CITY OF STILWELL

AGENDA

Regular Meeting – April 4, 2016

Stilwell Community Building – 6th & Poplar

4:00 P.M.

Roll Call: Mayor Bill Roedenbeck called the meeting to order and called roll: Norman Isaacs- present, J.R. Claphan- present, Alex Mink-absent, Jim Spray-present, Jean Wright-absent. Also in attendance were 17 guests.

Mayor’s Comments: The Mayor had no comments as such but asked the council for permission to move the first agenda item in front of the consent agenda in order for the Clerk to take minutes. **A motion was made by Norman Isaacs, seconded by J.R. Claphan to proceed.** *Norman- yes, J.R.-yes, Jim – yes.*

**Regular Agenda**

1. Discussion with possible decision to confirm the mayoral appointment of Judith Gregory to the vacant position of Clerk-Treasurer until the next general municipal election. Authorizing the administration of the oath of office by the city attorney. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the appointment.** *Norman-yes, J.R.- yes, Jim-yes.*

**Consent Agenda**

1. Approval of minutes of Regular Meeting March 7, 2016, Special Meetings of March 10 and March 28, 2016.
2. Approval of requisitions in the sum of $62,917.49
3. Approval of blanket purchase orders in the sum of $42,650.00
4. Approval of payment of claims in the sum of $174,337.63 Fund 10
5. Approval of payment of claims in the sum of $3,598.12 Fund 17
6. Approval of payment of claims in the sum of $29,722.29 Fund 20
7. Approval of payment of claims in the sum of $205.98 Fund 30
8. Approval of payment of claims in the sum of $1,217.78 Fund 90
9. Approval of March 2016 payroll in the sum of $225,424.20

**A motion was made by Norman Isaacs, seconded by J.R. Claphan to approve the consent agenda.** *Norman-yes, J.R.-yes, Jim-yes.*

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**Regular Agenda (cont.)**

2. Discussion with possible decision to confirm the Mayoral appointment of Reva Eagle and Opal King to the Stilwell Housing Authority Board. **A motion was made by Norman Isaacs, seconded by J.R. Claphan to approve these appointments**. *Norman-yes, J.R. –yes, Jim- yes.*

3. Discussion with possible decision to accept the retirement resignation of Bob Barfield, effective April 15, 2016, approving the payment of accrued vacation and sick leave at regular rate of pay. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the request**. *Norman-yes, Jim-yes, J.R.-yes.*

4. Discussion with possible decision to approve construction contract with B & B Welding for construction of Stilwell Fire Station #2, previously awarded by competitive bid on March 28, 2016. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the contract with signatures of the Mayor, contractor and City Attorney**. *Norman-yes, Jim-yes, J.R.-yes.*

5. Discussion with possible decision to approve the purchase of a Case 550 Bulldozer from Pete Long in an amount not to exceed $20,000.oo. Terry Butler explained the benefit of this particular dozer and that it is really needed. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the purchase.** *Norman-yes, Jim-yes, J.R.-yes.*

6. Discussion with possible decision to approve the purchase of a smooth drum roller in an amount not to exceed $13,000.00. Terry Butler has located one for $7000-$8000 but hasn’t gotten an amount for shipping fees to get it delivered here. A discussion followed and it was agreed that as long as it was under the requested amount, they would approve. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the purchase.** *Norman-yes, Jim-yes, J.R.-yes.*

7. Discussion with possible decision to approve the purchase of back-sstop fencing for the Edna M. Carson Stilwell Community Park in an amount not to exceed $49,990.00, to be paid from donated funds for park improvements. Willis Hothouse expressed appreciation for consideration of the matter. The Mayor said payment for this would come out of the recent donation of $100,000 from the Carson family to park maintenance. **A motion was made by J.R. Claphan, seconded by Norman Isaacs to approve the fencing purchase**. *J.R.-yes, Norman-yes, Jim-yes.*

8. Discussion with possible decision to remove the names of James Collins, Shelldon Miggletto and Jim Hummingbird from authorized signatures on the City of Stilwell-Arvest Money Market Account to current Mayor Bill Roedenbeck, City Clerk-Treasurer Judith Gregory, Council Member Harry V. Claphan. **A motion was made by Norman Isaacs, seconded by Jim Spray to approve the change.** *Norman-yes, Jim-yes, J.R.-yes.*

9. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311). Terry Butler gave the council a handout of quotes/specs for a diesel 2017 International trash truck, priced at $78,000. He is still gathering quotes from Tulsa Freightliner ($93,000) and Premier Trucking. He reported that the 2016 trash truck has been in Tulsa for two months

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and can’t be fixed. They are losing money on the CNG truck and prefer diesel. Lloyd Cole asked if he had checked with Central Purchasing for cheaper prices and Terry said no, but he would check them as well. **No action taken**. Chad Smith reported the part-time dispatcher had resigned April 4, 2016. He requested permission to hire another part-time dispatcher. **A motion was made by Norman Isaacs, seconded by J.R. Claphan to approve Chad’s request.** *Norman-yes, J.R.-yes, Jim-yes.*

Adjournment: **A motion was made by Norman Isaacs, seconded by Jim Spray to adjourn the meeting at 4:50 P.M**. *Norman-yes, Jim-yes, J.R.-yes*

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Bill Roedenbeck, Mayor Judith Gregory, City Clerk-Treasurer

Posted: Friday, April 1, 2016 – 12:00 P.M.

 Stilwell Community Building, 6th & Poplar

 Stilwell City Hall, 503 W. Division

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