

CITY OF STILWELL
CITY COUNCIL
REGULAR MEETING

Monday January 6, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PRESENTATION OF AWARDS BY THE MAYOR

Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. We have received half – \$30,000 – of our Opioid Grant.
2. Sale of the Armory to Stilwell Schools has been completed.

Departmental Reports

- | | |
|---------------------------------|--|
| <input type="checkbox"/> Police | <input type="checkbox"/> Municipal Works |
| <input type="checkbox"/> Fire | <input type="checkbox"/> Community Development |

Consent Agenda

1. Approval of minutes of Regular Meeting December 2, 2024.
2. Approval of blanket purchase orders in the sum of \$69,740.
3. Approval of budget increase to Police Department account #10-09-660400 of \$0 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$284,269.78 from Fund 10 – General
 - b. \$25,908.60 from Fund 20 – Capital Improvement
5. Approval of December 2024 payroll in the sum of \$252,844.57.
6. Approval of a special event permit for the Kiwanis Club of Stilwell to host the 2024 Stilwell Strawberry Festival – waiving vendor permit fee.
7. Approval of expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed \$1,800.00.
8. Approval of a request to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
9. Approval of the addition of Meeting Dates for the Utility Board and SADA to the previously adopted Consolidated Calendar for 2025.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to confirm the Utility Board appointment of Kelly Funburg to the unexpired term of the late Doug Funburg to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.
3. Discussion with possible action to approve, reject and/or amend request to pay one-half of the painting cost for the bridge railings on Highway 100 West (Locust Street), east of 3rd Street, not to exceed \$2250.

4. Discussion with possible action to approve, reject and/or amend proposed renewal with CompSource Mutual for workman's compensation insurance for 2024 for an estimated premium of \$177,815.00.
5. Discussion with possible decision to approve, reject and/or amend request to rent both a 50,000 lb. Excavator at \$10,800 per month and Volvo A25-30T Dump Truck at \$5,500 per month plus all delivery and pickup costs for use at Carson Park on ground work for the Golf Course to be paid from Special Project Account 91-16-645303 not requiring a budget adjustment.
6. Discussion with possible decision to approve, reject and/or amend request to designate the City negotiation team for FY 2025-2026 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
7. Discussion with possible decision to approve, reject and/or amend request to allow Mayor and City Clerk-Treasurer to jointly approve cost of abatements as requested by the Community Development Director not to exceed the budgeted amount.
8. Discussion with possible decision to approve, reject and/or amend "Resolution 01-2025-ELECTION: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A General Election for the Offices of Council Member for Ward 1 and Council Member for Ward 4."
9. Discussion with possible decision to approve, reject and/or amend Resolution 01-2025-CHARTER: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A Proposal to Amend the Charter of the City of Stilwell to Require Elections and Initiative and Referendum Questions to Be Decided Through Elections Conducted by The County Election Board; To Amend Eligibility Requirements for City Office; And Providing an Effective Date.
10. Discussion with possible decision to approve, reject and/or amend a request to authorize the Assistant City Clerk-Treasurer to employ workers and approve such expenditures as are required for oversight and conduct of the April 2025 Municipal Election; salaries for such extra duties to be as follows:
 - Assistant City Clerk-Treasurer Amy Duncan:
\$3,500.00 plus all related liabilities and benefits.
 - City Hall employees Denise Brown, Shiela Chronister, and Cindy Carson:
\$1,000.00 each plus all related liabilities and benefits.
 - Poll workers at the same rate of pay as county poll workers.
11. Discussion with possible decision to approve, reject and/or amend a request for a budget adjustment of \$15,000 to General Fund – City Clerk – Contingencies Acct. #10-04-660400 for 2025 Municipal Election costs.
12. Discussion with possible decision to approve, reject and/or amend request for approval for Lyon's Switch road widening.

13. Discussion with possible decision to approve, reject and/or amend Resolution 01-2025-OML BOARD: A Resolution Of Support For The Appointment Of Jean Ann Wright To The District Two Seat On The Board Of Directors Of The Oklahoma Municipal League; Declaring Said Appointment To Be For The Benefit Of The City Of Stilwell And Other Municipalities Within The District; And Declaring The Mission Of The Oklahoma Municipal League To Be For The Public Purpose.

Possible Executive Session for discussion of Item 14 – 23 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

14. Discussion with possible decision to confirm hire of Jessica Shivers as a part-time reserve officer effective 8/15/2024.
15. Discussion with possible decision to confirm hire of Dustin Green as a full-time dispatcher effective 11/18/2024.
16. Discussion with possible decision to confirm hire of Destiny Sellers as a full-time dispatcher effective 9/10/2024.
17. Discussion with possible decision to confirm hire of Dillon Martin as a full-time officer effective 4/29/2024.
18. Discussion with possible action related to various personnel issues – up to and including possible termination –within the Stilwell Volunteer Fire Department.
19. Discussion with possible decision to approve, reject and/or amend ORDINANCE 440: An Ordinance Revising, Updating And Confirming The Volunteer Fire Department Of The City Of Stilwell, Oklahoma; Providing Rules And Regulations For Governance Of Said Department; And Repealing Stilwell City Ordinances No. 360, 373, 373-A, 373-B, 435, And All Other Ordinances Or Portions Thereof In Conflict Therewith.
20. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 440” adopted above shall become effective immediately upon passage and approval, all as required by Law.
21. Discussion concerning counter offer from RECO Construction.
22. Discussion concerning status of ongoing lawsuit.

23. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

**Agenda Posted: Friday, January 3, 2025, at 3:30 p.m.
 Stilwell City Hall, 20 South First
 www.cityofstilwell.com**