

CITY OF STILWELL
CITY COUNCIL
REGULAR MEETING

Monday December 2, 2024 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Departmental Reports

- | | |
|--|--|
| <input type="checkbox"/> Police | <input type="checkbox"/> Community Development |
| <input type="checkbox"/> Fire | <input type="checkbox"/> Sports Facilities |
| <input type="checkbox"/> Municipal Works | <input type="checkbox"/> Ambulance |

Consent Agenda

1. Approval of minutes of Regular Meeting November 4, 2024, and Special Meeting November 19, 2024.

2. Approval of blanket purchase orders in the sum of \$69,740.
3. Approval of budget increase to Police Department account #10-09-660400 of \$13,980.78 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$234,045.42 from Fund 10 – General Fund
 - b. \$2,187.50 from Fund 20 – Capital Improvement Fund
 - c. \$585.25 from Fund 30 – Street & Alley Fund
5. Approval of November 2024 payroll in the sum of \$320,959.73.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to approve, reject and/or amend Ordinance 419-B-A: An Ordinance Amending Ordinance 419-B.
3. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 419-B-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.
4. Discussion with possible decision to approve, reject and/or amend Ordinance 439: An Ordinance Amending The Employee Retirement System, Defined Benefit Plan For The City Of Stilwell, Oklahoma By Adopting A Revised And Rest A Ted Retirement Plan.
5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 439” adopted above shall become effective immediately upon passage and approval, all as required by Law.
6. Discussion with possible action to approve, reject and/or amend possible placement of up to 4 additional streetlights on Holbird Avenue.
7. Discussion with possible action to approve, reject and/or amend request for painting the bridge railings on Highway 100 West (Locust Street), east of 3rd Street.
8. Discussion with possible action to approve, reject and/or amend proposed Consolidated Schedule for calendar year 2025 with Utility Department and SADA schedules to be added at our January meeting.
9. Discussion with possible action to approve, reject and/or amend possible contract details with DOC Services, Inc. for meals at the Senior Center.

10. Discussion with possible action to approve, reject and/or amend proposed changes to the Personnel Policy Handbook with the addition of the following:

ARTICLE THREE - DEPARTMENT HEADS

B. COMPENSATION

7. Sale of Vacation Days:

- a. May request to sell vacation days back to the city in amounts no larger than 40 hours at any one time.*
- b. Such sales may occur no more than twice during any calendar year.*

11. Discussion with possible action to approve, reject and/or amend proposed changes to the Personnel Policy Handbook as follows:

ARTICLE THREE - DEPARTMENT HEADS

C. GENERAL

- 1. Take at least 120 ~~40~~ hours of vacation annually.*
- 4. Take off-site job-related training at city expense for a minimum of 24 ~~40~~ hours every ~~three~~ year.*

12. Discussion with possible action to approve, reject and/or amend proposed changes to the Personnel Policy Handbook as follows:

ARTICLE EIGHT – ABSENCES

F. SICK LEAVE

2. ACCRUAL:

e. Sick leave may accrue to 960 hours (120 days). ~~Sick leave in excess of 960 hours is paid to the employee each pay period until sick leave balance falls below the 960 hours maximum.~~

g. Sick leave may not be sold.

13. Discussion with possible decision to approve, reject and/or amend a request for surplus and sale of the following property: an approximate 1.03-acre site with one existing brick building, located at 421 West Pine Street, Stilwell, Oklahoma, known as the Stilwell Armory.

14. Discussion with possible action to approve, reject and/or amend Resolution 12-02-2024: A Resolution of Approval for Sale of Property to the Stilwell School District.

15. Discussion with possible action to approve, reject and/or amend approval for the mayor to sign all contractual agreements for the sale of property as per Resolution 12-02-2024.

16. Discussion with possible action to approve, reject and/or amend proposal to reset city pay date of Thursday, December 26 to Tuesday December 24, 2024, because of Christmas Holiday Season.

Possible Executive Session for discussion of Item 17 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

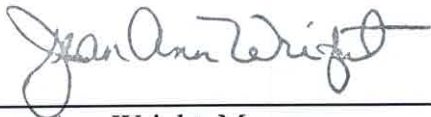
Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

17. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

**Agenda Posted: Wednesday, November 27, 2024, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com**

