CITY OF STILWELL

CITY COUNCIL MINUTES

Special Meeting – Monday December 10, 2018

Stilwell Community Building – 6th & Poplar 5:30 P.M.

Purpose of Meeting is to close-out Contract 15563 CDBG 13, accept Resignation of Code Enforcement Officer and advertise to fill position, Firefighters liability insurance, First Aid supplies as per OSHA guidelines, possible increase in pay for elected officials as per Charter, parking issue on Second Street, three possible wage adjustments, and possible discipline for two Police Officers.

Roll Call: Time 5:33 p.m. Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Norman Isaacs – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present.

Guests: Willis Hothouse, Greg Hatchett, Chad Smith, David Bruner, Paul Caton, Steven Roberts, Kevin Wilson, Darrell Neale.

Special Agenda

1. Public Hearing to Close-out Contract 15563 CDBG 13 for Drainage System Improvements project.

Hearing began at 5:34 p.m.

Comments:

Opening comments by Kevin Wilson, EODD

No other comments were made.

Hearing closed at 5:36p.m.

1. Discussion with possible decision to approve that all grant and leverage funds for Contract 15563 CDBG 13 have been obligated, or expended.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to accept the Drainage System Improvements project funded by Contract 15563 CDBG 13, as complete.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to accept resignation of Code Enforcement Officer Greg Hatchett.

Motion to accept with regret: Norman Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to advertise for new Code Enforcement Officer as per Policy handbook.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve payment to the State of Oklahoma Risk Management Department Fire District Program for liability coverage on Fire Stations and equipment for a total of $4,933.82.

Motion to approve: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to purchase Aramark First Aid packages for the city or pursue other options.

NO ACTION TAKEN

1. Discussion with possible decision to establish salaries for and adopt “Ordinance 392: An Ordinance Providing for an Increase in The Compensation of All Elected Officials in and for The City of Stilwell Repealing All Other Ordinances in Conflict Herewith”.

Motion to approve as presented: Joe Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision concerning parking at southwest corner of Second and Oak Streets.

NO ACTION TAKEN

1. Discussion with possible decision to designate a parking space for District Judge and any other visiting judges on Division Street between 2nd and 3rd or any other designated spot determined by the council.

Motion to approve designation of an “8 to 5 Monday through Friday” parking space for District Judge on the North side of the Courthouse next to handicapped spaces: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to purchase Dodge Durango police pursuit vehicle at a cost not to exceed $30,000 primarily utilizing grant and insurance proceeds.

Motion to approve effective January 1, 2019: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Executive Session for discussion of Items 12, 13, 14, 15, and 16 as per Title 25 O.S. 307(B)(1).

Motion to enter Executive Session at 6:18 p.m.: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to leave Executive Session and re-enter Open Session at 6:50 p.m.: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk.

*Items 12, 13, 14, 15, and 16 were discussed in Executive Session. No other items were discussed and no action was taken.*

1. Discussion with possible decision to pay Terry Butler for weekly training sessions for the Street Department at $50 per pay period beginning December 17, 2018.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to increase salary of Amy Stewart by $2.00 per hour beginning December 17, 2018.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to increase salary of Willis Hothouse $50.00 per pay period beginning December 17, 2018.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer Curtis Jordan.

Motion to Terminate due to multiple violations of Stilwell Police Procedures Manual: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer David Glenn.

Motion to Terminate due to multiple violations Stilwell Police Procedures Manual: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Adjournment

Motion to adjourn at 7:03 p.m.: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

ATTEST:

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Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer