

CITY COUNCIL of the CITY OF STILWELL
SPECIAL MEETING MINUTES
Tuesday March 11, 2025, at 5:00 p.m.
Stilwell Utility Office at 925 West Hickory

There will be a Public Special Joint Meeting to discuss and take possible action on the attached agenda item.

Call to Order – Roll Call: Time: 5:10 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treas. Larry Nettles – Present

Guests: Kelly Funburg, Bill Garrett, Rhonda Hummingbird, Shelly McClain, Rick Williams, Brad Doublehead, Brent Funburg, Mike Green, James Hembree, Jeromy Johnson, Jeff Jones, Grant Lloyd, Shelldon Miggetto, Joe Miller, Samantha Knapp, Dewayne Palmer, Jason Ray, Sarah Rock, Jack Royce, Robert St. Pierre.

Agenda:

1. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION OF THE CITY OF STILWELL, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE STILWELL AREA DEVELOPMENT AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE UTILITY SYSTEMS OF THE CITY TO THE AUTHORITY AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO SAID UTILITY SYSTEMS AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion to Approve: Jim Second: Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

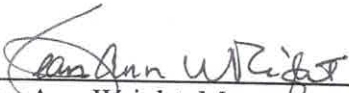
Adjournment

Motion to adjourn: Jim Second: Barrett


Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 5:19 p.m.

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted: Friday March 7, 2025, at 3:30 p.m.
Utility Office, 925 W. Hickory
Stilwell City Hall, 20 South 1st
www.cityofstilwell.com



PUBLIC NOTICE OF SPECIAL MEETING

CITY COUNCIL of the CITY OF STILWELL

**Tuesday March 11, 2025, at 5:00 p.m.
Stilwell Utility Office at 925 West Hickory**

There will be a Public Special Joint Meeting to discuss and take possible action on the attached agenda item.

City of Stilwell Mission Statement:


“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order – Roll Call

1. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION OF THE CITY OF STILWELL, OKLAHOMA (THE “CITY”) APPROVING ACTION TAKEN BY THE STILWELL AREA DEVELOPMENT AUTHORITY (THE “AUTHORITY”) AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING LEASE(S) PERTAINING TO THE LEASING OF THE UTILITY SYSTEMS OF THE CITY TO THE AUTHORITY AND/OR AUTHORIZING THE EXECUTION OF AN AMENDED LEASE(S) BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO SAID UTILITY SYSTEMS AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Adjournment

ATTEST:



Jean Ann Wright – Mayor

Larry A. Nettles – City Clerk-Treasurer

**Notice and Agenda Posted: Friday March 7, 2025, at 3:30 p.m.
Utility Office, 925 W. Hickory
Stilwell City Hall, 20 South 1st
www.cityofstilwell.com**



PUBLIC NOTICE

City Council of the CITY OF STILWELL SPECIAL MEETING AGENDA

Monday March 10, 2025

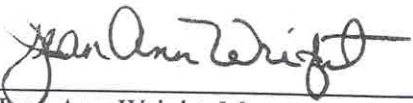
Stilwell City Hall – 20 South First – 5:30 P.M.

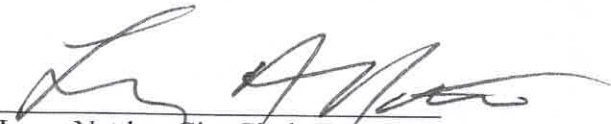
Purpose of Meeting is to consider agenda items in the following areas:

- Items pertaining to the City election on April 8, 2025.
- Splash Pad maintenance/upgrade.
- Possible street closure near football field.
- Possible contract for defibrillators for city use.
- Possible donation of city property for use at the County Fair Grounds.
- Discussion of de-annexation request.
- Possible Executive Session for discussion of any legal matters with City Attorney.

Adjournment

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

PUBLIC NOTICE Posted: Thursday March 6, 2025, at 3:30 p.m.
AGENDA Posted: Friday March 7, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com



City Council of the CITY OF STILWELL

SPECIAL MEETING MINUTES

Monday March 10, 2025
Stilwell City Hall – 20 South First – 5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Special Meeting Public Comments – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:32 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Kenneth Hill, Tiny Lopez, Shawn Noel, Taryn King, Tracy Sims, David Bruner, Justin Bruner, James Taylor, Bill Garrett, Nancy Garrett, Alan Starr, Tildon Martin, Terry Smith.

Special Agenda:

1. Discussion with possible decision to approve, reject and/or amend proposal to designate three city residents as the municipal authority and Amy Duncan as its Secretary pursuant to Title 11 O.S. § 16-102, to perform the duties required of the county election board and/or its secretary related to the 2025 municipal elections for the City of Stilwell, Oklahoma, including the hearing of contests of candidacy on Thursday, March 13, 2025, at 5:30 p.m.

Motion to deny the agenda item: Jim – died for lack of a second

Motion to have mayor to find three registered voters within who are city residents and willing to serve as a member of the Stilwell Municipal Election Board : Lane

Second: Barrett

Coye – Abstain, Barrett – Yes, Debbie – Yes, Jim – No, Lane – Yes

Motion Carried 3-yes, 1 no, 1 abstain (counted as no)

2. Discussion with possible decision to approve, reject and/or amend proposal to pay \$50 to each of the municipal authority members and \$25 to the secretary chosen in Agenda Item One.

