**CITY OF STILWELL**

**CITY COUNCIL AGENDA**

REGULAR MEETING – Monday May 6, 2024

Stilwell City Hall – 20 South First Street – 5:30 P.M.

**City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

**Call to Order, Flag Salute, Invocation,** **Roll Call**

**Mayor’s Comments:**

**Public Comments** **–** Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

**FYI**

1. We have received our $10,000 grant to help offset Officer overtime expense.

**onsent Agenda**

1. Approval of minutes of Regular Meeting April 1, 2024, and Special Meeting April 15, 2024.
2. Approval of blanket purchase orders in the sum of $76,455.
3. Approval of payment of claims for:
   1. $239,193.31 from Fund 10 – General Fund
   2. $210,566.98 from Fund 20 – Capital Improvement Fund
   3. $445.32 from Fund 30 – Street and Alley
   4. $2,500 from Fund 60 – Federal Grant Two (ARPA)
4. Approval of April 2024 payroll in the sum of $261,193.31.

**Departmental Reports**

* Ambulance
* Police
* Fire
* Municipal Works
* Sports Facilities
* Community Development

**Old Business:**

1. Discussion with possible decision to approve, reject and/or amend proposal by Adair County EMS to change the city’s monthly EMS payment to $10,078.97 from General Fund – Ambulance – Ambulance Payment-County Account #10-20-660001 requiring a budget increase of $11,885.72 to the above-named account.
2. Discussion with possible decision to approve, reject and/or amend request by Adair County EMS for purchase of a new ambulance by the city.

**Agenda:**

1. Discussion with possible decision to approve, reject and/or amend proposal concerning the City Health Care Plan for July 1, 2024, through June 30, 2025.
2. Discussion with possible decision to establish June as enrollment month for the City Health Plan(s).
3. Presentation by the Northeast Oklahoma Community Action Agency.
4. Discussion with possible decision related to the presentation in Item 2 above.
5. Discussion with possible decision to approve, reject and/or amend a request to confirm that Windstream is not required to obtain a franchise from the City.
6. Discussion with possible decision to approve, reject and/or amend proposal to establish the alley between Elm Street and Cedar Street from 2nd Street to 3rd Street as one-way from East to West.
7. Discussion with possible decision to confirm mayoral appointment of Rhonda Hummingbird to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.
8. Discussion with possible decision to approve, reject and/or amend proposal to create Department 17 – Maintenance & Repair under the management of the Community Development Director beginning with the 2024-2025 Fiscal Year.
9. Discussion with possible decision to cast ballot for two nominees for Trustees for the Oklahoma Municipal Assurance Group for 3-year term starting July 1, 2024.
10. Discussion with possible decision to approve, reject and/or amend request to repair/replace light pole at Walnut and Bypass for $17,000 from Capital Improvement – Street Department – Street Lighting Account # 20-12-651000 requiring a budget adjustment of equal amount to the above-named account.
11. Discussion with possible decision to approve, reject and/or amend request to purchase 10 dumpsters for $8,650 from General Fund – Sanitation Department – Equipment Account # 10-11-645300 requiring a budget adjustment of equal amount to the above-named account.
12. Discussion with possible decision to approve special event permits, waivers-of-fees, and partial funding for the Chamber of Commerce for five events designed to provide both economic advantage and positive community impact to the City of Stilwell during FY 2024-2025, at a maximum cost of $8,750 to be allocated as described hereafter upon presentation of an itemized list of expenses, of no more than 50% of cost not to exceed $1,750 per event.
    1. July 4th Downtown Picnic
    2. Stilwell High School Homecoming Chili Luncheon
    3. Annual Trunk-o-Ween Event
    4. Christmas Parade (date to be determined after school starts)
    5. Strawberry Festival Prince and Princess Pageant
13. Discussion with possible decision to approve, reject and/or amend proposal to grant right-of-way for a planned construction requiring an easement on city owned property.
14. Discussion with possible decision to schedule an open working session on proposed budget for the City of Stilwell for FY 2024-2025 at a Special Meeting on Monday May 13th or Monday May 20th at 5:30 p.m.

**Possible Executive Session for discussion of Items 15-18 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1)(2)(3)(4) and (E)(1)(2)(3).**

**Public Statement of Executive Session Minutes by City Clerk as per Title 25 O.S. 312(A).**

1. Discussion only concerning FOP negotiations.
2. Discussion onlyon salaries and wages in the proposed budget for the City of Stilwell for FY 2024-2025.
3. Discussion with possible decision to schedule a Public Hearing on the Proposed Budget for FY 2024-2025 to be held at 5:30 p.m., Monday, June 3, 2024, followed by the June Regular Meeting.
4. Discussion with City Attorney regarding possible action concerning any claims, arbitrations, or other possible legal actions.

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

**Adjournment**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jean Ann Wright, Mayor Larry Nettles, City Clerk-Treasurer

**Agenda Posted: Friday, May 3, 2024, at 3:30 p.m.**

**Stilwell City Hall, 20 South First**

**www.cityofstilwell.com**