

# **CITY OF STILWELL**

## **CITY COUNCIL MINUTES**

Regular meeting – Monday August 1, 2019  
Stilwell Community Building – 6<sup>th</sup> & Poplar  
5:00 P.M.

### **City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

## **REGULAR MEETING**

### **Call to Order**

### **Flag Salute**

### **Invocation**

**Roll Call Time: 5:02 p.m.:** Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

**Guests:** Mikah Walters, Diana Yell, Cheri Steelman, Shaina Kindle, Chad Smith, Larry Eagleton, Steven Roberts, Tilden Martin, Willie Eagle, Willis Hothouse, Cassandra Rosas, Jessie Garcia, Hillary Mead, Phil Van Dyke, Crystal Chuculate, Deanna Butler, Dale Dandridge, David Bruner.

**Mayor's Comments:** Tonight we are proud to begin a new era in our public meetings being recorded and then available for viewing on Facebook and eventually on our city website. Thank you to Micah Walters for recording this for us.

## **Consent Agenda**

1. Approval of minutes of Regular Meeting July 1, 2019, and Special Meeting July 5, 2019.
2. Approval of blanket purchase orders in the sum of \$60,350.00
3. Approval of payment of claims for:
  - a. \$121,910.73 from Fund 10 – General Fund
  - b. \$1,394.08 from Fund 17 – Stilwell Improvement Authority
  - c. \$143,128.66 from Fund 20 – Capital Improvement Fund
4. Approval of June, 2019, payroll in the sum of \$314,553.94

**Motion to approve:** Jim     **Second:** Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

## **Departmental Reports**

Police – highest number of reported in over 26 years.

Fire – everything is going well

Streets/Sanitation – All is good with Sanitation, starting paving of some streets and alleyways tomorrow (August 6), Maple Street project is 95% done.

Parks – Tournament planning is underway and school is starting soon. The agreement with the SHS Cheer Club and Indian Club is working wonderfully.

Code Enforcement - \$1420.75 in fees this month, working 1-2 days per week with 2 inmates on cleanup of trash and ditches,

Utility – proceeding with AMI meter installation, 99% of street lights changed to LED and will soon start on security lights.

## **Old Business\***

1. Discussion with possible decision concerning the city Health Care Plan Extra Offerings for August 1, 2019, through July 31, 2020.

**Motion to keep current extra offerings:** Coye     **Second:** Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

## **Regular Agenda**

1. Discussion with possible decision regarding Resolution 6:5-2019: A Resolution to Participate in the Adair County Multi-Jurisdictional Natural Hazards Mitigation Plan.

**Motion to approve:** Lane   **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

2. Discussion with possible decision to appoint Cheri Steelman as City of Stilwell representative to serve on the Hazard Mitigation Planning Committee.

**Motion to approve:** Lane   **Second:** Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

3. Discussion with possible decision regarding adoption of Resolution 8-5-2019: A Resolution Committing the City of Stilwell to Adopt and Implement a Workplace Wellness Policy.

**Motion to approve:** Coye   **Second:** Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

4. Discussion with possible decision regarding adoption of Resolution 8-5-2019-A:

**Motion to approve:** Debbie   **Second:** Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

5. Discussion with possible decision regarding adoption of Resolution 8-5-2019-B:

**Motion to approve:** Joe   **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

6. Discussion with possible decision to approve Cruise Night with possible burnouts from 5 p.m. until 10 p.m. on Saturday, September 21, 2019, with such actions (closing streets, etc.) as are deemed appropriate by the Police Department.

**Motion to approve:** Debbie **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

7. Opening of sealed bids for Depot roof replacement followed by discussion with possible decision concerning action to be taken and/or contract awarded with budget adjustments to Capital Improvements 20-02-620900 as needed. The Council reserves the right to reject all bids.

**Motion to accept bid from TRS Roofing of Oklahoma City at \$21,403.00 with joist replacement at \$18.50 per linear foot:** Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

8. Discussion with possible decision to approve \$60,000 for asphalt from Street and Alley 30-12-650600.

**Motion to approve:** Joe **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

9. Discussion with possible decision to surplus 52 joints of fire hose to be donated to the Street Department and to Rural Fire Department(s).