Motion to Approve: Barrett **Second:** Debbie

Coye – Abstain, Barrett – Yes, Debbie – Yes, Jim – No, Lane – Yes

Motion Carried 3-yes, 1 no, 1 abstain (counted as no)

3. Discussion with possible decision to approve, reject and/or amend proposal for Splash Pad Maintenance/Upgrade from Power Play for \$11,960 from Capital Improvement – Sports Facilities – Park Equipment Account #20-16-645300 not requiring a budget adjustment.

Motion to Approve: Lane **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve, reject and/or amend proposal “Ordinance #441 : An Ordinance to Annul, Discontinue, Close and Abandon Fifth Street between West Poplar and West Pine Streets.

Motion to TABLE: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 441” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

6. Discussion with possible decision to approve, reject and/or amend requested contract for 4 portable defibrillators including maintenance and guaranteed usability from Cintas First Aid & Safety for a monthly cost of \$520 not requiring a budget adjustment to be placed as follows: 1 – Fire Department, 1 – City Hall, and 2 – Police Department.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion and possible decision to approve, reject, and/or amend a proposed transfer of city property at the current Adair County Fair Location by lease, sale, or other means to the county.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion on request from Shiela Isaacs to de-annex from the City of Stilwell.

DISCUSSION ONLY

Possible Executive Session for discussion of Items 9 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:25 p.m.: Debbie

Second: Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 6:51 p.m.: Barrett

Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Item 9 was discussed in Executive Session. No other items were discussed, and no action was taken.

9. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.


DISCUSSION ONLY


Motion to adjourn: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 6:52 p.m.

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted: Thursday March 6, 2025, at 3:30 p.m.
Agenda Posted: Friday March 7, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com



PUBLIC NOTICE

City Council of the CITY OF STILWELL SPECIAL MEETING AGENDA

Monday March 10, 2025
Stilwell City Hall – 20 South First – 5:30 P.M.

Purpose of meeting is to discuss and take possible action on the attached agenda items.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Special Meeting Public Comments – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Call to Order, Invocation, Flag Salute, Roll Call

Special Agenda:

1. Discussion with possible decision to approve, reject and/or amend proposal to designate three city residents as the municipal authority and Amy Duncan as its Secretary pursuant to Title 11 O.S. § 16-102, to perform the duties required of the county election board and/or its secretary related to the 2025 municipal elections for the City of Stilwell, Oklahoma, including the hearing of contests of candidacy on Thursday, March 13, 2025, at 5:30 p.m.
2. Discussion with possible decision to approve, reject and/or amend proposal to pay \$50 to each of the municipal authority members and \$25 to the secretary chosen in Agenda Item One.
3. Discussion with possible decision to approve, reject and/or amend proposal for Splash Pad Maintenance/Upgrade from Power Play for \$11,960 from Capital Improvement – Sports Facilities – Park Equipment Account #20-16-645300 not requiring a budget adjustment.
4. Discussion with possible decision to approve, reject and/or amend proposal “Ordinance #441 : An Ordinance to Annul, Discontinue, Close and Abandon Fifth Street between West Poplar and West Pine Streets.
5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 441” adopted above shall become effective immediately upon passage and approval, all as required by Law.

6. Discussion with possible decision to approve, reject and/or amend requested contract for 4 portable defibrillators including maintenance and guaranteed usability from Cintas First Aid & Safety for a monthly cost of \$520 not requiring a budget adjustment to be placed as follows: 1 – Fire Department, 1 – City Hall, and 2 – Police Department.
7. Discussion and possible decision to approve, reject, and/or amend a proposed transfer of city property at the current Adair County Fair Location by lease, sale, or other means to the county.
8. Discussion on request from Shiela Isaacs to de-annex from the City of Stilwell.

Possible Executive Session for discussion of Item 9 as per Title 25 O.S. 307(B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Public Statement of Executive Session Minutes by City Clerk.

9. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Adjournment


Jean Ann Wright, Mayor

ATTEST:


Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted: Thursday March 6, 2025, at 3:30 p.m.
Agenda Posted: Friday March 7, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com



CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING MINUTES

Monday March 3, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute

Roll Call: Time: _____ **p.m.:** Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Shawn Noel, Grace Ferris, Dale Dandridge, Lance Selph, Charley Coombes, Tarra Boecher, Alan Starr, Charles Boecher, Shania Merchant, Issac Merchant, David Bruner, Justin Bruner, Taryn King, Eddie Rich, Renee Fite, Cy Bray.

Mayor’s Comments: Tuesday March 25 will be a city-wide reception for the city workers for their work during the recent winter weather. More information will be available later.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

NO ACTION NEEDED

2. Discussion with possible decision to approve, reject and/or amend proposal from Adair County Boys & Girls Club to lease the Mohegan Building for \$700 per month and utilities until the completion of the new facility near Stilwell High School.

Motion to Approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to approve, reject and/or amend proposal to provide to the Adair County Ambulance Service the full use of the area of the Fire Department Building formerly used by the ambulance service with all utilities provided.

Motion to Approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve, reject and/or amend proposal “Ordinance #441 : An Ordinance to Annul, Discontinue and Close Fifth Street between West Poplar and West Pine Streets.

Motion to TABLE: Lane **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 441” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

6. Discussion with possible decision to approve, reject and/or amend proposal for installation of 2 5-ton heating/cooling systems in the Depot from the two received bids of:

Ogden’s Heat & Air, Stilwell	<u>\$23,000.00</u>
Larkin Mechanical Company, Silam Springs	<u>\$21,166.05</u>

Motion to Approve purchase from Ogden’s Heat and Air: Barrett

: **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:21 p.m.: Jim

Second: Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 12-15 were discussed in Executive Session. No other items were discussed, and no action was taken.

