**CITY OF STILWELL**

**CITY COUNCIL AGENDA**

Regular meeting – Monday July 3, 2023

Stilwell Community Building – 6th & Poplar

5:30 P.M.

**City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

**Call to Order, Flag Salute, Invocation, Roll Call**

**Mayor’s Comments**

**Public Comments** **–** Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

**FYI**

1. We have received our first reimbursement of $72,241.46 for Safe Routes.

**Consent Agenda**

1. Approval of minutes of Regular Meeting June 5, 2023, and Special Meetings June 12 and June 20, 2023.
2. Approval of blanket purchase orders in the sum of $64,280.00
3. Approval of payment of claims for:
	1. $348,007.47 from Fund 10 – General Fund
	2. $43,471.25 from Fund 20 – Capital Improvement Fund
	3. $4,495.75 from Fund 30 – Street and Alley
	4. $10,000.50 from Fund 60 – Federal Grant 2 (ARPA)
	5. $5,321.98 from Fund 90 – Federal Grant 2 (Safe Routes)
4. Approval of June, 2023, payroll in the sum of $256,754.37.

Departmental Reports

* Police
* Fire – in book
* Municipal Works – in book
* Sports Facilities
* Community Development

**Agenda:**

1. Presentation by Rhea Terrapin on Municipal Court Youth Liaison Program.
2. Discussion with possible decision to approve Ordinance 428: “An Ordinance Providing for The Creation of a Planning and Zoning Commission; The Appointment and Authority of Members; Establishing Zoning Regulations; Sub-Division Regulations, Permitting Use of Manufactured Homes, and Flood Hazard Prevention; Repealing Ordinance 217 And All Other Ordinances and Portions Thereof in Conflict Therewith; As Per 11 O. S. Sections 45-101, Et Seq.”
3. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 428” adopted above shall become effective immediately upon passage and approval, all as required by Law.
4. Discussion with possible decision to approve Ordinance 429: “An Ordinance Annexing Certain Territory into the Corporate Limits of The City of Stilwell, Oklahoma, to be known as The Carson QOZ Addition, As More Particularly Described Herein; Providing for Severability and Providing an Effective Date.”

Legal Description:

Beginning at the northwest corner of said Section 3; thence S89°48’11”E, along the north boundary of said Section 3, 559.3 feet; thence S0°07’04”W, 241.45 feet; thence N89°52’15”W, 10.00 feet; thence S00°07’04”W, 90.00 feet; thence N89°52’16”W, 142.29 feet; thence N4°12’14”E, 1.63 feet; thence N89°48’11”W, 407.22 feet, to a point on the west boundary of said Section 3; thence 0°08’00”E, 330.00 feet to the point of beginning. Containing 4.22 acres, more or less.

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 429” adopted above shall become effective immediately upon passage and approval, all as required by Law.
2. Discussion with possible decision to purchase a Truck Mounted Cord Reel for the Fire Department for $8,818.92 from KH Industries and installation by Fire Master Fire Equipment of Springfield, MO, for an additional $1,790 with approximately $500 for shipping costs for a total expenditure of $11,108.92 from General Fund – Fire – Equipment Repairs Account # 10-06-645100 not requiring a budget adjustment.
3. Discussion with possible decision to accept $50,000 from Cherokee Nation to our Police Department, to be added to the Police Department Restricted Funds Account 10-00-301095.
4. Discussion with possible decision to approve payment of $18,100.00 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-09-800100 for FY 2023-2024 loan payments for Stilwell Police Department building loan.
5. Discussion with possible decision to approve payment of $39,880.32 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-06-800500 for FY 2023-2024 loan payments for Stilwell Fire Department equipment loan.
6. Discussion with possible decision to approve payment of $112,000.00 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-01-800500 for FY 2023-2024 loan payments for Stilwell City Hall Construction Loan and USDA Loan.
7. Discussion with possible decision to approve Longevity Pay for city employees during FY 2023-2024 to be awarded on the employee’s anniversary date or the first working day thereafter with the same criteria as FY 2022-2023.
8. Discussion with possible decision to approve new School Resource Officer Contracts.

**Possible Executive Session for discussion of Item 13-17 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

1. Discussion with possible decision to confirm Mayoral employment of Jeremy Pathkiller for the Sanitation Department at $12.50 per hour with all benefits effective June 12, 2023.
2. Discussion with possible decision to confirm Mayoral employment of Beau Sanders as a Police Officer – Reserve CLEET Certified – at $16.00 per hour with all benefits effective June 5, 2023.
3. Discussion with possible decision to confirm Mayoral employment of Charles Canoe as a Part-Time Police Dispatcher for less than 30 hours per week at $12.50 per hour with only Air Med benefit effective June 23, 2023.
4. Discussion of various issues related to possible agreement for new lease of the Armory Facility by the Boys and Girls Club.
5. Discussion with City Attorney concerning any claims and/or arbitrations.

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

**Adjournment**

ATTEST:

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Jean Ann Wright, Mayor Larry Nettles, City Clerk-Treasurer

**Posted: Friday, June 30, 2023, at 3:30 p.m.**

 **Stilwell Community Building, 6th & Poplar**

 **Stilwell City Hall, 503 W. Division**

 **www.cityofstilwell.com**