CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday May 4, 2020

Stilwell Community Building – 6th & Poplar

5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

NOTICE OF TELECONFERENCE OPEN MEETING

The following City Officials will be in attendance via video/teleconference means: Mayor Jean Ann Wright, Clerk/Treasurer Larry Nettles, Council members Lane Kindle, Joe Adair, Debbie Johnson, Coye Nettles and Jim Spray.   If you would like to attend the meeting, the City of Stilwell will be live streaming the meeting on the Facebook page. You can view the live stream at <https://www.facebook.com/cityofstilwell>.

REGULAR MEETING

Call to Order

Roll Call Time: 5:00 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Absent, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

A QUORUM IS PRESENT

Mayor’s Comments: These are trying times but the City will get through this.

Consent Agenda

1. Approval of minutes of Regular Meeting April 13, 2020, and Special Meeting April 27, 2020.
2. Approval of blanket purchase orders in the sum of $59,750.00
3. Approval of payment of claims for:
   1. $144,005.47 from Fund 10 – General Fund
   2. $42,423.00 from Fund 20 – Capital Improvement Fund
   3. $2,473.50 from Fund 30 – Street and Alley
4. Approval of April, 2020, payroll in the sum of $190,543.73.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Old Business\*

1. Discussion with possible decision to approve purchase of ADP Payroll Software for the city at a first year cost of $8,876.30 from General Fund Account 10-04-630100 requiring a budget increase of an equal amount to the above named account.

Motion to TAKE NO ACTION: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of Halo Body-Cam package for the Police Department for $12,500 from Capital Improvement Account #20-09-645300 requiring a budget increase of an equal amount to the above named account.

Motion to TAKE NO ACTION: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible approval for building of new shooting range by the Street Department for the Police Department in the area north of the old Adair Park with controlled access for both old (closed) and new ranges.

Motion to TAKE NO ACTION: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Regular Agenda

# Discussion and possible decision to approve and enter into a curb-cut agreement with Walmart Real Estate Business Trust for access to vacant land north of Walmart Supercenter.

Motion to approve: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion and possible decision to approve payment to Walmart Real Estate Business Trust in the amount of $25,000.00 for curb-cut access to vacant land north of Walmart Supercenter from Street & Alley 30-12-645301.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance 400: “An Ordinance Providing Specific Rules and Regulations Concerning Trash Placement and Pick Up Within the City of Stilwell, Repealing Ordinances 31, 376, and 394.”

Motion to approve: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 400” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Lane Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance 403: An Ordinance Providing Specific Rules and Regulations Concerning Burning of Any Type Within the City of Stilwell, Repealing Ordinances 321 and 322.

Motion to approve: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 403” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance 402: An Ordinance Providing Specific Rules and Regulations Concerning the Discharge or Sale of Fireworks of Any Type Within the City of Stilwell, Repealing Ordinances 328 and 328-A.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 402” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Lane Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to confirm mayoral re-appointment of Doug Funburg to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to allow the use of the Community Building for visiting team dressing rooms for all Stilwell Home Football Games for the 2020 Fall Season as per the attached schedule to include Varsity, Junior Varsity, 9th/JV, and 7th/8th.

Motion to approve: Lane Second: Jim

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to allow Stilwell Public Schools to build a gate-keeper ticket booth at the entrance of the High School Softball field at the Edna M. Carson Community Park.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision regarding renewal of dues to Oklahoma Municipal League (OML) in the amount of $4,115.64 for FY 2020-2021.

Motion to approve: Jim Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with possible decision to approve hire of Crawford & Associates for the compilation of annual financial statements for FY 2020-2021.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

Possible Executive Session for discussion of Items 14, 15, & 16 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at 5:40 p.m.: Jim

Second: Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at 6:18 p.m.: Lane

Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Public Statement of Executive Session Minutes by City Clerk.

*Items 14, 15, & 16 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion regarding supervision of Animal Control Department with possible action.

Motion to move Animal Control to the Code Enforcement Department under the

direct supervision of the Code Enforcement Officer: Lane Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

1. Discussion with City Attorney concerning possible pending claims and/or arbitration.

DISCUSSION ONLY

1. Discussion with possible decision concerning possible settlement prior to arbitration related to Collective Bargaining Agreement with David Glenn.

Motion to approve going to arbitration: Lane Second: Coye

Coye – Yes, Debbie – Yes, Jim – Yes, Lane - Yes

Motion Carried

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment

Motion to ADJOURN: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

MEETING ADJOURNED at 6:21 p.m.

ATTEST:

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

\*(Any tabled business, presentations or committee reports previously requested or required)

Posted: Friday, May 1, 2020 at 4:00 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com