12. Discussion with possible decision to approve, reject and/or amend the recommendation of the Interview Committee to employ Kenneth Hill as Chief of the Stilwell Volunteer Fire Department with salary and effective date of employment to be determined by council.

Motion to offer employment at \$55,000 annually with starting date to be negotiated by HR: Debbie Second: Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

13. Discussion with possible decision to approve, reject and/or amend proposed budget adjustment for the Fire Department of the salary and benefits for the Fire Chief – approximately 1.4 times salary – prorated from the effective date of employment.

Motion to Approve: Jim Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

14. Discussion only concerning FOP negotiations.

DISCUSSION ONLY

15. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Motion to accept offer of \$45,000 to RECO and \$15,000 to the city of the remaining balance for the City Hall Building: Jim Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING

Monday March 3, 2025 – 5:30 p.m.

City Hall – 20 South First Street

City of Stilwell Mission Statement:

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Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

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- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Annual re-enrollment in the System for Award Management with the Federal Government has been completed for 2025.
2. The additional \$125,000 donation to complete the press box/concession stand at the Carson Park baseball fields has been received.
3. We are exploring the possibility of a lease purchase agreement for police vehicles through Carson Community Bank.

Departmental Reports

☐ Police

☐ Fire

☐ Municipal Works

☐ Community Development

Consent Agenda:

1. Approval of minutes of Regular Meeting February 3, 2025.
2. Approval of blanket purchase orders in the sum of \$70,206.00.
3. Approval of budget increase to Police Department account #10-09-660400 of \$-- which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$311,380.45 from Fund 10 – General (including payroll)
 - b. \$39,331.00 from Fund 20 – Capital Improvement
 - c. \$371.79 from Fund 30 – Street & Alley
 - d. \$2,200 from Fund 91 – Special Projects – Golf Course
5. Approval of February 2025 payroll in the sum of \$245,829.46.
6. Approval of surplus of the following from the Community Building:

Natural Gas Deep Fryer Model #HD150GNTS 1050 B.T.U.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to approve, reject and/or amend proposal from Adair County Boys & Girls Club to lease the Mohegan Building for \$700 per month and utilities until the completion of the new facility near Stilwell High School.
3. Discussion with possible decision to approve, reject and/or amend proposal to provide to the Adair County Ambulance Service the full use of the area of the Fire Department Building formerly used by the ambulance service with all utilities provided.
4. Discussion with possible decision to approve, reject and/or amend proposal “Ordinance #441 : An Ordinance to Annul, Discontinue and Close Fifth Street between West Poplar and West Pine Streets.

5. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 441" adopted above shall become effective immediately upon passage and approval, all as required by Law.
6. Discussion with possible decision to approve, reject and/or amend proposal for installation of 2 5-ton heating/cooling systems in the Depot from the two received bids of:

Ogden's Heat & Air, Stilwell	\$23,000.00
Larkin Mechanical Company, Silam Springs	\$21,166.05

7. Discussion on request from Shiela Isaacs to de-annex from the City of Stilwell.
8. Discussion with possible decision to approve, reject and/or amend a Special Event Permit for the "Teal and Purple Picnic" on September 6th at the courthouse bandstand – waiving vendor permit and special event fees – as requested by Lakin Girdner closing Division Street from 2nd Street to 3rd Street and Second Street from Division Street to Oak Street from 3:00 p.m. until 8:00 p.m. such closing to be subject to change as deemed necessary by the Chief of Police.
9. Discussion with possible decision to approve, reject and/or amend renewal of Central Square accounting software at a cost of \$10,135.71.
10. Discussion with possible decision to approve, reject and/or amend updated site plan for the proposed Adair County Fair Grounds Open Air Barn.
11. Discussion with possible decision to approve, reject and/or amend proposed Special Event request by Eddie Rich.

Possible Executive Session for discussion of Item 12-15 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

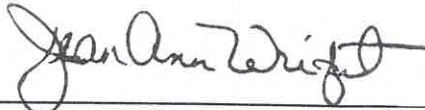
12. Discussion with possible decision to approve, reject and/or amend the recommendation of the Interview Committee to employ Kenneth Hill as Chief of the Stilwell Volunteer Fire Department with salary and effective date of employment to be determined by council.
13. Discussion with possible decision to approve, reject and/or amend proposed budget adjustment for the Fire Department of the salary and benefits for the Fire Chief – approximately 1.4 times salary – prorated from the effective date of employment.
14. Discussion only concerning FOP negotiations.

15. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.



New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:



Jean Ann Wright, Mayor

Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday, February 28, 2025, at 3:30 p.m.**
 Stilwell City Hall, 20 South First
 www.cityofstilwell.com



CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING MINUTES

Monday February 3, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

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Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – ABSENT, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Charley Coombes, Shawn Noel, Chad smith, Shania Merchant.

Mayor’s Comments: Mayor will be attending the OK Congress of Mayors this week, our website and Facebook page are having a tremendously large visitation rate – over 40,000 in one week.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
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- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. The Chamber of Commerce is having a meet-and-greet at City Hall on the evening on February 13. The City is co-hosting.

Departmental Reports

☐ Police

☐ Fire

☐ Municipal Works

☐ Community Development

Consent Agenda

1. Approval of minutes of Regular Meeting January 6, 2024.
2. Approval of blanket purchase orders in the sum of \$70,106.
3. Approval of budget increase to Police Department account #10-09-660400 of \$28,266.94 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$315,356.20 from Fund 10 – General
 - b. \$6,445 from Fund 20 – Capital Improvement
 - c. \$1,600 from Fund 91 – Special Projects – Golf Course
5. Approval of January 2025 payroll in the sum of \$254,007.09.

Motion to Approve items 2-5: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

Motion to Approve Item #1 of the consent agenda as amended to include the Minutes for the Special Meeting on January 23, 2025, and to correct the year-date of the Regular meeting to 2025: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

2. Discussion with possible decision to approve Resolution READ-2025: A Resolution of the City of Stilwell, Oklahoma, Notifying the Residents and Business Operators of Said City of Support and Encouragement for “NEA’s Read Across America: A National Celebration of Reading” on Monday, March 3, 2025.

Motion to Approve: Coye **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible decision to approve, reject and/or amend Resolution 02-2025-CHARTER: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A Proposal to Amend the Charter of the City of Stilwell to Require Elections and Initiative and Referendum Questions to Be Decided Through Elections Conducted by The County Election Board; To Amend Eligibility Requirements for City Office; And Providing an Effective Date.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve, reject and/or amend moving Karen Diver from full-time dispatcher to part-time dispatcher with no benefits with effective date February 11, 2025.

Motion to Approve: Debbie **Second:** Lane

Coye – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

NOTE: Barrett Harris arrived at 5:52 p.m.

5. Discussion with possible decision to approve, reject and/or amend the following budget adjustments for the current fiscal year:

Fire Dept.	10-06-660100	city fire calls	\$27,000;
Sanitation Dept.	10-11-501000	salaries	\$20,000
Library	10-07-620200	other utilities	\$1,000
Community Building	10-08-620200	other utilities	\$1,000
TOTAL REQUEST			\$49,000

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve, reject and/or amend rental of no more than one third of the second floor entrepreneurial area in City Hall to Artie Romero for \$300 per month or its equivalent in service to the city under the Mayor's guidance.

Motion to Approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve, reject and/or amend acceptance of a donation to the City of Stilwell as follows:

*LOTS 7 & 8 FAIRVIEW - BLK 14 (419 S Cherokee Street)
Parcel Number 0120-00-014-008-0-000-00*

from Billye Patrice Davis to be effective as soon thereafter as is legally possible subject to completion of necessary documentation.

NO ACTION

Possible Executive Session for discussion of Items 8-9 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:02 p.m.: Lane

Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 6:47 p.m.: Barrett

Second: Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 8-9 were discussed in Executive Session. No other items were discussed, and no action was taken.

8. Discussion only concerning FOP negotiations.

DISCUSSION ONLY

9. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

DISCUSSION ONLY

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Discussion on request for usage by the Boys & Girls Club to lease the Mehegan Building for office space until their new facility at the High School is ready and desiring immediate possession.

**Motion to Approve offering a one-year renewable lease to Stilwell Public Schools at \$875 monthly with stipulation that they will pay for utilities and minor repairs; also granting approval for the School to sub-lease to the Adair County Boys and Girls Club with the City providing insurance, mowing, and pest control.: Barrett
Second: Debbie**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Adjournment

Motion to adjourn: Lane Second: Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 7:05 p.m.

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

**Agenda Posted: Friday, January 31, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com**



CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING

Monday February 3, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. The Chamber of Commerce is having a meet-and-greet at City Hall on the evening on February 13. The City is co-hosting.

Departmental Reports

- ☐ Police
- ☐ Fire

- ☐ Municipal Works
- ☐ Community Development

Consent Agenda

1. Approval of minutes of Regular Meeting January 6, 2024.
2. Approval of blanket purchase orders in the sum of \$70,106.
3. Approval of budget increase to Police Department account #10-09-660400 of \$28,266.94 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$315,356.20 from Fund 10 – General
 - b. \$6,445 from Fund 20 – Capital Improvement
 - c. \$1,600 from Fund 91 – Special Projects – Golf Course
5. Approval of January 2025 payroll in the sum of \$254,007.09.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to approve Resolution READ-2025: A Resolution of the City of Stilwell, Oklahoma, Notifying the Residents and Business Operators of Said City of Support and Encouragement for “NEA’s Read Across America: A National Celebration of Reading” on Monday, March 3, 2025.
3. Discussion with possible decision to approve, reject and/or amend Resolution 02-2025-CHARTER: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A Proposal to Amend the Charter of the City of Stilwell to Require Elections and Initiative and Referendum Questions to Be Decided Through Elections Conducted by The County Election Board; To Amend Eligibility Requirements for City Office; And Providing an Effective Date.
4. Discussion with possible decision to approve, reject and/or amend moving Karen Diver from full-time dispatcher to part-time dispatcher with no benefits with effective date February 11, 2025.
5. Discussion with possible decision to approve, reject and/or amend the following budget adjustments for the current fiscal year:

Fire Dept.	10-06-660100	city fire calls	\$27,000;
Sanitation Dept.	10-11-501000	salaries	\$20,000
Library	10-07-620200	other utilities	\$1,000
<u>Community Building</u>	<u>10-08-620200</u>	<u>other utilities</u>	<u>\$1,000</u>
TOTAL REQUEST			\$49,000

6. Discussion with possible decision to approve, reject and/or amend rental of no more than one third of the second floor entrepreneurial area in City Hall to Artie Romero for \$300 per month or its equivalent in service to the city under the Mayor's guidance.
7. Discussion with possible decision to approve, reject and/or amend acceptance of a donation to the City of Stilwell as follows:

*LOTS 7 & 8 FAIRVIEW - BLK 14 (419 S Cherokee Street)
Parcel Number 0120-00-014-008-0-000-00*

from Billye Patrice Davis to be effective as soon thereafter as is legally possible subject to completion of necessary documentation.

