CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday March 1, 2021

Stilwell Community Building – 6th & Poplar

5:30 p.m.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order, Flag Salute, Invocation

Roll Call: Time: \_5:30 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Shawn Noel, Shelldon Miggletto, Tilden Martin, Amber Martin, Willis Hothouse.

Mayor’s Comments: Covid-19 is going down in the county. Here are approximately 200 active cases at the moment. There was a vaccination clinic at First Christian church Saturday and 585 first shots were given. They will be back next month to give the second shot to those people. Last week there was a tour of the latest Cherokee Nation projects in Stilwell. During the bad weather, the city spearheaded opening a homeless shelter with lots of support and donations from local business, churches, and individuals. Several lives were probably saved because of their help. A special commendation to Police Chief Chad Smith and Street Department Head Dale Dandridge for the many hours they spent coordinating and helping the efforts. The city is giving them an award of appreciation and also to the workers who went above and beyond to help.

FYI

1. Filing for City Council Office is today, tomorrow and Wednesday 8:00 a.m. to 5:00 p.m. at City Hall.
2. Early voting and absentee voting will be at the Community Center on Thursday and Friday April 1st and 2nd from 8 a.m. until 6 p.m. Regular voting will be on Tuesday April 6, 2021, from 7 a.m. until 7 p.m.at the Community Building, Fellowship Baptist Church, and Fire Station No. 1 on Walnut Street.

Consent Agenda

1. Approval of minutes of Regular Meeting February 1, 2021, and Special Meeting February 4, 2021.
2. Approval of blanket purchase orders in the sum of $59,900.00
3. Approval of payment of claims for:
   1. $121,512.85 from Fund 10 – General Fund
   2. $3,463.94 from Fund 30 – Street and Alley
4. Approval of February, 2021, payroll in the sum of $179,321.93.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes (except for Special Meeting Minutes from 2/4/2021),

Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police – 66 reports, $5273 in receipts, officers helped by cooking, etc. during the bad weather. Carson Bank, Carson Foundation, and several churches helped a great deal also. The Reserve Officer program has begun with one member so far. More are expected.

Fire – 8 grass fires, 5 house fires, and several other incidents but no major alarms.

Streets/Sanitation –Mayor reported that Street Department Head reported to her that Doyle Avenue needed about $40,000 worth of repair from the snow and ice.

Parks – cleaned parking lot and piled snow to curtail donuts being cut in soccer field. Still had some but repairable. High School baseball is beginning. Have had one application for seasonal worker.

Code Enforcement/Animal Control – Water issues at the dog pound and at the library. Tiny Lopez had worked exceptionally hard in the library and deserves our thanks. Street Department jumped in and quickly helped also.

Economic Development – Some response on trying to get a quick serve restaurant in town but no names yet. Treatment plant current upgrade is complete. Parks Committee has met twice. Schwan’s is adding approximately 150 jobs with their new $50 million expansion.

Regular Agenda

1. Discussion with possible decision to accept resignation of Payroll Clerk Jennifer Brown.

Motion to approve: Coye Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to advertise for new payroll clerk as per Policy Handbook.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve financial audit for FY 2019-2020.

NOT READY – NO ACTION

1. Discussion with possible decision to approve language for Ordinance 416: “An Ordinance Amending Ordinance No. 59, Known As The "Stilwell Sales Tax Ordinance," Section 5, And Ordinance No. 76, Section 2, By Increasing The Tax From Three And One-Half Per Cent (3.5%) To Three And Three-Quarter Per Cent (3.75%) Of Which Three-Quarter Per Cent (0.75%) Shall Be Used Exclusively In A Capital Improvement Fund, Pursuant To 11 0.S., 1981, Section 17-109 Et Seq.” to be placed on the ballot in the City Election scheduled for April 6, 2021.

Motion to approve with any changes recommended by City Attorney: Debbie

Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to change insurance broker from Brown & Brown in Fayetteville, Arkansas, to Premier Consulting Partners in Tulsa, Oklahoma.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve the addition of an amendment to the Stilwell Area Development Authority Trust Indenture, Article III (4), approved in Regular Meeting Tuesday February 9, 2021, by the Stilwell Area Development Authority as follows, with proposed changes appearing in bold type:

*AMENDMENT TO ARTICLE III (4)*

*(4) to provide equipment and personnel as are available, and funds for the cost of financing, acquiring, constructing, purchasing, equipping, maintaining, leasing, repairing, improving, extending, enlarging, remodeling, holding, storing, operating and administering any or all aforesaid services, utilities, buildings, facilities, parks and public places for the benefit of the City of Stilwell, Oklahoma, whether owned or leased, and all properties (real, personal or mixed) needful for executing and fulfilling the Trust purposes as set forth in this instrument and all other charges, costs, and expenses necessarily incurred in connection therewith and in so doing to incur indebtedness either unsecured or secured by all or any part of the Trust Estate and its revenues.*

*THE REMAINDER OF ARTIFLE III SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY PROVIDED.*

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm Utility Board appointment of Rick Williams to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve renewal of APTEAN/United Systems software package from 4/1/21 through 3/31/22 at a cost of $6,902.29 to be paid from an equal increase in General Fund 10-01-614000.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve an application to the Recreational Trails Program from the Oklahoma Tourism & Recreation Department; authorizing the expenditure of professional services funds not to exceed $3,000 for architectural design required for the application.

Motion to approve: Joe Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 10 & 11 (plus any qualifying items on the agenda requested by Council to be discussed in Executive Session) as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 6:22 p.m.: Lane

Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 6:53 p.m.: Jim

Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 10 & 11* *were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion only regarding negotiation of the 2021-2022 FOP contract.

DISCUSSION ONLY

1. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

DISCUSSION ONLY

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment

Motion to adjourn: Jim Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Meeting adjourned at 6:55 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, February 26, 2021 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com