

CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING

Monday March 3, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Annual re-enrollment in the System for Award Management with the Federal Government has been completed for 2025.
2. The additional \$125,000 donation to complete the press box/concession stand at the Carson Park baseball fields has been received.
3. We are exploring the possibility of a lease purchase agreement for police vehicles through Carson Community Bank.

Departmental Reports

☐ Police

☐ Municipal Works

☐ Fire

☐ Community Development

Consent Agenda:

1. Approval of minutes of Regular Meeting February 3, 2025.
2. Approval of blanket purchase orders in the sum of \$70,206.00.
3. Approval of budget increase to Police Department account #10-09-660400 of \$-- which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$311,380.45 from Fund 10 – General (including payroll)
 - b. \$39,331.00 from Fund 20 – Capital Improvement
 - c. \$371.79 from Fund 30 – Street & Alley
 - d. \$2,200 from Fund 91 – Special Projects – Golf Course
5. Approval of February 2025 payroll in the sum of \$245,829.46.
6. Approval of surplus of the following from the Community Building:

Natural Gas Deep Fryer Model #HD150GNTS 1050 B.T.U.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to approve, reject and/or amend proposal from Adair County Boys & Girls Club to lease the Mohegan Building for \$700 per month and utilities until the completion of the new facility near Stilwell High School.
3. Discussion with possible decision to approve, reject and/or amend proposal to provide to the Adair County Ambulance Service the full use of the area of the Fire Department Building formerly used by the ambulance service with all utilities provided.
4. Discussion with possible decision to approve, reject and/or amend proposal “Ordinance #441 : An Ordinance to Annul, Discontinue and Close Fifth Street between West Poplar and West Pine Streets.

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 441” adopted above shall become effective immediately upon passage and approval, all as required by Law.
6. Discussion with possible decision to approve, reject and/or amend proposal for installation of 2 5-ton heating/cooling systems in the Depot from the two received bids of:

Ogden’s Heat & Air, Stilwell	\$23,000.00
Larkin Mechanical Company, Silam Springs	\$21,166.05

7. Discussion on request from Shiela Isaacs to de-annex from the City of Stilwell.
8. Discussion with possible decision to approve, reject and/or amend a Special Event Permit for the “Teal and Purple Picnic” on September 6th at the courthouse bandstand – waiving vendor permit and special event fees – as requested by Lakin Girdner closing Division Street from 2nd Street to 3rd Street and Second Street from Division Street to Oak Street from 3:00 p.m. until 8:00 p.m. such closing to be subject to change as deemed necessary by the Chief of Police.
9. Discussion with possible decision to approve, reject and/or amend renewal of Central Square accounting software at a cost of \$10,135.71.
10. Discussion with possible decision to approve, reject and/or amend updated site plan for the proposed Adair County Fair Grounds Open Air Barn.
11. Discussion with possible decision to approve, reject and/or amend proposed Special Event request by Eddie Rich.

Possible Executive Session for discussion of Item 12-15 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

12. Discussion with possible decision to approve, reject and/or amend the recommendation of the Interview Committee to employ Kenneth Hill as Chief of the Stilwell Volunteer Fire Department with salary and effective date of employment to be determined by council.
13. Discussion with possible decision to approve, reject and/or amend proposed budget adjustment for the Fire Department of the salary and benefits for the Fire Chief – approximately 1.4 times salary – prorated from the effective date of employment.
14. Discussion only concerning FOP negotiations.

15. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Agenda Posted: Friday, February 28, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com