Possible Executive Session for discussion of Item 8-9 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

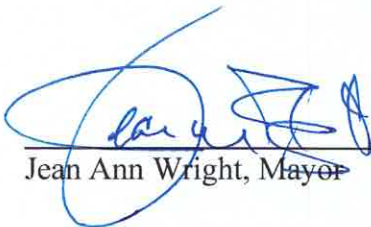
Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

8. Discussion only concerning FOP negotiations.
9. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

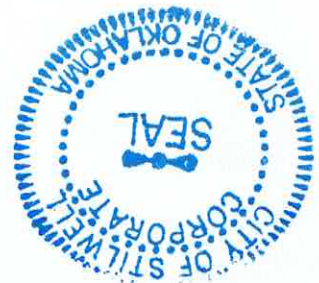
Adjournment

ATTEST:


Jean Ann Wright, Mayor


Larry Nettles, City Clerk-Treasurer

Agenda Posted: Friday, January 31, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com



CITY OF STILWELL CITY COUNCIL SPECIAL MEETING MINUTES

**Thursday January 23, 2025
Stilwell City Hall – 20 South First – 5:30 P.M.**

Purpose of meeting is to discuss and take possible action on the attached agenda items.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Special Meeting Public Comments – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:32 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Charley Coombs, Justin Bruner

Special Agenda:

1. Discussion with possible decision to approve, reject and/or amend Ordinance 440: An Ordinance Revising, Updating and Confirming the Volunteer Fire Department of the City of Stilwell, Oklahoma; Providing Rules and Regulations for Governance of Said Department; and Repealing Stilwell City Ordinances No. 360, 373, 373-A, 373-B, 435, And All Other Ordinances Or Portions Thereof In Conflict Therewith

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – No, Lane – Yes

Motion Carried 4-1

2. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 440” adopted above shall become effective immediately upon passage and approval, all as required by Law.

Motion to Approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – No, Lane – Yes

Motion Carried 4-1

3. Discussion with possible decision to approve, reject and/or amend a proposed Job Description for the Stilwell Fire Department Chief.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible decision to approve, reject and/or amend request to advertise for a Stilwell Fire Department Fire Chief according to guidelines in the Personnel Policy Handbook.

Motion to Approve: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion with possible decision to approve, reject and/or amend a proposed upgrade to the SVFD Standard Operating Procedures.

Motion to Approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve, reject and/or amend a proposed schedule of Tournament Fees for City Parks.

Motion to Approve: Debbie **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve, reject and/or amend request for 6 Radar Systems for the Police Department Vehicles at \$1775 each for a total cost of \$10,650 plus shipping and handling not requiring a budget adjustment.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion with possible decision to approve a budget increase of \$75,000 to Capital Improvement– Maintenance – Improvement Account #20-08-645301 to reflect 2025 REAP Grant for Lighting and Maintenance Improvements.

Motion to Approve: Barrett **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion with possible decision to approve, reject and/or amend a request by Artie Romero for business use of a portion of the Entrepreneurial Space available in City Hall for a yet to be negotiated usage fee.

NO ACTION

NO EXECUTIVE SESSION

10. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

NO DISCUSSION OR ACTION

Adjournment

Motion to adjourn: Barrett **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 6:24 p.m.

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted:

**Tuesday January 21, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com**



PUBLIC NOTICE

City Council of the CITY OF STILWELL SPECIAL MEETING AGENDA

Thursday January 23, 2025
Stilwell City Hall – 20 South First – 5:30 P.M.

Purpose of meeting is to discuss and take possible action on the attached agenda items.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Special Meeting Public Comments – At the council’s discretion, comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

Call to Order, Invocation, Flag Salute, Roll Call

Special Agenda:

1. Discussion with possible decision to approve, reject and/or amend Ordinance 440: An Ordinance Revising, Updating and Confirming the Volunteer Fire Department of the City of Stilwell, Oklahoma; Providing Rules and Regulations for Governance of Said Department; and Repealing Stilwell City Ordinances No. 360, 373, 373-A, 373-B, 435, And All Other Ordinances Or Portions Thereof In Conflict Therewith
2. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 440” adopted above shall become effective immediately upon passage and approval, all as required by Law.
3. Discussion with possible decision to approve, reject and/or amend a proposed Job Description for the Stilwell Fire Department Chief.
4. Discussion with possible decision to approve, reject and/or amend request to advertise for a Stilwell Fire Department Fire Chief according to guidelines in the Personnel Policy Handbook.
5. Discussion with possible decision to approve, reject and/or amend a proposed upgrade to the SVFD Standard Operating Procedures.
6. Discussion with possible decision to approve, reject and/or amend a proposed schedule of Tournament Fees for City Parks.

