CITY OF STILWELL

CITY COUNCIL MINUTES

Regular meeting – Monday May 7, 2018

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call TIME: 5:01 p.m.) Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Norman Isaacs – Present, Jeff Jones, City Attorney – Present, Larry Nettles, City Clerk – Present,

Guests: Wanda Elliott, Lynda Hagar, Darrell Neale, Luke Williams, Kathy Francis, Gladys Duvall, Donna Lowery, David Bruner, Terry Butler, William O’Neal, Chad Smith, Mike Jones, Greg Hatchett, Willis Hothouse, Shelldon Miggletto, Phil Van Dyke, Paul Caton.

Comments and Items for Information:

IFI #1 – Code Enforcement Report

Consent Agenda

1. Approval of minutes of Regular Meeting April 2,2018, and Special Meeting April 26, 2018.
2. Approval of requisitions in the sum of $8518
3. Approval of blanket purchase orders in the sum of $60,950.00
4. Approval of payment of claims for:
   1. $206,768.16 from Fund 10 – General Fund
   2. $0.00 from Fund 14 – Library Fund
   3. $1,394.08 from Fund 17 – Stilwell Improvement Authority
   4. $45,148.56 from Fund 20 – Capital Improvement Fund
   5. $2,799.80 from Fund 30 – Street & Alley Fund
   6. $31,505.51 from Fund 50 – Cemetery Fund
   7. $0.00 from Fund 90 – CDBG
5. Approval of April 2018 payroll in the sum of $181,844.40.

Motion to approve: Norman Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

Regular Agenda

1. Discussion with possible decision to approve financial audit for FY 2016-17.

*Presented by Donna Lowery with Mike Green C.P.A.*

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve the following increase in Street Department budget of $47,500 as follows:
   1. #10-12-640100 by $34,000 for previously approved mowing of Bypass
   2. #10-12-501800 by $11,000 for Health Insurance
   3. #10-12-645200 by $2500 for small tools

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve purchase of asphalt for streets for $75,000 and to approve purchase of 1½ crusher run base for streets and some other minor uses for up to $3000 from Street and Alley Fund Account #30-12-650600 requiring a budget adjustment of $78,000 to the above named account.

Motion to approve: Norman Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve $10,000 budget increase in Capital Improvement Account #20-09-645301 to finish concrete work behind Police Station.

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve purchase for the Street Department from Capitol Improvement Account #20-12-645300 the following items of equipment:
   1. 50-ton press for $2000,
   2. asphalt flat plate compactor with water for $4500
   3. 300-gallon water tank for streets for $1200

Motion to approve: Norman Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve purchase of Grasshopper 225 mower w/ 52 inch cut for state contract price plus freight for a total of $8,134.75 from Simon Hardware in Vian, Oklahoma, for Parks & Recreation (Carson Park) from account #20-16-645300.

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve purchase and installation of needed bulbs and ballasts for lights at Carson Park soccer and baseball fields by Larry Eagleton at a cost not to exceed $12,000 (to include materials, labor, and equipment rental) from General Fund Account #10-16-640100 requiring a budget adjustment of $12,000 to the above named account.

Motion to approve: Norman Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to adopt, effective May 14, 2018, Ordinance #386: An Ordinance Concerning Temporary Vendor Permits, License to Hold Special Events, Vending Permit for Machine, Door to Door, Novelty Vending, Penalty for Non-Compliance, Fee Payment, Adherence to This Ordinance, and Repeal and Replacement of Ordinances 327, 332, and 332B.

Motion to approve: Jim Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause for Ordinance 386.

Motion to approve: Jim Second: Norman

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve the lease agreement with the SAC Nutrition Program.

Motion to approve: Norman Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve emergency alert system from Civil Defense Account #10-05-645100 at a cost of no more than $2100 with possible future annual renewals to be $1750.

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to declare 10 of the replaced SCBA Carbon-Fiber cylinders with hoses and 10 extra tanks as surplus and authorize sale.

Motion to approve: Norman Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to adopt proposed pay scale for all city employees for fiscal year 2018-2019.

Motion to approve: Norman Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to adopt Longevity Pay Scale for FOP for all city employees.

Motion to approve: Jim Second: Norman

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

Possible Executive Session for discussion of Items below as per Title 25 O.S. 307(B)(1).

Motion to enter Executive Session at 6:05 p.m.: Jim Second: Norman

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to exit Executive Session at 6:55 p.m.: Debbie Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve hire of Tim Lee Sherrer as full-time employee at $9.50 per hour for Sanitation Department, previously appointed by Mayor Jim Spray to fill necessary position.

Motion to approve: Norman Second: Coye

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision to approve hire of Jeremy Stigleman as temporary employee at $9.00 per hour for Sanitation Department, previously appointed by Mayor Jim Spray to fill necessary position.

Motion to approve: Norman Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision concerning Mike Jones continued employment by the City of Stilwell.

NO ACTION TAKEN

1. Discussion with possible decision on voting for two trustees for the Oklahoma Municipal Assurance Group.

THIS ITEM WAS NOT DISCUSSED IN EXECUTIVE SESSION

Motion to approve vote for Mike Bailey and Mark Whinnery: Coye Second: Norman

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Discussion with possible decision on moving Brent Girdner from part-time to full-time status at a salary of not more than $9.50 per hour.

Motion to approve: Norman Second: Jim

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

1. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

First item: Immediate need for mowing of dog pound. Motion to add to the contract for City Buildings with Blue Line Mowing for $75 per month on annual basis.

Motion to approve as stated: Coye Second: Debbie

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

Second Item: Leaking roof at Depot. No vote taken but will advertise for bids.

Other Business

Adjournment

Motion to adjourn at 7:14 p.m.: Norman Second: Joe

Coye – YES, Debbie – YES, Joe – YES, Jim – YES, Norman – YES

MOTION CARRIED

ATTEST:

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Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, May 4, 2018, at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com