CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Tuesday, September 4, 2018

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call: Time 5:01 p.m. Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Norman Isaacs – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present,

Guests: Hillary Mead, Kassandra Rosas, Shaina Kindle, Ronnie Trentham, Zach Self, Dale Dandridge, Steven Roberts, Chad Smith, Greg Hatchett, Terry Butler, David Bruner, Darrell Neale, Kathy Francis, Gladys DuVall, William Gregory, Cindy Roberts, Shelldon Miggletto, Brad Drowningbear, Phil Van Dyke.

Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Comments and Items for Information:

IFI #1 – Code Enforcement Report – in book.

IFI #2 – Met with OK Department of Commerce on August 29 in Oklahoma City to begin finishing the closeout process for CDBG drainage grant.

Consent Agenda

1. Approval of minutes of Regular Meeting August 6, 2018.
2. Approval of blanket purchase orders in the sum of $60,950.00
3. Approval of payment of claims for:
   1. $199,012.17 from Fund 10 – General Fund
   2. $0.00 from Fund 14 – Library Fund
   3. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   4. $68,129.45 from Fund 20 – Capital Improvement Fund
   5. $22,454.26 from Fund 30 – Street & Alley Fund
   6. $4,999.00 from Fund 50 – Cemetery Fund
   7. $0.00 from Fund 90 – Safe Routes
4. Approval of August, 2018, payroll in the sum of $262,501.07

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes (except for #1-was not present), Jim – Yes, Norman - Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to approve prisoner housing cost of $31 per day, per prisoner, for July 1, 2018, through June 30, 2019.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion only with Shaina Kindle (TSET) concerning a possible Tobacco ordinance for the City of Stilwell with sample ordinance.

DISCUSSION HELD

1. Discussion with possible decision to confirm the Mayor’s decision to allow the use of mortar/fireworks after touchdowns or victories at Stilwell High School Home Football Games for the 2018 season to be used exclusively by members of CC Camp, a non-profit community organization.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to confirm the Mayor’s decision to allow the use of the Community Building for visiting team dressing rooms for home football games on August 17 (scrimmage), August 31, September 21, October 12, and November 2 and also for a JV game on Monday September 17.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to give end-of-probation $1.00 raises to Crystal Chuculate on August 5 (retroactive), Matthew Gatewood, Tanner Wear, Buddy Wallis, Cory Wallis on September 12.

Motion to approve for all except Crystal Chuculate who is under FOP contract: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried as Stated

1. Discussion with possible decision to accept and approve an expenditure of $14,702 to the Oklahoma Department of Transportation for our 20% of the Engineering fee for the SAFE ROUTES TO SCHOOL grant from SAFE ROUTES fund 90-12-615200 requiring a budget adjustment equal to the above named amount.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of (5) SCBA with 4500 PSI Carbon Fiber Tanks at a cost not to exceed $30,000.00 from Capital Improvement Account 20-06-645300 not requiring a budget adjustment.

Motion to approve: Coye Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve purchase of 600 feet of 5-inch hose for Fire Truck No. 2 with hose adapters for $4,588 from requiring a budget adjustment equal to the above named amount.

Motion to approve purchase from Capital Improvement 20-06-645301 with budget adjustment: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried as Stated

1. Discussion with possible decision to approve an expenditure of less than $3000 to Inuendos Design Company for the purchase of decals for three (3) Police Cars from Capitol Improvement 20-09-645300 requiring a budget adjustment equal to the above named amount.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to adopt Ordinance 389; an ordinance annexing property to the city to be known as the Frederick Addition to the City of Stilwell with legal description as follows:

The North 208.75 feet of the West 313.12 feet of the East 338.12 feet of the NE SE SW of Section 26, Township 16 North, Range 25 East, Adair County, OK.

NO ACTION TAKEN

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #389” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION TAKEN

# Discussion with possible decision to adopt new Personnel Policy handbook with or without proposed changes from original proposal.

Motion to approve with proposed changes and removal of random drug testing: Noman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried as Stated

# Discussion and possible decision to approve and enter into a curb-cut agreement with Walmart Real Estate Business Trust for access to vacant land north of Walmart Supercenter.

NO ACTION TAKEN

1. Discussion and possible decision to approve payment to Walmart Real Estate Business Trust in the amount of $25,000.00 for curb-cut access to vacant land north of Walmart Supercenter from Capitol Improvement 20-12-645301 (Improvements) requiring a budget adjustment equal to the above named amount.

NO ACTION TAKEN

1. Discussion and possible decision to return $40,000 to Fund 10 from Fund 90 which was given to Fund 90 last year to cover possible extra expenses for completing CDBG grant.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Executive Session for discussion of Items # as per Title 25 O.S. 307(B)(1)(4).

Motion to enter Executive Session for items 16, 18, 19 at 6:45 p.m.: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(4).

Motion to exit Executive Session at 8:31 p.m.: Coye Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to hire Dale Dandridge, Kyle Davis, or Dustin Eubanks as Finish Heavy Operator with CDL for the Street Department with possible second-in-command status with salary and starting date to be determined.

Motion to hire Dale Dandridge full-time beginning November 5, 2018, at

$18.50 per hour: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion concerning issues involved with certain economic development possibilities.

No discussion held in Executive Session – Discussion held in open session

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer Curtis Jordan.

NO ACTION TAKEN

1. Discussion and possible decision concerning possible disciplinary action (up to and including possible termination) of Stilwell police officer David Glenn.

NO ACTION TAKEN

1. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment

Motion to adjourn: Coye Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Meeting Adjourned at 8:47 p.m.

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, August 31, 2018 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com