CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday August 2, 2021

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PUBLIC HEARING – PROPOSED ANNEXATION OF PROPERTY TO BE KNOWN AS THE RB REALTYCO LLC ANNEX-1 TO THE CITY OF STILWELL.

Open Meeting at 5:32 p.m.

Questions and Comments: Explanation by City Clerk of purpose and intent. No Questions.

Close Meeting at 5:37 p.m.

REGULAR MEETING

Call to Order, Flag Salute, Invocation

Roll Call: Time 5:38 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Shawn Noel, David Bruner, Dale Dandridge, Willis Hothouse, Brain Harlin, Renee Fite, Shelldon Miggletto

Mayor’s Comments: Things have been very busy, Covid is growing again with over 200 active cases in the county.

FYI

1. Tentative plans for the proposed new City Hall.
2. Results of OMAG Trustee election.

Consent Agenda

1. Approval of minutes of Regular Meeting July 6, 2021., and Special Meeting July 12, 2021.
2. Approval of blanket purchase orders in the sum of $62,300.00
3. Approval of payment of claims for:
   1. $298,385.35 from Fund 10 – General Fund
   2. $119,199.65 from Fund 20 – Capital Improvement Fund
   3. $3,556.00 from Fund 30 – Street and Alley
4. Approval of July, 2021, payroll in the sum of $199,182.02.

Motion to approve: Joe Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police – 85 reports, 6 accidents, 423 calls, $8751 in fines collected. 8793 miles driven 19 arrests for other entities, 10 tribal arrests, 8 warrant requests, Jacob Martin finished CLEET, ODIS up and running Court Clerk cancelled court because she was on vacation.

Fire – 26 runs, 12 out of town, Safety Fair participation

Streets/Sanitation – landfill fees up, trash increasing, only 3 dumpsters to rent, finishing Chestnut Street project, doing a lot at Adair Park, parking lot at Carson Park is finished with refinishing and striping.

Parks – busy with mowing and upkeep

Code Enforcement/Animal Control – Dollar Tree open, Tavares building coming kwon this week, flooring in Community Building to be installed on the 16th.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

Old Business\*

1. Discussion with possible decision to grant a waiver to Cellective Solutions for placement of Telecommunication Tower City Permit #20200241.

NO ACTION

Regular Agenda

1. Discussion with possible decision to adopt Ordinance 417; An Ordinance Annexing Property to the City to be Known as the RB RealtyCo LLC Annex-1 to The City of Stilwell with Legal Description as Follows:

*The North 290.10 feet of the SE ¼ of SE ¼ of SE ¼ of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma,* AND

*The Hudson Block, an addition to the City of Stilwell, Oklahoma, also described as the W ½ of SE ¼ of SE ¼ and the South 369.35 feet of SE ¼ of SE ¼ of SE ¼ of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma,* AND

*The NE ¼ of SE ¼ of SE ¼ of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma*

Motion to approve: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 417” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to reimburse $1,610.00 to Josh Sam for soccer goals for Carson Park from General Fund Account 10-16-660400.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to provide a $300 (or other amount to be determined by council) per employee incentive upon completed COVID19 vaccination.

NO ACTION

1. Discussion with possible decision on Pest Control for City Buildings, Street Department, Community Building, Police Department, Armory, Public Library, Fire Department, Dog Pound and Carson Park for the 2021-22 Fiscal Year at a cost of $5,301.

Motion to approve: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible approval of 4th Annual Youth Gathering Awakening on August 14th from 5 p.m. to 11 p.m. with blocking of the streets around the courthouse for safety reasons.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible approval of a Town Pep Rally on Tuesday August 17, 2021, at 7:30 p.m. closing Second Street from Oak Street to Division Street at 7:00 p.m. until end of the rally.

Motion to approve: Joe Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible approval of a Block Party on Friday August 6, 2021, from 6 p.m. until 9 p.m. at the Kiwanis Bandstand closing Second Street from Oak Street to Division Street and Division Street from Second Street to Third Street as needed.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible approval of a Memorial Fundraiser at Adair Park with details to be presented to the council by Brent Harlin.

Motion to approve for August 28, 2021: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to purchase a 2022 Kenworth T370 Series sanitation truck from MHC Kenworth in Tulsa at State Bid Price of $108,879.00 from Capital Improvement Account #20-11-645300 not requiring a budget adjustment.

Motion to approve: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to transfer our existing packer unit to the new Cab and Chassis at a cost of $9,120 from Capital Improvement Account #20-11-645300 not requiring a budget adjustment.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to purchase 15 dumpsters at $1,050 each for a total of $15, 450 from Capital improvement account 20-12-645300 with a budget adjustment of equal amount to the above named account.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to renew our annual software contract with IWORQ for Code Enforcement and Animal Control for $5,500.

Motion to approve: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 400-B: An Ordinance Amending Ordinances 400 and 400-A to Provide Additional Guidance On Dumpster Usage Within the City of Stilwell.

Motion to approve: Joe Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 400-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Debbie Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 414-A: An Ordinance Amending Ordinance 414 To Provide Additional Clarification of Specific Rules and Regulations Concerning the Storage and Parking of Trailers and Commercial Vehicles.

NO ACTION

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 414-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

1. Discussion with possible decision to allow the use of mortar/fireworks after touchdowns or victories at Stilwell High School Home Football Games for the 2021 season to be used exclusively by members of CC Camp, a non-profit community organization.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve entering into an agreement with Stilwell Public Schools District for a school resource officer.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to allow the use of the Community Building for visiting team dressing rooms for all Stilwell Home Football Games for the 2021 Fall Season as per the attached schedule to include Varsity, Junior Varsity, 9th/JV, and 7th/8th.

NO ACTION

1. Discussion with possible decision to accept resignation of Payroll Clerk John Fite.

Motion to approve: Joe Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 22, 23, and 24 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 6:40 p.m.: Lane

Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 7:13 p.m.: Lane

Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 22, 23, & 24 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion with possible decision to confirm Tiffanie Martin as a full-time Payroll Clerk from Internal Job Posting as per Personnel Policy at $14.00 per hour with full benefits effective August 2, 2021.

Motion to approve: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm Charity Curtis as a full-time dispatcher at $10.50 per hour with full benefits effective August 2, 2021.

Motion to approve: Debbie Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible decision concerning any claims and/or arbitrations.

DISCUSSION ONLY

1. Discussion with possible decision to appoint Tiffanie Martin as representative from the City to OMRF to replace John Fite effective August 2, 2021.

Motion to approve: Joe Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to transfer Safety Officer duties of John Fite with related compensation to Tiffanie Martin effective August 2, 2021.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to advertise for a part-time Police Dispatcher at $10.50 per hour.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment

Motion to adjourn: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Meeting adjourned at 7:16 p.m.

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: Friday, July 30, 2021 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com