CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday June 4, 2018

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call: TIME 5:04 p.m.: Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Norman Isaacs – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests: Rhea Terrapin, Chad Smith, Greg Hatchett, Gertrude Mehin, Grace Ferris, Shelldon Miggletto, Sharon Jackson, Gary Jackson, Kathy Francis, Gladys DuVall, David Vizcueth, Laura Vizcueth, Darrell Neale, Willis hothouse, Terry Butler

Comments and Items for Information:

IFI #1 – Code Enforcement Report

IFI #2 – Contractor Requirements Form

IFI #3 – Relay for Life on June 8 at the Courthouse

IFI #4 – Chamber of Commerce Father-Daughter Dance on June 16

IFI #5 – Looking at grant and donation sources for the Depot Roof

Consent Agenda

1. Approval of minutes of Regular Meeting May 7, 2018 and Special Meeting May 31, 2018.
2. Approval of blanket purchase orders in the sum of $60,905.00
3. Approval of payment of claims for:
   1. $187,399.69 from Fund 10 – General Fund
   2. $0.00 from Fund 14 – Library Fund
   3. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   4. $51,493.75 from Fund 20 – Capital Improvement Fund
   5. $2,478.16 from Fund 30 – Street & Alley Fund
   6. $0.00 from Fund 90 – CDBG
4. Approval of May 2018 payroll in the sum of $173,603.70

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Regular Agenda

1. Discussion with possible decision to “Consider And Take Action With Respect To A Resolution (Resolution 06-04-18) Authorizing The Stilwell Area Development Authority To Incur An Indebtedness By Securing A Loan In The Amount Of $1,484,000, From The United States Of America, Acting Through Rural Utilities Service, Formerly Known As Farmers Home Administration (“The Government”); Ratifying And Confirming An Amended Lease Agreement, Or Approving And Authorizing The Execution Of A Further Amended Lease Agreement, If Deemed Necessary By Bond Counsel; And Containing Other Provisions Relating Thereto”.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to amend current budget to more closely reflect actual income and expenditures for FY 2017-2018.

NO ACTION TAKEN

1. Discussion on the Revised Proposed Budget for FY 2018-2019 with possible decision to schedule a Public Hearing on such to be held at 5:00 p.m., Monday, June 18, 2018, followed by a Special Meeting for possible Budget adoption.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to wave the fee but not the deposit for use of the Community Building by the Chamber of Commerce all day on Saturday, June 16, 2018, to host a Father-Daughter Dance.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve six-month probation raises for Greg Hatchett, Vernon Drummond, Jennifer Brown, and Rick Ford of $1.00 per hour on six-month anniversary of employment in June of 2018.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision on the placement of a 1972 model mobile home owned by David and Dakota Vizcueth on a city lot within the city limits. The location of the lot is at approx. 903 N. Flint Street.

NO ACTION TAKEN

1. Discussion with possible decision to approve Sales Tax Pledge Agreement with the Stilwell Improvement Authority for FY 2018-19 – Police Department Loan.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with a possible decision to purchase for the sum of $5,000 from account #20-16-615205 the following:

N ½ of Lot 5 and the N ½ of Lot 6, Block 11,

Fairview Addition to the town of Stilwell, Oklahoma,

for the purpose of installing a City Neighborhood Park.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance #378-B, An Ordinance Amending Ordinance 378 - Authority to Give Citations.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #378-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Jim Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance #385-2018, An Annual Update to Ordinance 385 Concerning Fees and Permits Required by The City of Stilwell.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #385-2018” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to approve Ordinance #386-B, An Ordinance Amending Ordinance 386 - Special Events Licensing.

Motion to approve: Debbie Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #386-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to begin the process whereby the real property, to be known as the Stilwell City Cemetery Addition, hereinafter described as:

The S½ SE NW NW and all that part of the S½ SW NE NW lying West of Cemetery Road, all being in Section 34, Township 16 North, Range 25 East of the Indian Base and Meridian, Adair County, Oklahoma.

may be lawfully annexed to the City of Stilwell.

Motion to approve: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision concerning surplus list from Street Department, Police Department, and Fire Department to be sold at auction at the street department on June 21, 2018.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve street closure and fireworks display on June 8, 2018, for the Relay for Life. The “Relay Royalty Run” will begin at 10:30 p.m. and the fireworks (consumer level Class C) will be after the reading of the survivors at dusk.

Motion to approve: Joe Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve Ordinance #309-F: An Ordinance Amending Certain Utility Rates Established in Ordinance #309-D; Repealing All Other Ordinances and Portions Thereof in Conflict.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #309-F” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to re-appoint Michael Cargill to the Eastern Oklahoma District Library System’s Board of Trustees, term duration to be July 1, 2018, thru June 30, 2021.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

# Discussion with possible decision to approve annual property insurance payment of less than $22,000 to OMAG for FY 2018-2019.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve renewal of ambulance service agreement with Pafford Emergency Medical Services of Oklahoma for FY 2018-2019, with no changes in service or cost.

Motion to approve: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to approve hire of Crawford & Associates for the compilation of annual financial statements for FY 2018-2019.

Motion to approve: Jim Second: Norman

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to renew Memorandum of Understanding with the Stilwell Area Development Authority for lease of equipment building and equipment for maintenance of the Edna M. Carson-Stilwell Community Park for FY 2018-2019.

Motion to approve: Norman Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision to declare 5 of the replaced SCBA Carbon-Fiber cylinders with hoses and 5 extra tanks as surplus and authorize sale.

Motion to approve: Norman Second: Jim

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Executive Session for discussion of Item #26 as per Title 25 O.S. 307(B)(1) and Title 25 O.S. 307 (D).

Motion to enter E.S. at 6:45 p.m.: Jim Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1) and Title 25 O.S. 307 (D).

Motion to leave E.S. at 6:40 p.m.: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Discussion with possible decision on authorization to bid on two properties at county tax sale on Monday, June 11, 2018.

Motion to approve Mayor to bid no more than $29,505.53 for Legal Description: 0086-34-016-025-0-000-00 and $1,316.17 for Legal Description: 0005-00-020-003-0-002-00: Debbie Second: Coye

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Motion Carried

1. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Other Business

Adjournment

Motion to adjourn: Norman Second: Debbie

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Norman - Yes

Meeting Adjourned at 6:49 p.m.

ATTEST:

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Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, June 1, 2018 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com