**INFORMATION SHEET FOR 09/05/2023**

**Old Business:**

1. Council voted to table this so it has to come up but we have not met with anyone so it is up to the council to decide. I feel if it was all that controversial, someone would have been pushing by now. No one has.
2. Emergency Clause.

**Agenda:**

1. Presentation only.
2. We have to approve this for the wastewater grant for Utilities. Attachment
3. There always has to be a citizens Participation Plan. Attachment
4. This is not our money but will come from Schawn Foods. Shelldon can answer questions. Attachment
5. There always has to be a Fair Housing Component (it is the Federal Government). Attachment
6. New door is needed as current one does not work well enough to be ADA compliant. Attachment
7. Shawn will address this. Attachment
8. Somebody needs to be in charge.
9. Re-aligning our camping setup at Adair Park. Shawn will address this. Attachment
10. Emergency Clause.
11. Same as #2. Attachment
12. Emergency Clause.
13. Every year. This year it is slightly above the threshold requiring council approval. Attachment
14. Shawn and I have gone over the budget and found several things that were not known about at budget time. This corrects those. Some of this reflects expenses in the time period between budget presentation and June 30. Almost all of the employees will need to recertify this year also. Shawn can answer any questions.
15. This will cover required training that the city provides for dispatch and officer certification. Chad and the mayor can address this. Attachments
16. This puts in the Personnel Policy Handbook the above approved agreements.
17. Clarifies some issues that have come up. There is no change in policy involved but only a clarification of the original intent. Below are the two items replaced or removed from Department Heads.

*Article 8(D)(1)*

Vacation accrual is earned based on years of continuous employment. Each years’ time to be awarded on each respective anniversary date.

At end of 1st year up to 40 hours (5 days)

2nd through 7th years up to 80 hours (10 days) per year

8th through 12th years up to 120 hours (15 days) per year

6th through 17th years up to 160 hours (20 days) per year

18 years or more up to 200 hours (25 days) per year

*Article 8(D)(12)* Sale of Vacation Days:

* 1. Any employee may request to sell vacation days back to the city in amounts no larger than the current year’s award at any one time.
  2. Such sales may occur no more than twice during any calendar year.

1. Same as #17.
2. Every 3 years. OSHA requires this. Attachment
3. It’s Halloween.
4. We just got reimbursed for the last one but it’s time to apply for next year. Attachment
5. There is always little stuff.
6. This is part of the REAP Grant proposal that was approved. Attachment
7. Same as #23. Attachment
8. Annual renewal. Attachment
9. Shawn will address this. It will save us a tremendous number of headaches. Attachment

**EXECUTIVE SESSION IF NEEDED**