CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday February 7, 2022

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:32 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Lara Gallardo, Dale Dandridge, Russell Morris, Shawn Noel, David Bruner, Chad Smith, Willis Hothouse, Will O’Neal, Justin Taylor, Grace Ferris, Renee Fite, Larry Eagleton,   
Shelldon Miggletto, John Bankel, Steven Shoup, Rosita Gallardo, Rick Ford.

Mayor’s Comments: Glad the snow has melted, business as usual. Lots of active positives on Covid in the Stilwell area with over 700 today.

Public Comments – Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. Stilwell Kiwanis has requested use of Fletcher Park for the 12 Days of Christmas on December 13-24, 2022.

Consent Agenda

1. Approval of minutes of Regular Meeting January 3, 2022, and Special Meeting January 24, 2022.
2. Approval of blanket purchase orders in the sum of $64,505.00
3. Approval of payment of claims for:
   1. $191,041.44 from Fund 10 – General Fund
   2. $33,346.83 from Fund 20 – Capital Improvement Fund
   3. $ 333.26 from Fund 30 – Street and Alley
4. Approval of January 2022 payroll in the sum of $199,196.28.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Departmental Reports

* Ambulance – GTG – average response time of 5.24 minutes

County EMS working closely and well with GTG.

* Police – 101 reports, $13,416.55 collected, 8545 miles, 20.3 calls per day, Amanda Vraig is now on crutches and continuing to improve.
* Fire – total runs 39, i.e. 19 in city, 20 in county.
* Streets/Sanitation – trimming, rush, fence at D. B. Gaines, 314.16 tons of trash or 629,229 lbs., Community Building work is completed.
* Sports Facilities – trash, one set of restrooms open because of cold, HS sports starts at end of February.
* Recreation Facilities – Adair Park ballfields cleared, Restrooms there are almost ready, new dock, quotes obtained on dock extensions and aerators are on order.
* Community Development – 4 new building permits, 6 businesses under construction.
* Animal Control – 35 cases, shelter OK during snow, adoptions going well.

Regular Agenda

1. Discussion with possible decision to approve Resolution 02-07-2022: A Resolution of the City of Stilwell, Oklahoma, Notifying the Residents and Business Operators of Said City of Support and Encouragement for “NEA’s Read Across America,” A National Celebration of Reading on March 2, 2022.

Motion to approve: Coye Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve renewal of APTEAN/United Systems software package from 4/1/22 through 3/31/23 at a cost of $7,247.44 to be paid from an equal increase in General Fund 10-01-614000.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve of 51 Samsara Vehicle IoT Gateway VG54 trackers at $20 per month each for an annual cost of $12,240 plus shipping of $400 for a total of $12,640 from General Fund Account 10-04-630700 – City Clerk – Software requiring a budget adjustment of equal amount to the above-named account.

There was a lengthy discussion concerning need with input from department heads and the Utility Department Manager.

Motion to TABLE: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried – ITEM TABLED

1. Discussion with possible decision concerning placement of memorial(s) on State right-of-way.

Council was addressed by Lara Gallardo concerning the memorial cross on the bypass fence which is in violation of State Law. Council was advised by the City Attorney that the city has no jurisdiction to override state law concerning the state right-of-way and therefore can take no authoritative action to allow the memorial to remain.

Mayor stated that she had taken no action concerning this matter.

Motion to TABLE: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried – ITEM TABLED

1. Discussion with possible decision to purchase Christmas decorations for the tree in Fletcher Park for $4,700 from General Fund Account 10-17-600100 – Recreational Facilities – Materials and Supplies – requiring a budget adjustment of equal amount to the above named account.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve request by the Stilwell Chamber of Commerce for the Stilwell Christmas Parade scheduled for 4 p.m. on Saturday December 3, 2022, closing Second Street from 610 North Second south to Stilwell Pharmacy for from 3:30 p.m. until 5:00 p.m.

Motion to approve: Lane Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve the following change to the Stilwell Personnel Policy Manuel:

ARTICLE EIGHT – ABSENCES

G. EMERGENCY LEAVE:

1. Immediate family for the purposes of this policy is defined as:
2. *Self,*
3. *Any of the above as a step-relative.*

Motion to approve: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to surplus/recycle the metal fencing, fence posts, floodlight frames and various other metal pieces recovered from the removal of the baseball fields in Adair Park.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to advertise for Temporary Full-time Employees as seasonal labor at $10.30 per hour plus benefits for the Edna M. Carson-Stilwell Community Park.

Motion to approve with correction to salary to read

$10.50 per hour: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 10 thru 13 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (D).

Motion to ENTER EXECUTIVE SESSION at 6:30 p.m.: Jim

Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and 308(D)(1)(2).

Motion to RETURN FROM EXECUTIVE SESSION at 7:23 p.m.: Jim

Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 10 thru 13 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion with possible decision concerning usage, storage and possible personnel issues of Police body-cam video.

NO ACTION

1. Discussion only regarding negotiation of the 2022-2023 FOP contract.

DISCUSSION ONLY

1. Discussion only on Ward Three Council position.

DISCUSSION ONLY

1. Discussion with City Attorney and possible action concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:25 p.m.

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: Friday, February 4, 2022, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com