CITY OF STILWELL

CITY COUNCIL MINUTES

Special Meeting – Monday January 24, 2022

Stilwell Community Building – 6th & Poplar

5:30 P.M.

Purpose of Meeting is host the described Public Meeting and to consider

the attached agenda items.

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:34 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Shawn Noel, Dale Dandridge, David Bruner, Shelldon Miggletto, Renee Fite.

PUBLIC HEARING – CDBG STREET REVITALIZATION 2022

Open Meeting at 5:35 p.m.

Q & A: Explanation of street improvement plan by Dale Dandridge and Shelldon Miggletto. Set in four planned phases. No further questions.

Close Meeting at 5:37 p.m.

Public Comments – Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Special Agenda

1. Discussion with possible decision to approve Resolution 01-24-2022 authorizing the application for CDBG-22 Community Revitalization set aside.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve 2022 CDBG Citizen Participation Plan.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve Sports Facilities Manager Job Description.

Motion to approve: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to advertise for Sports Facilities Manager as per policy.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve payment to GH2 ARCHITECTS, LLC for City Hall Engineering as needed up to previously approved maximum total of $93,500 from Capital Improvement Account 20-01-645303 not requiring a budget adjustment.

Motion to approve: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to make the following General Fund budget increases:

Department 03 – Cemetery Salary + benefits $ 6,600 Department 03 – Cemetery Maintenance $ 2,000 Department 04 – City Clerk Salary + benefits $20,000 Department 08 – Community Building Maintenance $ 5,000 Department 08 – Community Building Salary + benefits $16,850 Department 19 – Municipal Court Salary + benefits $ 9,000

Total Request $59,450

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to reassemble and install new engine in Police Unit #16 by Dunn Ford Company for $10,500 from General Fund Account 10-09-610100 – Vehicle Maintenance – requiring a budget adjustment of equal amount to the above named account.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to purchase a Swenson Spreader on State-Wide Contract 0500 from Industrial Truck Equipment in Oklahoma City for $6,625.31 from Capital Improvement Account 20-12-645300 – Street Department Equipment – not requiring a budget adjustment.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve sale or transfer of field lights previously declared surplus at baseball field north of Adair Park to the Adair County Roundup Club.

Motion to approve transfer: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance 421: An Ordinance to Annul, Vacate, Discontinue and Close an East/West Alleyway in Block 11, Original Town Plat of Stilwell, Oklahoma.

Motion to TABLE: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 421” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

1. Discussion and possible approval for a temporary variance to Ordinance to allow placement of a sign on the city bypass by and for Colene Stephenson dba “Everything Nice.”

FAILED FOR LACK OF MOTION

1. Discussion only on Ward Three Council position.

NO DISCUSSION

1. Discussion with City Attorney and possible action concerning any claims and/or arbitrations.

NO DISCUSSION

Adjournment

Motion to adjourn: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 6:12 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

Public Notice and Agenda Posted:

Notice: Thursday January 20, 2022, at 3:30 p.m.

Agenda: Friday, January 21, 2022, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com