7. Discussion with possible decision to approve, reject and/or amend request for 6 Radar Systems for the Police Department Vehicles at \$1775 each for a total cost of \$10,650 plus shipping and handling not requiring a budget adjustment.
8. Discussion with possible decision to approve a budget increase of \$75,000 to Capital Improvement– Maintenance – Improvement Account #20-08-645301 to reflect 2025 REAP Grant for Lighting and Maintenance Improvements.
9. Discussion with possible decision to approve, reject and/or amend a request by Artie Romero for business use of a portion of the Entrepreneurial Space available in City Hall for a yet to be negotiated usage fee.

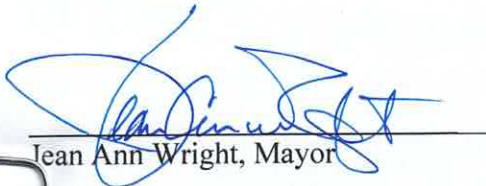
Possible Executive Session for discussion of Item 10 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Public Statement of Executive Session Minutes by City Clerk.

10. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Adjournment



Jean Ann Wright, Mayor

ATTEST:



Larry Nettles, City Clerk-Treasurer

Notice and Agenda Posted:

**Tuesday January 21, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com**



STILWELL IMPROVEMENT AUTHORITY

REGULAR MEETING MINUTES

Monday January 6, 2025 – 5:30 p.m. – City Hall – 20 South First Street

Call to Order, Invocation, Flag Salute

Roll Call: Time: 5:30 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Shawn Noel, Dale Dandridge. Cindy Carson, Kelly Fundburg, Brent Fundburg, Joe Bruner, David Bruner, Brad Doublehead, Tyler Rinehart, heath Jones, Isaac Merchant, Charley Coombes, Steven Rankin, Miranda Rankin, Alice Rankin, Byron Rankin, J. J. Coombes, Tony Worley, Dave Jones, Cy Bray, Justin Bruner, Victorian Scott, Martin Lopez, Renee Fite, David Cothorn, Karen Smith.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
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- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. Both of the loans for Fire Department equipment have been paid off. The Police Building and City Hall are the only payments left.

Consent Agenda

1. Approval of minutes of Regular Meeting on October 7, 2024, and Special Meeting on November 19, 2024.
2. Approval of payment of claims from October 1, 2024, until December 31, 2024, in the amount of \$11,259.59.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes, Jean Ann – Yes

Motion Carried

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to adjourn: Coye **Second:** Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes, Jean Ann – Yes

Meeting adjourned at 5:33 p.m.

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Agenda Posted:

**Friday, January 3, 2025, at 3:30 p.m.
Stilwell City Hall, 20 South First
www.cityofstilwell.com**



STILWELL IMPROVEMENT AUTHORITY

REGULAR MEETING

Monday January 6, 2025 – 5:30 p.m. – City Hall – 20 South First Street

Call to Order, Invocation, Flag Salute, Roll Call

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
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Consent Agenda


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2. Approval of payment of claims from October 1, 2024, until December 31, 2024, in the amount of \$11,259.59.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:


Jean Ann Wright, Mayor


Larry A. Nettles, City Clerk-Treasurer



Agenda Posted: **Friday, January 3, 2025, at 3:30 p.m.**
Stilwell City Hall, 20 South First
www.cityofstilwell.com

CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING MINUTES

Monday January 6, 2025 – 5:30 p.m.

City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PRESENTATION OF AWARDS BY THE MAYOR

OML Award for 25 or more years with the City of Stilwell – Chad Smith, David Cothorn

City of Stilwell 2024 Employee of the Year as Voted by Department Heads – Steven Rankin

Call to Order

Roll Call: Time: 5:35 p.m.: Coye Nettles – Present, Barrett Harris – Present, Debbie Johnson – Present, Jim Spray – Present, Lane Kindle – Present, Mayor Jean Ann Wright – Present, City Attorney Jeff Jones – Present, City Clerk-Treasurer Larry Nettles – Present

Guests: Chad Smith, Shawn Noel, Dale Dandridge. Cindy Carson, Kelly Fundburg, Brent Fundburg, Joe Bruner, David Bruner, Brad Doublehead, Tyler Rinehart, heath Jones, Isaac Merchant, Charley Coombes, Steven Rankin, Miranda Rankin, Alice Rankin, Byron Rankin, J. J. Coombes, Tony Worley, Dave Jones, Cy Bray, Justin Bruner, Victorian Scott, Martin Lopez, Renee Fite, David Cothorn, Karen Smith.

Mayor's Comments: The Holiday Festivities in the city were well attended and the weather held up very well for them. The current cold is a problem, but our workers are prepared.

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
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- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. We have received half – \$30,000 – of our Opioid Grant.
2. Sale of the Armory to Stilwell Schools has been completed.

Departmental Reports

- | | |
|------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Utilities | <input type="checkbox"/> Municipal Works |
| <input type="checkbox"/> Police | <input type="checkbox"/> Community Development |
| <input type="checkbox"/> Fire | |

Consent Agenda

1. Approval of minutes of Regular Meeting December 2, 2024.
2. Approval of blanket purchase orders in the sum of \$69,740.
3. Approval of budget increase to Police Department account #10-09-660400 of \$0 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$284,269.78 from Fund 10 – General
 - b. \$25,908.60 from Fund 20 – Capital Improvement
5. Approval of December 2024 payroll in the sum of \$252,844.57.
6. Approval of a special event permit for the Kiwanis Club of Stilwell to host the 2025 Stilwell Strawberry Festival – waiving vendor permit fee.
7. Approval of expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed \$1,800.00.
8. Approval of a request to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
9. Approval of the addition of Meeting Dates for the Utility Board and SADA to the previously adopted Consolidated Calendar for 2025.

