CITY OF STILWELL

CITY COUNCIL AGENDA

Regular meeting – Monday November 1, 2021

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation

Roll Call

Mayor’s Comments

Public Comments Concerning Non-Agenda Items– Comments will be accepted from general public concerning topics that are not included in the meeting’s agenda.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period.

FYI

1. REAP 2019 reimbursement for Chestnut Street has been received.
2. There will be a special meeting on the 8th on November.
3. Sale of Blackjack property will be completed within the next week.
4. We have been approved for REAP 2022 with funds to finish Chestnut Street.

Consent Agenda

1. Approval of minutes of Regular Meeting October 4, 2021, and Special Meeting October 14, 2021.
2. Approval of blanket purchase orders in the sum of $64,505.00
3. Approval of payment of claims for:
   1. $183,443.00 from Fund 10 – General Fund
   2. $13,499.38 from Fund 20 – Capital Improvement Fund
4. Approval of October, 2021, payroll in the sum of $199,112.39.

Departmental Reports

Police

Fire

Streets/Sanitation

Sports Facilities

Recreation Facilities

Community Development

Animal Control

Public Comments concerning Agenda Items – Comments will be accepted from general public concerning the meeting’s agenda items.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing with preference given to Stilwell residents.
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public for each agenda item shall not exceed 15 minutes’ subject to revision by the Mayor.

Old Business

1. Discussion and possible decision to increase base rate and current hourly wage for all Police Department Dispatchers by $2.00 effective November 1, 2021, requiring a budget increase of $12,900 to General Fund Account 10-09-501000.

Regular Agenda

1. Discussion with possible decision to approve Resolution 11-01-2021: A Resolution of the City of Stilwell, Oklahoma, closing an East/West Alleyway in Block 11, Original Town of Stilwell, Oklahoma, and Covenant of Continued Use of Its Streets Adjacent to Block 11.
2. Discussion with possible decision to allow Stilwell Senior Citizens use of all areas within the community building except for those areas necessary for contract fulfillment with Oklahoma Juvenile Affairs and SAC nutrition.
3. Discussion with possible decision to adopt Ordinance No. 418: “An Ordinance Annexing Certain Territory into the Corporate Limits of the City of Stilwell, Oklahoma, To Be Known as Adair Park 2021 Addition; Providing for Severability and Providing an Effective Date” with legal description as follows:

*The S ½ of NE of NW and the N ½ of SE of NW of Section 26, Township 16 North, Range 25 East, Adair County, Oklahoma*

1. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 418” adopted above shall become effective immediately upon passage and approval, all as required by Law.
2. Discussion with possible decision to adopt Ordinance No. 420: “An Ordinance Creating the Volunteer Fire Department of the City of Stilwell, Oklahoma; Providing Rules and Regulations for Governance of Said Department; and Repealing Stilwell City Ordinances No. 360, 373, 373-A, 373-B and All Other Ordinances or Portions Thereof in Conflict Therewith”
3. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 421” adopted above shall become effective immediately upon passage and approval, all as required by Law.
4. Discussion with possible decision to approve request by the Stilwell Chamber of Commerce to close Second Street from CV’s Grocery south to Stilwell Pharmacy for Saturday December 11th from 3:00 p.m. until 5:00 p.m. for the Stilwell Christmas Parade.
5. Discussion with possible decision to approve City Calendar of Holidays and City Council Meeting Dates for calendar year 2022.
6. Discussion with possible decision to approve Municipal Liability Protection Plan with Oklahoma Municipal Assurance Group (OMAG) for $41,612.00.
7. Discussion with possible decision to approve purchase of ‘Grasshopper Model 335 with 61” deck’ for $11,563.25 from OMNIA Partners.
8. Discussion with possible decision to approve surplus and sale of Street Department ‘Grasshopper 223’ through Purple Wave.
9. Discussion with possible decision to renew contract with MSDSonline for compliance with OSHA 29 CFR 1910.1200 concerning Hazard Communication Safety Data Sheets at a cost of $2,999 per annum.
10. Discussion with possible decision to purchase for Animal Control a 2022 Ford Ranger from Lewis Ford Sales in Fayetteville for $28,096.00 from Capitol Improvement Account 20-15-645300 not requiring a budget adjustment.

Possible Executive Session for discussion of Items 14, 15, 16, & 17 as per Title 25 O.S. 307(B)(1)(2)(3)(4) and 308(D)(1)(2).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1) and 308(D)(1)(2).

Possible Public Statement of Executive Session Minutes by City Clerk.

1. Discussion with possible decision to confirm resignation of Police Officer Joseph Herrera effective 10-13-2021. Title 25 O.S. 307(B)(1).
2. Discussion with possible decision to confirm Mayoral Appointment of Jeremy Enneking as full-time Police Officer effective 10-23-2021 at $14.00 per hour. Title 25 O.S. 307(B)(1).
3. Discussion with possible decision to confirm Mayoral appointment of Jacob Martin from Full-time Dispatch to Full-time Police Officer effective 10-13-2021 at $14.00 per hour. Title 25 O.S. 307(B)(1).
4. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations. Title 25 O.S. 307(B)(4).

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: Friday October 29, 2021, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com