CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Tuesday September 3, 2019

Stilwell Community Building – 6th & Poplar

5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order

Flag Salute

Invocation

Roll Call Time: 5:24 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – ABSENT, Jim Spray – Present, Lane Kindle – Present

Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Chad Smith, Deanna Butler, William O’Neal, Larry Eagleton, Dale Dandridge, Missy Mattox, David Bruner, Cliff Thouse (sp), Joshua Sam, Mikal Watters, Shaina Kindle, Will Hothouse, Tracy Sims, Crystal Chuculate

Mayor’s Comments: Thanks for being here. There were over 4,000 views of the last regular meeting which was recorded and placed on Facebook. The City Facebook page went live today. The Mayor, City Clerk and Council Member Coye Nettles will be at the Oklahoma Municipal Conference the week of the 16th of September.

Consent Agenda

1. Approval of minutes of Regular Meeting August 5, 2019, and Special Meeting August 23, 2019.
2. Approval of blanket purchase orders in the sum of $60,350.00
3. Approval of payment of claims for:
   1. $387,857.26 from Fund 10 – General Fund ($203,687.09 pass-thru to Utilities)
   2. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   3. $32,570.02 from Fund 20 – Capital Improvement
   4. $1,003.79 from Fund 30 – Street and Alley
4. Approval of August, 2019, payroll in the sum of $210,050.63

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police – 89 reports, 83 citations, 11 warrants served, $12,254 in fines collected.

Fire – Stopped what could have been a major fire at Schwan’s. Rest of month pretty normal.

Streets/Sanitation – Lots of mowing. Maple Street Project is finished. West Maple paved. Johnson Street done. Painting on Depot to finish re-roofing activity.

Parks – Thanks to council for the additional helper. Hard at work mowing and dispensing the new chandler mix for the ball fields.

Utility – Had at work installing the new lights throughout town and the new metering system.

Old Business\*

NONE

Regular Agenda

1. Discussion with possible decision concerning objection to Retail Spirits Store license fee by Jodi Fishinghawk.

NO ACTION TAKEN

1. Discussion with possible decision to approve Ordinance 396: An Ordinance Restricting Current Employees and Their Families from Any City Sales.

Motion to approve: Lane Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #396” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Resolution 09-03-2019 which upgrades Resolution 08-05-2019 to match current guidelines for T-SET grant requests.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Resolution 09-03A-2019: A Healthy Event Policy for the City of Stilwell.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt Resolution 09-03B-2019: A Land Use Policy for Farmer’s Market.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve a budget adjustment of $2750 for Capital Improvement 20-02-620900 for higher grade and more acceptable color for Depot Roof Replacement.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to advertise for a city-wide maintenance/janitorial position under the Street Department at $10.00 per hour with full benefits.

Motion to approve with stipulation that position be under Administration rather than Street: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to build a new material shed at Stilwell Cemetery at a projected cost of $5,000 from Capitol Improvement 20-03-64532 requiring a budget adjustment of equal amount to the above named account.

Motion to approve with stipulation that budget not be increased if enough money is already in budget: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision concerning City Zoning and City Ordinance 278.

NO ACTION TAKEN

1. Discussion with possible decision concerning air conditioning for the Soccer Concession stand at Carson Park.

Motion to have Mayor and City Clerk take care of this after receiving two more bids: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to purchase 10 LED lights for the parking area at Carson Park at a cost of $6750 from Capitol Improvement 20-16-645301.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve Resolution 09-03-2019 REAP authorizing application for financial assistance from the Rural Economic Action Plan (REAP) Fund through EODD.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm emergency hire of Ryan Garner for an eight-week part-time position at the Edna M. Carson Park at a salary of $9.50 /hr. beginning on August 29, 2019.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 15, 16, & 17 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to enter Executive Session at 6:04 p.m.: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to return from Executive Session at 7:07 p.m.: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Public Statement of Executive Session Minutes by City Clerk.

*Items 15, 16, & 17* *were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion with possible decision to increase salary of Carson Park employee James Scraper to $11.00 per hour effective September 9, 2019.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible decision concerning disciplinary action (up to and including possible termination) of Code Enforcement Officer Cheri Steelman.

Motion to Terminate Cheri Steelman effective immediately: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with City Attorney concerning possible pending claims and/or arbitration.

Discussion Only

Public Comments (5-minute limit – Please sign in prior to start of meeting)

NONE

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Meeting Adjourned at 7:13 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

\*(Any tabled business, presentations or committee reports previously requested or required)

Posted: Friday, August 30, 2019 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com