CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday, October 1, 2018

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call: Time 5:01 p.m. Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Norman Isaacs – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present,

Guests: Greg Hatchett, Shaina Kindle, Kassandra Rosas, Hillary Mead, Leslie Colantuono, Leticia Morrison, Ronnie Trentham, Chad Smith, David Bruner, Deanna Butler,   
Summer Hernandez, Andrea Mink, Will Gregory, Steven Roberts, Phil Van Dyke, Willis Hothouse, Terry Butler, Darrel Neale.

Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Comments and Items for Information:

IFI #1 – Code Enforcement Report

IFI #2 – Have applied for another JAG grant to help with Police car purchase

Consent Agenda

1. Approval of minutes of Regular Meeting September 4, 2018, and Special Meeting September 17, 2018.
2. Approval of blanket purchase orders in the sum of $60,950.00
3. Approval of payment of claims for:
   1. $168,406.13 from Fund 10 – General Fund
   2. $0.00 from Fund 14 – Library Fund
   3. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   4. $29,859.64 from Fund 20 – Capital Improvement Fund
   5. $4,667.87 from Fund 30 – Street & Alley Fund
   6. $14,702.00 from Fund 90 – Safe Routes
4. Approval of September, 2018, payroll in the sum of $185,268.86

Motion to approve: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to adopt “Ordinance 388-A: An Ordinance Concerning Licensure and Occupational Tax Permits for Business Establishments and Allowing for the Selling of Alcoholic Beverages and Consistency with State Laws and Regulations Effective 8:00 A.M. October 1, 2018; Repealing Ordinance 388; And Providing for the Severability Thereof “

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #388-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 389; An Ordinance Annexing Property to The City to Be Known as The Frederick Addition to The City of Stilwell with Legal Description as Follows:

The North 208.75 feet of the West 313.12 feet of the East 338.12 feet of the NE SE SW of Section 26, Township 16 North, Range 25 East, Adair County, OK.

Motion to approve: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #389” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 390; An Ordinance to Regulate the Use of Tobacco Products and Vapor Products On All Properties Owned and Controlled by The City of Stilwell.

Motion to approve for All Tobacco and Vapor Products: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #390” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Debbie Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve vacation time adjustment plan for current employees to move to new award times over a two-year period (2019-2020).

Motion to Deny adjustment plan: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Plan Denied

1. Discussion with possible decision to approve Resolution 10-01-2018 authorizing application for financial assistance from the Rural Economic Action Plan (REAP) Fund through EODD.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to close Division Street from 2nd to the west side of the Methodist Church parking lot on Division between 3rd and 4th streets from 4:00 p.m. to 6:30 p.m. for Trunk-O-Ween.

Motion to approve for October 31, 2018: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion and possible decision to approve request by Sean Catron for temporary street parking at 421 Oak Street from 8:00 a.m. until 2:30 p.m. daily for equipment to be used for the demolition and reconstruction for the house at said location to begin in mid-October.

Motion to approve with beginning time changed to 8:30 a.m.: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion and possible decision to approve a benefit of membership for city employees at Fast Lane Fitness at a rate of 35 memberships for $525 per month or $6,000 annually. This would be on a first come first served basis with the possibility of adding more memberships if needed.

Motion to approve on monthly plan: Coye Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion and possible decision to approve purchase of a used truck for the street department for no more than $6500.

Motion to approve purchase of $6500 truck: Norman Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Executive Session for discussion of Items #12, 13, 14 as per Title 25 O.S. 307(B)(1).

Motion to enter Executive Session at 6:17 p.m.: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to return to open session at 7:44 p.m.: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Executive Session Minutes: Items 13, 14, 15, & 16 were discussed in Executive Session. No other items were discussed and no action was taken.

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer Curtis Jordan.

NO ACTION TAKEN

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer David Glenn.

NO ACTION TAKEN

1. Discussion and possible decision concerning moving part-time employee Brian Hubbard to full-time with all benefits effective October 1, 2018, at a salary of $11.50 per hour.

Motion to approve: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to hire Deanna Butler, Leslie Colantuono, Summer Hernandez or Leticia Morrison as full-time secretary for the Street Department with salary and starting date to be determined.

Motion to Hire Deanna Butler at $12.00 /hour starting October 1, 2018: Norman

Second: Joe

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Other Business

NONE

Adjournment

Motion to adjourn: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Meeting Adjourned at 7:49 p.m.

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, September 28, 2018 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com