CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday February 1, 2021

Stilwell Community Building – 6th & Poplar

5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order, Flag Salute, Invocation

Roll Call: Time: 5:00 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Samuel Harle, Sunday Bougher, Chad Smith, Shawn Noel, Shelldon Miggletto, Tiffanie Martin, Angela Burgess, Tim Burgess, Grace Ferris, Dale Dandridge, Willis Hothouse, Tilden Martin

Mayor’s Comments: We had volunteers calling to help clean the city, and we have several complaints about illegally parked cars and dumpster diving, There are 435 active cases of Covid-19 in the city which is down from 500 earlier. We have had 20 deaths in the county.

FYI:

1. Sale of Blackjack property is awaiting a title search.

Consent Agenda

1. Approval of minutes of Regular Meeting January 4, 2021, and Special Meeting January 14, 2021.
2. Approval of blanket purchase orders in the sum of $59,900.00
3. Approval of payment of claims for:
   1. $177,928.04 from Fund 10 – General Fund
   2. $27,178.00 from Fund 20 – Capital Improvement Fund
   3. $4,706.37 from Fund 30 – Street and Alley
4. Approval of January, 2021, payroll in the sum of $204,483.55.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes (except for 01/14/2021 minutes), Joe – Yes (except for 01/14/2021 minutes), Jim – Yes, Lane – Yes (except for 01/14/2021and 01/14/2921 minutes)

Motion Carried

Departmental Reports

Police – 56 reports, 6 accidents, $8,523 in fines paid, McGirt ruling should come in March.

Fire – no report

Streets/Sanitation – lots of drainage work, Chestnut Street ditch work is ready to cross 5th street, demo of 1st street property should begin in next two weeks, department has had lots of illness.

Parks – spraying for weeds and preparing for baseball season starting in mid-February.

Code Enforcement/Animal Control – 52 animal calls, CE is working with the street department on several trash issues, lots of cases should be finished by the end of the month.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

Old Business\*

1. Discussion and possible decision concerning update on possible extension on ruling of Code Enforcement Administrative Hearing on 05/14/2020 concerning 115 and 117 West Division Street.

Motion to accept current plans and direct Code Enforcement to bring anything to the Council that requires their attention: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to approve variance for the positioning of the new commercial building on Wingfield crossing.

NO ACTION

1. Discussion with possible decision to adopt Ordinance 368-A: “An Ordinance Amending an Economic Development Incentive Rate, Ordinance 368, Discounting Electric Rates for Customers Creating a Minimum of 30 New Full-Time Jobs” approving the economic development incentive rate for electric customers as unanimously approved by the Stilwell Area Development Authority on December 21, 2020.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 368-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve contract for engineering and design services for the proposed new City Hall with GH2 Architects for $93,500.00 from Capital Improvement Account 20-01-645300 requiring a budget adjustment to the above named account.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 414: “An Ordinance Providing Specific Rules and Regulations Concerning the Storage and Parking of Trailers and Commercial Vehicles.”

NO ACTION

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 414” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

1. Discussion with possible decision to adopt Ordinance No. 415: “An Ordinance Providing for Additional Duties and Salary of the City Clerk-Treasurer and Office Employees for Oversight and Conduct of the April 2021 Municipal Election” and approving such budget revisions as are necessary for the fulfillment of the requirements of the above Ordinance.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 415” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve an “Addendum to Lease Agreement Dated 07/02/2018 Between The City of Stilwell and Adair County Schools Boys’ and Girls’ Club.”

Motion to approve: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision for the Police Chief and the Mayor to organize and implement a Reserve Officer Program for the Stilwell Police Department.

Motion to approve: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to amend the calendar to change Regular City Council meeting times from 5:00 pm to 6:00 pm hereafter.

Motion to change Regular City Council meeting times from 5:00 pm to 5:30 pm: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to cancel agreement with Fast Lane Fitness and possibly establish a reimbursement program for those employees who wish to use the fitness center on a regular basis.

Motion to approve cancellation of contract and establish a reimbursement program for those employees who use the fitness center on a regular basis: Debbie

Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve a motorcycle safety training course for the Christian Motorcyclist Association on April 10, 2021, using the parking lot at Edna J. Carson Park.

Motion withdrawn by CMA

1. Discussion with possible decision to advertise for seasonal labor at $10.00 per hour for the Edna M. Carson-Stilwell Community Park.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Resolution 02-01-2021: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to be Held on April 6, 2021, to wit: A General Election of the Office of Council Members Ward 1, Ward 4, And A Ballot Question to Amend the City Sales Tax.

Motion to approve: Coye Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve granting a variance to Ordinance 409 for a new sign at Walmart.

Motion to approve: Joe Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve surplus of the following equipment and a determination of the means of sale:
   1. 1998 FORD F150 1FTZF1762WKB85543
   2. 1994 CHEVY S10 1GCCS14Z8R8199531
   3. 1992 CHEVY K2500 CAB & CHASSIS 1GCGK24K8NE137990
   4. 2008 BUSH HOG PZ2561 3-00429
   5. 2011 RHINO TYPHON 3061 12-10006
   6. 2011 RHINO TORNADO 2661 12-10004

Motion to approve sale by internet auction company: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 18, 19, 20, & 21 (plus any qualifying items on the agenda requested by Council to be discussed in Executive Session) as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 6:40 p.m.: Jim

Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 7:54 p.m.: Lane

Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Public Statement of Executive Session Minutes by City Clerk.

*Items 18, 19, 20, & 21 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion only regarding various personnel issues within several departments of the City of Stilwell.

DISCUSSION ONLY

1. Discussion with possible decision regarding real estate issues with Tavares building on First Street.

DISCUSSION ONLY

1. Discussion only regarding negotiation of the 2021-2022 FOP contract.

DISCUSSION ONLY

1. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Information was provided to the council about the upcoming need to convert the city radio system (police and fire) to digital and the projected costs.

DISCUSSION ONLY

Adjournment

Motion to adjourn: Debbie Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Meeting adjourned at 8:00 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

\*(Any tabled business, presentations or committee reports previously requested or required)

Posted: Friday, January 29, 2021, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com