**Motion to approve:** Jim **Second:** Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

10. Discussion with possible decision to close down 2nd St from Oak to Division & Division from 2nd to 3rd for a county-wide Youth Rally on August 17, 2019, 5 p.m. – 10 p.m. sponsored by Mountain Top Youth Ministry Association with help from First Baptist Church, New Life Church, Oak Grove Full Gospel and others who are associated with various local churches. Proceeds from the event will benefit the Local Make a Wish Foundation.

**Motion to approve:** Lane **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

11. Discussion with possible decision to approve Thursday, December 12, 2019, at 4:00 pm as the date and time the Holiday Express Train will stop at the Depot in Stilwell.

**Motion to approve:** Coye **Second:** Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

12. Discussion with possible decision to approve request by the Adair County Election Board to use the Community Center for Regular and Special Elections as needed.

**Motion to approve:** Jim **Second:** Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

13. Discussion with possible decision to approve contract for services with Holloway, Updike and Bellen, Inc. of \$14,400 for Wingfield Crossing (Walmart Access Road) to be paid from Street & Alley Fund 30-12-614000 requiring a budget adjustment of equal amount to the above named account.

**Motion to approve:** Lane **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

14. Discussion with possible decision to approve access door and shower remodel at the Fire Department by Coombs Masonry for \$3220.

**Motion to approve:** Joe **Second:** Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

15. Discussion with possible decision concerning use of truck previously used by past Street Department Head Terry Butler.

**NO ACTION**

16. Discussion with possible decision to approve purchase of three (3) semi loads of chandler mix for Carson Park baseball and softball fields at a cost of \$13,950 delivered to be paid from Capital Improvement Account 20-16-645301 requiring a budget adjustment of equal amount to the above named account.

**Motion to approve: Jim Second: Joe**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

17. Discussion with possible decision to allow the use of the Community Building for visiting team dressing rooms for Stilwell Home Scrimmage on August 29th instead of on the previously agreed August 30th.

**Motion to approve: Jim Second: Debbie**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

**Possible Executive Session for discussion of Items 18, 19, 20, 21, & 22 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Motion to enter Executive Session at 6:15 p.m.: Debbie Second: Jim**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Motion to return from Executive Session at 6:53 p.m.: Jim Second: Debbie**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

*Items 18, 19, 20, 21, & 22 were discussed in Executive Session. No other items were discussed and no action was taken.*

18. Discussion with possible decision to move part-time Carson Park employee James Scraper to full-time at \$10.00 per hour plus benefits retroactive to July 1, 2019.

**Motion to approve:** Lane **Second:** Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

19. Discussion with possible decision to hire Dale Dandridge as Head of Street Department with an annual salary to be set by council.

**Motion to hire Dale Dandridge as Street Department Head at**

**an annual salary of \$50,000:** Joe **Second:** Lane

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

20. Discussion with possible decision to hire James D Kimble, Tristan Tate, or Donald Ray Taylor as a street department worker at \$11.00 per hour.

**NO ACTION**

21. Discussion with possible decision to increase salary of Tim Sherrer \$.50 to \$11.00 per hour.

**Motion to approve:** Lane **Second:** Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

22. Discussion with City Attorney concerning possible pending claims and/or arbitration.

**DISCUSSION ONLY**

**Public Comments** (5-minute limit – Please sign in prior to start of meeting)

Comment by City Attorney Jeff Jones concerning the recent surplus auction. All city employees and their families need to be restricted from bidding on any item sold by the city.

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25,

O.S. Sec. 311.)

Trailer placement at 1410 North 4<sup>th</sup> requested today. Trailer in good shape and no legal problems with placement. Code Enforcement Officer recommended approval.

**Motion to approve: Joe Second: Lane**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

**Motion Carried**

**Adjournment**

**Motion to adjourn: Jim Second: Debbie**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane – Yes

**Meeting Adjourned at 7:12 p.m.**

**ATTEST:**

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Jean Ann Wright, Mayor

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Larry A, Nettles, City Clerk-Treasurer

\*(Any tabled business, presentations or committee reports previously requested or required)

**Posted:**

**Friday, August 2, 2019 at 4:00 p.m.  
Stilwell Community Building, 6<sup>th</sup> & Poplar  
Stilwell City Hall, 503 W. Division  
[www.ok-stilwell.civicplus.com](http://www.ok-stilwell.civicplus.com)**