CITY OF STILWELL

CITY COUNCIL AGENDA

Regular meeting – Monday March 6, 2023

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PUBLIC HEARING

PROPOSED ANNEXATION OF PROPERTY TO BE KNOWN AS

THE SNODGRASS ADDITION TO THE CITY OF STILWELL.

Open Meeting – Q & A Session – Close Meeting

Call to Order, Flag Salute, Invocation, Roll Call, Mayor’s Comments

Public Comments – Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI:

1. Last time to File for City Office is Tuesday (tomorrow) by 5:00 p.m. at City Hall.
2. Early voting and absentee voting will be at the Community Center on Thursday and Friday March 30th and 31st from 8 a.m. until 6 p.m. Regular voting will be on Tuesday April 4, 2023, from 7 a.m. until 7 p.m.at the Community Building for Precinct 4, Fellowship Baptist Church for Precinct 7, and Fire Station No. 1 on Walnut Street for Precinct 14.
3. We have received the go-ahead for the 2023 REAP project for work on the Community Building interior.

Consent Agenda

1. Approval of minutes of Regular Meeting February 6, 2023.
2. Approval of blanket purchase orders in the sum of $64,280.00
3. Approval of payment of claims for:
   1. $198,658.91 from Fund 10 – General Fund
   2. $1,04.92 from Fund 20 – Capital Improvement Fund
   3. $6,575.01 from Fund 30 – Street and Alley
   4. $103,367.00 from Fund 60 – Federal Grant 2 (ARPA)
4. Approval of February 2023 payroll in the sum of $204,510.29

Departmental Reports

* Police
* Fire
* Community Center
* Municipal Works
* Sports Facilities
* Community Development

Regular Agenda

1. Discussion with possible decision to adopt Ordinance 427: An Ordinance Annexing Property to The City to Be Known as The SNODGRASS Addition to The City of Stilwell with Legal Description as Follows:

*A part of the S ½ S ½ NW ¼ AND part of the N ½ N ½ SW ¼ of Section 34, Township 16 North, Range 25 East, Indian Base and Meridian, Adair County, Oklahoma, being more particularly described as:*

*Commencing at the NW corner of said S ½ S ½ NW ¼; thence along the North line thereof S 89°46'58"E 1417.58 feet; thence S 00°03'03"E 340.48 feet to the Point of Beginning; thence S 89°48'13"E 480.75 feet: thence S 00°13'02"W 77.12 feet; thence S 89°46'58"E 79.82 feet; thence S 00°01'59"E 251.53 feet; thence N 89°49'05"W 560.14 feet; thence N 00°03'03"W 328.82 feet to the Point of Beginning. Containing 4.09 acres, more or less, road right-of-ways and being subject to any easements of record.*

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 427” adopted above shall become effective immediately upon passage and approval, all as required by Law.
2. Discussion with possible decision to approve closing Division Street from First Street to Third Street from 4:30 p.m. to 8:30 p.m. on June 10, 2023, for an Open Streets Event by Cherokee Nation Public Health.
3. Discussion with possible decision to approve Cruise Nights on June 3rd and a to be decided date in September, 2023, with no burnouts, to be overseen by Eddie Rich and George Wiltshire, with such actions (closing streets, etc.) as are deemed appropriate and necessary by the Police Department.
4. Discussion with possible decision to approve a budget increase of $60,000 to Capital Improvement– Community Building – Improvement Account #20-08-645301 to reflect REAP Grant for Community Building Improvements.
5. Discussion with possible decision to approve purchase of Mini-Excavator from Springdale Tractor (Kubota) or WT Equipment (Bobcat) for less than $39,000 from Capital Improvement – Street Department – Equipment Account #20-12-645300 requiring a budget adjustment of purchase price to the above named account.
6. Discussion with possible decision to adopt the following changes to the Personnel Policy Handbook which shall now read:

ARTICLE TEN – CITY OWNED VEHICLES AND/OR EQUIPMENT

C. PASSENGERS: *Municipal Vehicles will not be used to transport any individual who is not directly or indirectly related to municipal business. Passengers shall be limited to City employees and individuals who are directly associated with City work activity (council members, consultants, contractors, etc.). Police Officers transporting individuals in the performance of their normal job duties are exempt from this provision*. *Family members shall not ordinarily be transported in Municipal Vehicles unless otherwise specified through a job description or separate agreement.*

1. Discussion with possible decision to approve a “Consent and Partial Waiver of Easement Rights” requested by Parallel Towers III LLC.
2. Discussion with possible decision concerning used soccer goals at Carson Park.
3. Discussion with possible decision concerning music guidelines at the Senior Center.
4. Discussion with possible decision to nominate a qualified official for election to the OMAG Board of Trustees.
5. Discussion with possible decision to require billing for all fire runs with information to be turned in weekly to the Encumbrance Clerk for invoicing.
6. Discussion with possible decision to purchase hose, nozzles, and related equipment for four Fire Department Trucks from AFD for a total of $34,766 from General Fund – Fire Department – Equipment Account # 10-06-645300 requiring a budget adjustment of $30,000 to the above named account.
7. Discussion with possible decision to approve proposed repairs to Police Building.

Possible Executive Session for discussion of Items 15 – 21 as per Title 25 O.S. 307 (B) (1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Possible Public Statement of Executive Session Minutes by City Clerk.

1. Discussion with possible decision to approve hire of Michael Thompson as full-time dispatcher at $12:50 per hour with all benefits effective February 6, 2023.
2. Discussion with possible decision to approve hire of Daniel Cochran as Seasonal Full-time Employee at $12.50 per hour with health benefits only effective February 21, 2023.
3. Discussion with possible decision to approve hire of Tommy Smith as Seasonal Full-time Employee at $15.00 per hour with health benefits only effective February 21, 2023.
4. Discussion with possible decision to approve hire of Ronnie Leach as Regular Full-time Employee at $12.50 per hour with all benefits effective March 6, 2023.
5. Discussion only on possible land purchase by the city.
6. Discussion only regarding negotiation of the 2023-2024 FOP contract.
7. Discussion with City Attorney and possible action concerning any claims, arbitrations, or other possible legal actions.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: Friday, March 3, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com