**INFORMATION SHEET FOR 02/05/2024**

**SIA Agenda**

1. Approval of construction loan payoff from USDA funds. The funds were deposited for the payoff on Thursday morning so that we could write a check on Thursday morning. State and Feds do not understand Purchase order timeline evidently, so we cleared it in advance with our auditors on how to document.

**Agenda**

1. It’s annual audit time. Audits should be here in time to be with this book. If not, they will be available Monday night and I can send a digital to you if you wish.
2. This is at the request of Judge Brown as she has been getting questions about the timeline for construction.
3. This is at the request of Steve Garrett as he is doing our application for us. Attachment
4. We have done this for the past several years. Attachment
5. Necessary. This is the software for everything financial in the city. This includes installation and first year annual fee for updates of some computers that were not installed in the other building. Attachment
6. This is a good thing.
7. Chad can address this.
8. This is needed and the Utility Board agrees. Shawn can address this in detail. Attachment
9. Emergency Clause.
10. These are not of use to us. Chad can address this if needed.
11. Should get us through to the end of the year barring, of course, the unforeseen. As you can see, we are running ahead on our income (which is increasing faster than our outgo). I see no downturn in the near future. Attachment
12. No Change in duties. Just a more accurate written description of what is currently being done on the Payroll side of the current position. Attachment
13. Same as above except for the other half of the current position. Attachment
14. No Change in duties. Just a more accurate written description of what is currently required. Attachment

**EXECUTIVE SESSION**

1. At Lane’s request. 2 Attachments