

Parks – no report

Code Enforcement/Animal Control – Tyler Reinhart told the council about his animal control training and shared that we have some of the best facilities for our animals of anyone at his training.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

Old Business\*

1. Discussion with possible decision to allow the use of the Community Building for visiting team dressing rooms for all Stilwell Home Football Games for the 2021 Fall Season.

Motion to approve: Jim Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - No

Motion Carried

Regular Agenda

1. Discussion with possible decision to adopt Ordinance No. 418: “An Ordinance Annexing Certain Territory into the Corporate Limits of the City of Stilwell, Oklahoma, To Be Known as Adair Park Addition; Providing for Severability and Providing an Effective Date” with legal description as follows:

*The S ½ of NE of NW and the N ½ of SE of NW of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma*

NO ACTION

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 418” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

1. Discussion with possible decision to adopt Ordinance No. 413-A: “An Ordinance Providing Changes to Section 21, Et Seq., Of Ordinance 413 of the City of Stilwell.”

Motion to approve: Jim Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 413-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance No. 419: “An Ordinance Providing Specific Rules and Regulations Concerning the Use of City Parks and Repealing Ordinances 377 and 401.”

Motion to approve with striking of Section 11 – Drones #2 and correcting scriveners’ errors: Lane Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 419” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Coye Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance No. 385-2021-B: “An Ordinance Amending Ordinance 385-2021 by the Addition of a Fee Structure for Stilwell Park Facilities.”

Motion to approve: Jim Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 385-2021-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve addition of “ARTICLE TWENTY-TWO: INFECTIOUS DISEASE POLICY” to the City of Stilwell Personnel Policy Manual.

NO ACTION

1. Discussion with possible decision to approve the following proposed stop signs and speed bumps: 4-way stops at 1st & Poplar, 1st & Olive, 4th & Olive, 7th & Olive, 3rd & Chestnut, 5th & Chestnut; 3-way stops at 4th & Willow, 8th & Doyle; and two (2) speed bumps on Young Street at a cost of $3,875.

Motion to approve: Lane Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve payment of $42,500 for abatement of the Tavares building from Fiscal Year 2022 rather than Fiscal Year 2021 from General Fund account 10-15-660400 requiring a budget increase of equal amount to the above named account.

Motion to approve: Jim Second: Joe

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve Resolution: REAP 9-2-2021 authorizing application for financial assistance from the Rural Economic Action Plan (REAP) Fund through EODD for completion of the Chestnut Street Drainage Project.

Motion to approve: Jim Second: Joe

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve closing West Division Street from 1st Street thru 4th Street for Trunk-0-Ween on Friday, October 29, 2021, from 4:30 p.m. until 6:00 p.m.

Motion to approve: Jim Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of a new set soccer goals for one of the Carson Park soccer fields at a cost of $3,355 from General Fund Account 10-16-660400 not requiring a budget adjustment.

Motion to approve: Joe Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve One Mile Kids Fun Run, sponsored by Buffie Sells, at Edna M. Carson Park in October and again in December with dates to be determined.

NO ACTION

1. Discussion with possible decision to approve purchase of a drone package for the Fire Department from Aerial Influence LLC for $7,000 from Capital Improvement Account 20-06-645300 requiring a budget increase of equal amount to the above named account.

Motion to approve purchase from General Fund Account 10-06-645200: Joe Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 17 through 23 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 6:48 p.m.: Lane

Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 7:50 p.m.: Joe

Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 17 through 23 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion with possible decision to approve a city-wide starting base salary rate of $10.50 per hour effective August 25, 2021.

Motion to approve: Joe Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to move Jesse Akin to shift supervisor with a salary increase of $1.00 per hour effective September 6, 2021, requiring a budget adjustment of $2060 to General Fund Account 10-09-501000.

Motion to approve: Joe Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to move Gordon Chronister to Detective with an increase in salary of $2.00 per hour requiring a budget adjustment of $4150 to General Fund Account 10-09-501000.

Motion to approve: Joe Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm emergency hire of Daniel Dunn as a full-time street department worker at $10.50 per hour with full benefits effective August 25, 2021.

Motion to approve: Joe Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm emergency hire of Jeremiah Shaffer as a full-time street department worker at $10.00 per hour with full benefits effective August 3, 2021, with increase of 50 cents per hour effective August 25, 2021.

Motion to approve: Joe Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision on disability retirement benefits of Will Gregory and Billy Hooper.

NO ACTION

1. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment

Motion to adjourn: Joe Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Meeting adjourned at 7:54 p.m.

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: PUBLIC NOTICE AND AGENDA: Tuesday, August 31, 2021

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com