CITY OF STILWELL

CITY COUNCIL SPECIAL MEETING AGENDA

Special Meeting – Monday June 14, 2021

Stilwell Community Building – 6th & Poplar

5:30 P.M.

Purpose of meeting is to host the public hearing as described below and to consider the attached agenda items.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

COMBINED PUBLIC HEARING REGARDING PROPOSED BUDGET FOR FISCAL YEAR 2021-2022 FOR THE STILWELL IMPROVEMENT AUTHORITY AND THE CITY OF STILWELL

Open Meeting at 5:30 p.m.

Questions and Comments – NONE

Close Meeting at 5:32 p.m.

Special Meeting

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:33 p.m.: Coye Nettles – Present, Debbie Johnson – Absent, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Tracy Sims, Lynna Carson, Nancy Garrett Farris, Rick Roberts, Shawn Noel, Chad Smith, Alfie Barker, Chad Smith (SPD), Dale Dandridge, Jackson Guredinger (sp).

Special Agenda

1. Discussion with possible decision to adopt budget for FY 2021-2022.

Motion to approve: Joe Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Resolution 2021-2022.

Motion to approve: Joe Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and decision regarding removal of signature of Jim Spray and Debbie Johnson from all city bank accounts.

Motion to approve: Joe Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision regarding name change of account “CDBG” at Carson Community Bank to account name “Federal Grant One” to be used solely for Safe Routes to School Grant expenditures until grant closing is completed.

Motion to approve: Jim Second: Coye

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of seven computers with monitors, keyboards and mice, one laptop with monitor, keyboard, mouse and docking station, and two NAS Systems (for body-cam video storage) for the Police Department at a cost of $19,540.93 from Account 10-09-615200 – “Grant Expense – Police” – not requiring a budget adjustment.

Motion to approve: Lane Second: Joe

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve special event permits, waivers-of-fees, and partial funding for the Chamber of Commerce for four events designed to provide both economic advantage and positive community impact to the City of Stilwell during FY 2021-2022, with such possible approval requiring an adjustment to the proposed FY 2021-22 budget of $3,400 to Account # 10-01-620900, listed as follows:
   1. The July 4th Downtown Picnic on Sunday July 4, 2021, from 1 p.m. to 10:30 p.m., closing Division Street between 1st and 4th streets, and closing 2nd Street from Olive Street to the alley between Division and Oak Streets with partial reimbursement to the Chamber of no more than $1,750 as per an itemized list of total expenses to be presented after the event.
   2. The Stilwell High School Homecoming Chili Luncheon will be October 8, 2021, with partial reimbursement to the Chamber of no more than $1,750 as per an itemized list of total expenses to be presented after the event.
   3. The Christmas Parade, with date to be determined after school starts, with partial reimbursement to the Chamber of no more than $1,750 as per an itemized list of total expenses to be presented after the event.
   4. The Strawberry Festival Prince and Princess Pageant to be held in March, 2022, with partial reimbursement to the Chamber of no more than $1,750 as per an itemized list of total expenses to be presented after the event.

Motion to approve with substitution of Trunk-0-Ween in place of Chili Luncheon: Lane Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve a contract for city employee uniforms with either Aramark or Clean.

Motion to approve contact with Clean Company: Joe Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to grant a waiver to Cellective Solutions for placement of Telecommunication Tower City Permit #20200241 upon completion of all other requirements and fines paid as per city ordinance.

NO ACTION

1. Discussion with possible decision to approve Ordinance #385-2021, An Annual Update to Ordinance 385 Concerning Fees and Permits Required by The City of Stilwell.

Motion to approve: Lane Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #385-2021” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Coye Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

# Discussion with possible decision to approve doors, concrete work and other items (paint, etc.) in the Community Building as per 2021 REAP Grant for a total cost of less than $5,000 not requiring a budget adjustment.

Motion to approve: Lane Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve the following changes to the City of Stilwell Personnel Policy Manual (deleted verbiage with strikethrough and additional verbiage in italics):

ARTICLE SEVEN: COMPENSATION PLAN

D. COMPENSATORY TIME

*4. Holiday pay and vacation pay (hours) shall not be considered when tabulating compensatory time.*

E. OVERTIME:

7. Vacation time and/or holiday pay shall *not* be considered as work hours when tabulating overtime or compensatory time.

ARTICLE EIGHT: ABSENCES

A. AUTHORIZED HOLIDAYS:

1. All Full Time Employees will be paid one (1) day’s *8 hours* pay for each authorized holiday.

e. “Authorized Holiday pay (hours) shall *not* be considered as work hours when

tabulating overtime or compensatory time.”

D. VACATION:

1. “Vacation hours shall *not* be considered as work hours when tabulating overtime or

compensatory time.

Motion to approve: Joe Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible decision concerning an ambulance service agreement with Pafford Ambulance Service or GTG Medical Services for FY 2021-22. (Possibly in Executive Session)

DISCUSSION ONLY

Possible Executive Session for discussion of Items 14, 15 & possibly 13 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 6:27 p.m.: Coye

Second: Jim

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 7:38 p.m.: Lane

Second: Joe

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 13, 14 & 15* were *discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion only concerning current and potential city properties.

DISCUSSION ONLY

1. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

DISCUSSION ONLY

Adjournment

Motion to adjourn: Joe Second: Lane

Coye – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Meeting adjourned at 7:39 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

Public Notice & Agenda Posted: Thursday, June 10, 2021, at 3:30 p.m.

Revised Agenda Posted: Friday, June 11, 2021, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com