CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday October 7, 2019

Stilwell Community Building – 6th & Poplar

5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order

Flag Salute

Invocation

Roll Call Time: 5:00 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present

Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Larry Eagleton, Dale Dandridge, Curtis Jordan, Kathleen Connelly-Brown, Katie Giradi, Grace Ferris, Willis Hothouse, Brenda Madden, Sharon Jackson, Gary Jackson, David Bruner, Tracy Sims, David Glenn, Mikah Walters.

Mayor’s Comments: It has been a busy month. The City Clerk and I attended the Annual OML Conference in Tulsa and gained a great deal of information. We are having weekly Staff Meetings with the Department Heads which has helped our communication across the City. Several visitors to our town have commented on how pretty the town is.

Consent Agenda

1. Approval of minutes of Regular Meeting September 3, 2019, and Special Meeting September 13, 2019.
2. Approval of blanket purchase orders in the sum of $60,350.00
3. Approval of payment of claims for:
   1. $170,973.35 from Fund 10 – General Fund
   2. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   3. $28,816.66 from Fund 20 – Capital Improvement Fund
   4. $24,165.44 from Fund 30 – Street and Alley
4. Approval of September, 2019, payroll in the sum of $197,069.14.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police: 77 reports, 55 citations, 71 arrests, 2 officers finish CLEET training on the 18th of this month.

Fire: Everything is good.

Streets/Sanitation: Lots of mowing and weed trimming but it is beginning to slow down. The library sign is working and the rock stand for it has been repaired. Working on drainage for Allison Street.

Parks: Still mowing. Had a fifth through eighth Cross Country meet that went very well. Soccer season is almost over.

Code Enforcement: Interviews start tomorrow (8th). Currently Jeremy Johnson with the Utility Department is helping the City since he is certified in Code Enforcement.

Utility: Changing to LED lights in the city. Lots of new business coming on line which bodes very well for the future.

Old Business\*

NONE

Regular Agenda

1. Discussion with possible decision to approve Ordinance 397: An Ordinance Amending the Employee Retirement System Defined Benefit Plan for the City of Stilwell, Oklahoma; Providing Retirement Benefits for Eligible Employees of the City of Stilwell, Oklahoma; Pertaining to Plan Design; Pertaining to Contributions by Employees; Providing for Employer Pickup of Mandatory Contributions; and Providing for Repealer and Severability.

NO ACTION TAKEN

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 397” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION TAKEN

1. Discussion with possible decision to purchase for $62,500 a 2007 GMC C5500 4x4 Rescue (R2050) from Keane Fire District in Keane, New York.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve travel expenses for pick-up of Rescue Unit.

Motion to approve: Jim Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to close Division from 2nd to 3rd street for Trunk-o-ween on 10/31 from 4:00 p.m. until 6:30 p.m.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision close the parade route for the Christmas Parade on December 12, 2019, from 5:00 p.m. until after the parade. Proposed route: from CV's down 2nd street to Olive, turn east and go to 1st Street, turn south then turn west on Division, and end past the Kiwanis Stage near 3rd Street.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to close Division from 2nd to 3rd Streets from 5:30 p.m. until 10:00 p.m. on December 12, 2019 for Santa on the bandstand and performances by the High School and Middle School Choirs as well as several vendors, etc.

Motion to approve: Lane Second: C

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to provide $7500 to the Chamber of Commerce for several city-related activities from account 10-01-620900.

Motion to TABLE to November meeting: Coye Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of ten new police vests with accessories for $10,450 from account #10-09-640200.

Motion to approve: Joe Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision on Resolution 10-07-2019: A Resolution of the City of Stilwell, Oklahoma, Notifying the Residents of Said City of Adoption of a Standard Procedure for Annexation into the City of Stilwell.

Motion to approve: Joe Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to allow the Strawberry Festival Carnival to move to the asphalt parking lot at Carson Park.

NO ACTION TAKEN

1. Discussion with possible decision to contract with nCourt LLC to handle electronic payment processing for the City.

Motion to approve: Lane Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to appoint Brenda Madden as our City of Stilwell representative to the system Library Board.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve payment to the State of Oklahoma Risk Management Department Fire District Program for liability coverage on Fire Stations and equipment for a total of $3,094.78.

Motion to approve: Jim Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 15 & 16 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to enter Executive Session at 6:35 p.m.: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to leave Executive Session at 7:27 p.m.: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Public Statement of Executive Session Minutes by City Clerk.

*Items 15, & 16* *were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer Rodney Soap.

Motion to terminate Rodney Soap employment immediately: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with City Attorney concerning possible pending claims and/or arbitration.

Discussion only

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

None requiring a vote.

Adjournment

Motion to adjourn: Lane Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Meeting adjourned at 7:30 p.m.

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

\*(Any tabled business, presentations or committee reports previously requested or required)

Posted: Friday, October 4, 2019 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com