

CITY OF STILWELL

CITY COUNCIL MINUTES

REGULAR MEETING

Monday April 7, 2025 – 5:30 p.m.

City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute

Roll Call: Time: _____ **p.m.:** Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests:

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Municipal Election is tomorrow, April 8, 2025.
 - a. Polls will be open from 7:00 a.m. until 7:00 p.m.
 - b. Anyone in line at closing time will be allowed to vote.
 - c. Precinct 4 will vote at the Community Center.
 - d. Precinct 7 at the Church of Christ on West Young Avenue.
 - e. Precinct 14 at Fire Station #1 on Walnut Street.
2. We have received our third payment of \$15,000 on our Opioid Grant.
3. There are two cruise nights scheduled, June 7 and September 13, with no burnouts.
4. Approval was given by Mayor and Clerk-Treasurer – as per Council authority from April, 2024 – for purchase and delivery of a pond liner for the golf course for \$20,069.20.

Departmental Reports

- | | |
|---------------------------------|--|
| ☐ Police | ☐ Municipal Works |
| ☐ Fire | ☐ Community Development |

Consent Agenda

1. Approval of minutes of Regular Meeting March 3, 2025, and Special Meetings on March 10, March 11, and March 20.
2. Approval of blanket purchase orders in the sum of \$70,806.
3. Approval of budget increase to Police Department account #10-09-660400 of \$25,499.54 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$198,442.74 from Fund 10 – General
 - b. \$12,950.23 from Fund 20 – Capital Improvement
 - c. \$4,695.71 from Fund 30 – Street & Alley
5. Approval of March 2025 payroll in the sum of \$260,999.60.
6. Discussion with possible decision to approve, reject and/or amend a request to have a Child Abuse awareness event and Awareness Glo Walk from 4 p.m. until dark on April 11th with street closures by the courthouse to be coordinated with the Police Department as needed.
7. Discussion with possible decision to approve, reject and/or amend requested approval of abatement for three properties which have had their notices and administrative hearings for a total cost of \$21,000 from General Fund – Community Development – Abatements

Account #10-05-660401 requiring a budget adjustment of equal amount to the above named account.

8. Discussion with possible decision to approve, reject and/or amend proposal to surplus and sell assorted items as follows:

1 – Scotsman ice maker – Model # Co322SA-1E – Ser. #....0954

1 – Scotsman ice machine cooler – Model # B322S – Ser. #....4244

9. Discussion with possible decision to approve, reject and/or amend projected purchase of lot markers for the new area of the Stilwell Cemetery from Lynch Supply Company for a total cost of \$13,977.90 from Cemetery Fund – Cemetery – Materials & Supplies Account #50-03-600100 requiring a budget adjustment of \$4,000 to the above named account.

10. Discussion with possible decision to approve, reject and/or amend requested renewal of 55 Samsara Vehicle Gateway trackers at \$24 per month each for an annual cost of \$15,840 from General Fund Account 10-04-630700 – City Clerk – Software requiring a budget adjustment of equal amount to the above-named account.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion with possible decision to approve or reject the financial audit for FY 2023-2024 by Michael Green, CPA.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to approve, reject and/or amend proposed AMBULANCE SERVICE AGREEMENT with the Adair County EMS.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve or reject a request by Alan Starr for a waiver of administrative fees for abatement.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion with possible decision to approve, reject and/or amend a request to purchase 18 GLOCK 47 WITH REDPOINT sighting from H & H for \$16,069.50 from General Fund – Police Department – Police Equipment Account #10-09-640200 not requiring a budget adjustment.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve, reject and/or amend a proposed Dispatching Agreement with Adair County 911 for \$165,000 per year.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve or reject each of the following invoices from Wheeler Electric for REAP funded lighting projects as follows:

a. Fire Department #1	\$13,860
b. Library	\$14,880 + \$450
c. Police Department	\$ 9,450
d. <u>Street Department</u>	<u>\$17,235</u>
TOTAL	\$55,875

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion only concerning REAP funded Maple Street work timeline.

DISCUSSION ONLY

Possible Executive Session for discussion of Items 9-10 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at ____ p.m.:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at ____ p.m.:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 9-10 were discussed in Executive Session. No other items were discussed, and no action was taken.

9. Discussion with possible decision to confirm hire of Jaxon Thomlinson as a part-time Police Officer effective 3/9/2025.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Motion to Approve:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Adjournment

Motion to adjourn:

Second:

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at _____p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

**Agenda Posted: Friday, April 4, 2025, at 3:30 p.m.
 Stilwell City Hall, 20 South First
 www.cityofstilwell.com**