**CITY OF STILWELL**

**CITY COUNCIL AGENDA**

SPECIAL MEETING – Tuesday January 2, 2024

Stilwell Community Building – 6th & Poplar

5:30 P.M.

**City of Stilwell Mission Statement:**

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

**Call to Order, Flag Salute, Invocation, Roll Call**

**Mayor’s Comments**

**Public Comments** **–** Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

**FYI**

**Consent Agenda**

1. Approval of minutes of Regular Meeting December 4, 2023.
2. Approval of blanket purchase orders in the sum of $68,155.00
3. Approval of payment of claims for:
	1. $ from Fund 10 – General Fund
	2. $ from Fund 20 – Capital Improvement Fund
	3. $ from Fund 30 – Street and Alley
	4. $ from Fund 60 – Federal Grant 2 (ARPA)
	5. $ from Fund 90 – Federal Grant 2 (Safe Routes)
4. Approval of December 2023 payroll in the sum of $384,246.12.

Departmental Reports

* Ambulance
* Police
* Fire
* Municipal Works
* Sports Facilities
* Community Development

**Agenda:**

1. Discussion with possible decision to approve, reject and/or amend a special event permit for the Kiwanis Club of Stilwell to host the 2024 Stilwell Strawberry Festival – waiving vendor permit fee.
2. Discussion with possible decision to approve, reject and/or amend an expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed $1,800.00.
3. Discussion with possible decision to approve, reject and/or amend a request to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
4. Discussion with possible decision to approve, reject and/or amend request for authority to establish an automatically renewing 9-month CD at Armstrong Bank of $750,000 at an annual rate of 5.50%.
5. Discussion with possible decision to approve, reject and/or amend a request to approve a $500 per year uniform fee for Street Department employees who do not wish to use the current uniform company.
6. Discussion with possible decision to approve, reject and/or amend a request to approve solicitation of engineering proposals from qualified civil engineers for design and specifications for street and drainage improvements for the intersection of East Maple and Cherokee Streets.
7. Discussion with possible decision to approve addition of Utility Board Meeting Dates to the previously adopted Consolidated Calendar for 2024.
8. Discussion with possible decision to approve, reject and/or amend designation of the Mayor, City Clerk and Council President as the City negotiation team for FY 2024-2025 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
9. Discussion with possible decision to approve, reject and/or amend request for purchase of 12 AZOR II BALLISTIC Packages for the Police Department at $1,0005.18 each plus $50 shipping for a total cost of $12,112.16 from General Fund – Police Department – Uniforms Account #10-09-621000 to be partially reimbursed by the JAG, LLE Grant of $9,999 requiring a budget adjustment of $12,112.16 to the above-named account.
10. AMANda craig to part-time at her request.
11. Ordinance on fire by-laws
12. Ordinance on fire standard operating procedures.
13. Approval for DEQ application

**Possible Executive Session for discussion of Item 12-17 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

1. Discussion with City Attorney concerning any claims, arbitrations., or other legal matters.

**New Business:** Consideration, discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

**Adjournment**

ATTEST:

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Jean Ann Wright, Mayor Larry Nettles, City Clerk-Treasurer

**Notice Posted: Thursday, December 28, 2023, at 3:30 p.m.**

**Agenda Posted: Friday, December 29, 2023, at 3:30 p.m.**

 **Stilwell City Hall, 20 South First Street**

 **Utility Office, 925 West Hickory**

 **www.cityofstilwell.com**