Motion to Approve: Lane **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.

NONE

2. Discussion with possible decision to confirm the Utility Board appointment of Kelly Funburg to the unexpired term of the late Doug Funburg to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.

Motion to Approve: Coye **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

3. Discussion with possible action to approve, reject and/or amend request to pay one-half of the painting cost for the bridge railings on Highway 100 West (Locust Street), east of 3rd Street, not to exceed \$2250.

Motion to approve from Capital Improvement with work to be done by private contractor: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

4. Discussion with possible action to approve, reject and/or amend proposed renewal with CompSource Mutual for workman's compensation insurance for 2024 for an estimated premium of \$177,815.00.

Motion to Approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

5. Discussion with possible decision to approve, reject and/or amend request to rent both a 50,000 lb. Excavator at ~~\$10,800~~ \$5,500 per month and Volvo A25-30T Dump Truck at ~~\$5,500~~ \$10,800 per month plus all delivery and pickup costs for use at Carson Park on ground work for the Golf Course to be paid from Special Project Account 91-16-645303 not requiring a budget adjustment.

Motion to Approve with corrections: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

6. Discussion with possible decision to approve, reject and/or amend request to designate the City negotiation team for FY 2025-2026 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.

**Motion to designate Mayer, City Clerk, and Board President as
negotiation team: Jim Second: Barrett**

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

7. Discussion with possible decision to approve, reject and/or amend request to allow Mayor and City Clerk-Treasurer to jointly approve cost of abatements as requested by the Community Development Director not to exceed the budgeted amount.

Motion to Approve up top budgeted amount: Jim Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

8. Discussion with possible decision to approve, reject and/or amend “Resolution 01-2025-ELECTION: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A General Election for the Offices of Council Member for Ward 1 and Council Member for Ward 4.”

Motion to Approve: Lane Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

9. Discussion with possible decision to approve, reject and/or amend Resolution 01-2025-CHARTER: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A Proposal to Amend the Charter of the City of Stilwell to Require Elections and Initiative and Referendum Questions to Be Decided Through Elections Conducted by The County Election Board; To Amend Eligibility Requirements for City Office; And Providing an Effective Date.

Motion to Approve: Lane Second: Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

10. Discussion with possible decision to approve, reject and/or amend a request to authorize the Assistant City Clerk-Treasurer to employ workers and approve such expenditures as are required for oversight and conduct of the April 2025 Municipal Election; salaries for such extra duties to be as follows:

Assistant City Clerk-Treasurer Amy Duncan:
\$3,500.00 plus all related liabilities and benefits.

City Hall employees Denise Brown, Shiela Chronister, and Cindy Carson:
\$1,000.00 each plus all related liabilities and benefits.

Poll workers at the same rate of pay as county poll workers.

Motion to Approve: Jim **Second:** Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

11. Discussion with possible decision to approve, reject and/or amend a request for a budget adjustment of \$15,000 to General Fund – City Clerk – Contingencies Acct. #10-04-660400 for 2025 Municipal Election costs.

Motion to Approve: Debbie **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

12. Discussion with possible decision to approve, reject and/or amend request for approval for Lyon's Switch road widening.

Motion to Approve: Jim **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

13. Discussion with possible decision to approve, reject and/or amend Resolution 01-2025-OML BOARD: A Resolution Of Support For The Appointment Of Jean Ann Wright To The District Two Seat On The Board Of Directors Of The Oklahoma Municipal League; Declaring Said Appointment To Be For The Benefit Of The City Of Stilwell And Other Municipalities Within The District; And Declaring The Mission Of The Oklahoma Municipal League To Be For The Public Purpose.

Motion to Approve: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Executive Session for discussion of Items 14-23 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to ENTER EXECUTIVE SESSION at 6:08 p.m.: Jim

Second: Barrett

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

Motion to RETURN FROM EXECUTIVE SESSION at 7:31 p.m.: Barrett

Second: Debbie

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).

Items 14-23 were discussed in Executive Session. No other items were discussed, and no action was taken.

14. Discussion with possible decision to confirm hire of Jessica Shivers as a part-time reserve officer effective 8/15/2024.

Motion to Approve: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

15. Discussion with possible decision to confirm hire of Dustin Green as a full-time dispatcher effective 11/18/2024.

Motion to Approve: Debbie **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

16. Discussion with possible decision to confirm hire of Destiny Sellers as a full-time dispatcher effective 9/10/2024.

Motion to Approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

17. Discussion with possible decision to confirm hire of Dillon Martin as a full-time officer effective 4/29/2024.

Motion to Approve: Lane **Second:** Jim

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion Carried

18. Discussion with possible action related to various personnel issues – up to and including possible termination –within the Stilwell Volunteer Fire Department.

DISCUSSION ONLY

19. Discussion with possible decision to approve, reject and/or amend ORDINANCE 440: An Ordinance Revising, Updating And Confirming The Volunteer Fire Department Of The City Of Stilwell, Oklahoma; Providing Rules And Regulations For Governance Of Said

Department; And Repealing Stilwell City Ordinances No. 360, 373, 373-A, 373-B, 435,
And All Other Ordinances Or Portions Thereof In Conflict Therewith.

Motion to TABLE: Lane **Second:** Coye

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Motion TABLED

20. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 440” adopted above shall become effective immediately upon passage and approval, all as required by Law.

