CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday August 6, 2018

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call TIME 5:04 p.m. Coye Nettles-Present, Debbie Johnson-Present, Joe Adair-Absent, Jim Spray-Present, Norman Isaacs-Present. Also present were Jeff Jones-City Attorney, Larry Nettles-City Clerk/Treasurer,

Guests: (12) Darrel Neale, Dakota Vizcueth, David Vizceuth, Gladys Duvall, Terry Butler, David Bruner, Willis Hothouse, Kathy Francis, J. R. Claphan, Phil Van Dyke, Greg Hatchett, Shonda Colvin.

Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Comments and Items for Information:

IFI #1 – Code Enforcement Report

IFI #2 – Preliminary Personnel Policy Handbook is ready for study. Intent is to have it on the September Agenda.

Consent Agenda

1. Approval of minutes of Regular Meeting July 2, 2018, and Special Meeting July 16, 2018.
2. Approval of blanket purchase orders in the sum of $60,950.00
3. Approval of payment of claims for:
   1. $444,121.36 from Fund 10 – General Fund
   2. $0.00 from Fund 14 – Library Fund
   3. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   4. $16,800 from Fund 20 – Capital Improvement Fund
   5. $12,734.65 from Fund 30 – Street & Alley Fund
   6. $4,108.50 from Fund 50 – Cemetery Fund
   7. $0.00 from Fund 90 – CDBG
4. Approval of July, 2018, payroll in the sum of $184,975.83

Motion to Approve: Norman Second: Coye

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision on the placement of a 1972 model mobile home owned by David and Dakota Vizcueth on a city lot within the city limits (The location of the lot is at approx. 903 N. Flint Street), OTC Form 636, and other related matters.

Motion to Deny Permit: Norman Second: Debbie

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Permit Denied

1. Discussion and possible decision to approve closing Division Street from 2nd to 3rd for a car show October 6 from 10 am to 2 pm sponsored by the non-profit Youth Racer’s Association.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve to allow Cruise Night on Saturday, October 6, 2018, from 6 p.m. until 10 p.m.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to close down 2nd street from Oak to Division and Division from 2nd Street to 3rd Street for a county-wide youth rally on the evening of August 18, 2018, from 5 p.m. to 10 p.m. The event is sponsored by Victory Southern Baptist Church with help from First Baptist, New Life, Power House, Oak Grove Full Gospel, Liberty Baptist, and Tenkiller Baptist Association. Proceeds will go to Tenkiller Baptist Association Camp Grounds.

Motion to Approve: Norman Second: Coye

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve installation of a culvert along Hickory street from the alley that lies on the east side of Lot 4 of Block 52 of the OT of Stilwell, OK to the unmarked street that is located on the west side of the above referenced property.  It will be the property owner’s responsibility to provide materials and labor as approved by the street department for this project.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve $15,000 from Street & Alley #30-12-650600 and $35,000 from Capital Improvement #20-645301 for ditch and roadway renovation on Eighth Street from Allison Street to near Chestnut Street, requiring a budget increase of equal amount for the above named accounts to match the approved action.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve purchase of lightly used snow plow to fit on city truck for $2500 from account 30-12-645300 requiring a budget adjustment of equal value to the above named account.

Motion to Approve: Norman Second: Debbie

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve purchase of America LandMaster UTV (2018 Model) for cemetery use for $4999.99 plus delivery, etc. from account 50-03-645300 requiring a budget adjustment of equal value to the above named account.

Motion to Approve: Jim Second: Norman

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve purchase of F-250 Short Bed Truck for the Street Department from Capital Improvement Fund 20-12-645300 requiring a budget adjustment of equal value to the above named account.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve Ordinance 388: An Ordinance Concerning Licensure and Occupational Tax Permits for Business Establishments and Allowing for the Selling of Alcoholic Beverages and Consistency with State Laws and Regulations Effective October 1, 2018; and Providing for the Severability Thereof.

Motion to Approve: Norman Second: Coye

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #388” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to Approve: Jim Second: Norman

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to advertise for Heavy Equipment Operator with CDL for the Street Department.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve repair/replace Injectors on 2006 Sterling Trash Truck for $7,062.50.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Discussion and possible decision to approve contract with CIVICPLUS for full website re-development, maintenance, local training, and support at a first year fee of $8,797 and an annual renewal fee of $2,000.

Motion to Approve: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

Possible Executive Session for discussion of Items # as per Title 25 O.S. 307(B)(1).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

\*\*Council did not go into Executive Session\*\*

1. Discussion and possible decision to approve corrections in salaries for three Street Department and three Sanitation Department employees as requested by Terry Butler.

Motion to Approve Effective July 30, 2018: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

1. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

NONE

Adjournment TIME 6:15 P.M.

Motion to Adjourn: Norman Second: Jim

Coye-Yes, Debbie-Yes, Jim-Yes, Norman-Yes

Motion Carried

ATTEST:

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Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, August 3, 2018 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com