**CITY OF STILWELL**

**CITY COUNCIL AGENDA**

Regular meeting – Monday August 7, 2023

Stilwell Community Building – 6th & Poplar

5:30 P.M.

**City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

**Call to Order, Flag Salute, Invocation, Roll Call**

**Mayor’s Comments**

**Public Comments** **–** Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

**FYI**

1. We have received the Arts Council Grant Funds of $2500 for this years’ Strawberry Festival Entertainment.
2. Reimbursement request for the JAG-LLE grant for $9,999 for Police vests package has been completed.
3. Reimbursement request for the 2022 REAP funds of $50,400 for Chestnut Street Project has been completed.

**Consent Agenda**

1. Approval of minutes of Regular Meeting July 3, 2023, Special Meeting July 15, 2023, and Special Joint Meeting with Utility Board on July 27, 2023.
2. Approval of blanket purchase orders in the sum of $67,205.00
3. Approval of payment of claims for:
	1. $214,601.65 from Fund 10 – General Fund
	2. $188,498.85 from Fund 20 – Capital Improvement Fund
	3. $4,258.24 from Fund 30 – Street and Alley
	4. $439.75 from Fund 90 – Federal Grant 1 (Safe Routes)
4. Approval of July 2023 payroll in the sum of $244,862.24.

Departmental Reports

* Update on HAMMERC by Wayne Mays
* Ambulance
* Police
* Fire
* Municipal Works
* Sports Facilities
* Community Development

**Agenda:**

1. Discussion with possible decision to approve Special Event Permit for Beyond the Trail Cultural District to hold a celebration in recognition of Indigenous Peoples Day Saturday, October 7, 2023, from 3:00 p.m. until 8:00 p.m.; Waiving vendor permit fees; authorizing street closure from Division Street west of First Street to Fourth Street.
2. Discussion and possible approval of payment to ROLL-OFFS, USA for 10 dumpsters ordered in May of 2022 under Purchase Order #288038 at a cost of $8,680 form General Fund – Street Department – Equipment Account #10-12-645300 not requiring a budget adjustment.
3. Discussion and possible acceptance of construction of a 30’ by 40” Pavilion at Carson Park at a cost of approximately $70,000 to be paid by funds from Cherokee Nation.
4. Discussion and possible approval of a Town Pep Rally on Thursday, August 31, 2023, at 7:30 p.m. closing Second Street from Oak Street to Division Street at 7:00 p.m. until end of the rally.
5. Discussion and possible decision concerning proposed Lease Agreement for the Armory by the Adair County Boys and Girls Club for the current Fiscal year.
6. Discussion with possible decision to approve proposal by TEXOMA HARDWOOD to sand, seal, and finish the hardwood floor and staircase (treads only) in the Community Building to be paid from the previously awarded 2023 REAP $60,000 Grant for a cost of no more than $11,000.
7. Discussion with possible decision to approve Ordinance 385-2023-A: An Ordinance Amending Ordinance 385-2023 – Article 8 – Park Fees – Adair Park – Camping.
8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 385-2023-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.
9. Discussion with possible decision to approve Ordinance 419-B: An Ordinance Amending Ordinance 419 – Section 4.
10. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 419-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.
11. Discussion with possible decision to approve purchase and installation of a camera system for Carson Park from Cy Bray for $21,928.26 from General Fund – Sport Facilities – Security Account #10-16-630501 requiring a budget adjustment of equal amount to the above-named account.
12. Discussion with possible decision to approve contact with QDP for all necessary equipment, installation, setup, and data transfer for the new City Hall at a cost of $24,900 from Capital Improvement – Administration – Building Construction Account #20-01-645303 not requiring a budget adjustment.
13. Discussion with possible decision to approve contact with Cy Bray for installation and setup of security cameras for the new City Hall at a cost of $3,443.69 from Capital Improvement – Administration – Building Construction Account #20-01-645303 not requiring a budget adjustment.
14. Discussion with possible decision to approve purchase of furniture, Fire-Proof filing cabinets and standard cabinets for the new City Hall to include all office and receptionist furniture at a total cost of $66,214.77 from OFFICE CONNECTIONS to be paid from Capital Improvement – Administration – Equipment Account #20-01-645300 requiring a budget adjustment of $9,558.46 to the above-named account.
15. Discussion with possible decision to approve completion of the Chestnut Street Project at a projected cost of no more than $25,000 from Street & Alley – Street Department – Improvements Account # 30-12-345301 requiring a budget adjustment of equal amount to the above-named account.
16. Discussion with possible decision to approve purchase of two Ford F-350 Truck for the Street Department at a cost of $54,634 for a Single Rear Wheel F-350 and $55,779 for a Dual Rear Wheel F-350 plus $12,000 each for the beds for a total cost of $134,413 from Capital Improvement – Street Department – Equipment Account #20-12-645300 requiring a budget adjustment of $25,413 to the above-named account.
17. Discussion with possible decision to allow the use of mortar/fireworks after touchdowns or victories at Stilwell High School Home Football Games for the 2023 season to be used exclusively by members of CC Camp, a non-profit community organization.
18. Discussion with possible decision to remove the 2008 Ford Expedition from the surplus list and return it to city use.
19. Discussion with possible decision to approve Ordinance 431: An Ordinance Establishing Rates For Fire Department Services.
20. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 431” adopted above shall become effective immediately upon passage and approval, all as required by Law.
21. Discussion with possible decision to adopt a Memorandum of Agreement between the Cherokee Nation and the City of Stilwell, Oklahoma, for the purpose of supporting tribal and community cooperation in an effort to ensure public safety within the Cherokee Reservation and within the City of Stilwell.

**Possible Executive Session for discussion of Item 22-23 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

1. Discussion with possible decision to take legal action in response to a recent lawsuit against the city.
2. Discussion with City Attorney concerning any claims and/or arbitrations.

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

**Adjournment**

ATTEST:

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Jean Ann Wright, Mayor Larry Nettles, City Clerk-Treasurer

**Posted: Friday, August 4, 2023, at 3:30 p.m.**

 **Stilwell Community Building, 6th & Poplar**

 **Stilwell City Hall, 503 W. Division**

 **www.cityofstilwell.com**