NO ACTION

21. Discussion concerning counter offer from RECO Construction.

DISCUSSION ONLY

22. Discussion concerning status of ongoing lawsuit.

DISCUSSION ONLY

23. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

DISCUSSION ONLY


Adjournment

Motion to adjourn: Barrett **Second:** Lane

Coye – Yes, Barrett – Yes, Debbie – Yes, Jim – Yes, Lane – Yes

Meeting adjourned at 8:37 p.m.

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday, January 3, 2025, at 3:30 p.m.**
 Stilwell City Hall, 20 South First
 www.cityofstilwell.com



CITY OF STILWELL

CITY COUNCIL

REGULAR MEETING

Monday January 6, 2025 – 5:30 p.m.
City Hall – 20 South First Street

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PRESENTATION OF AWARDS BY THE MAYOR

Call to Order, Invocation, Flag Salute, Roll Call

Mayor’s Comments:

Public Comments – Comments will be accepted at this time from the general public.

- individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
- Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
- Each speaker will be limited to 3 minutes of speaking time
- The cumulative total of all comments from the public shall not exceed 15 minutes.
- In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
- Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. We have received half – \$30,000 – of our Opioid Grant.
2. Sale of the Armory to Stilwell Schools has been completed.

Departmental Reports

☐ Police

☐ Fire

☐ Municipal Works

☐ Community Development

Consent Agenda

1. Approval of minutes of Regular Meeting December 2, 2024.
2. Approval of blanket purchase orders in the sum of \$69,740.
3. Approval of budget increase to Police Department account #10-09-660400 of \$0 which equals the monthly received School Resource Officer reimbursement.
4. Approval of payment of claims for:
 - a. \$284,269.78 from Fund 10 – General
 - b. \$25,908.60 from Fund 20 – Capital Improvement
5. Approval of December 2024 payroll in the sum of \$252,844.57.
6. Approval of a special event permit for the Kiwanis Club of Stilwell to host the 2024 Stilwell Strawberry Festival – waiving vendor permit fee.
7. Approval of expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed \$1,800.00.
8. Approval of a request to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
9. Approval of the addition of Meeting Dates for the Utility Board and SADA to the previously adopted Consolidated Calendar for 2025.

Agenda:

1. Discussion with possible decision to approve, reject and/or amend individually any consent agenda item(s) discussed or commented on, requiring a separate vote for each.
2. Discussion with possible decision to confirm the Utility Board appointment of Kelly Funburg to the unexpired term of the late Doug Funburg to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.
3. Discussion with possible action to approve, reject and/or amend request to pay one-half of the painting cost for the bridge railings on Highway 100 West (Locust Street), east of 3rd Street, not to exceed \$2250.

4. Discussion with possible action to approve, reject and/or amend proposed renewal with CompSource Mutual for workman's compensation insurance for 2024 for an estimated premium of \$177,815.00.
5. Discussion with possible decision to approve, reject and/or amend request to rent both a 50,000 lb. Excavator at \$10,800 per month and Volvo A25-30T Dump Truck at \$5,500 per month plus all delivery and pickup costs for use at Carson Park on ground work for the Golf Course to be paid from Special Project Account 91-16-645303 not requiring a budget adjustment.
6. Discussion with possible decision to approve, reject and/or amend request to designate the City negotiation team for FY 2025-2026 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
7. Discussion with possible decision to approve, reject and/or amend request to allow Mayor and City Clerk-Treasurer to jointly approve cost of abatements as requested by the Community Development Director not to exceed the budgeted amount.
8. Discussion with possible decision to approve, reject and/or amend "Resolution 01-2025-ELECTION: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A General Election for the Offices of Council Member for Ward 1 and Council Member for Ward 4."
9. Discussion with possible decision to approve, reject and/or amend Resolution 01-2025-CHARTER: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election to Be Held On April 8, 2025, To Wit: A Proposal to Amend the Charter of the City of Stilwell to Require Elections and Initiative and Referendum Questions to Be Decided Through Elections Conducted by The County Election Board; To Amend Eligibility Requirements for City Office; And Providing an Effective Date.
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12. Discussion with possible decision to approve, reject and/or amend request for approval for Lyon's Switch road widening.

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Possible Executive Session for discussion of Item 14 – 23 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).

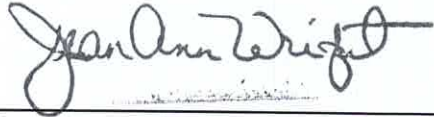
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16. Discussion with possible decision to confirm hire of Destiny Sellers as a full-time dispatcher effective 9/10/2024.
17. Discussion with possible decision to confirm hire of Dillon Martin as a full-time officer effective 4/29/2024.
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22. Discussion concerning status of ongoing lawsuit.

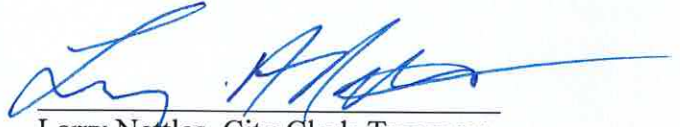
23. Discussion with City Attorney with possible decision to approve, reject and/or amend recommended response to any claims, arbitrations, or other legal actions.

Adjournment

ATTEST:



Jean Ann Wright, Mayor



Larry Nettles, City Clerk-Treasurer

Agenda Posted: **Friday, January 3, 2025, at 3:30 p.m.**
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