CITY OF STILWELL

CITY COUNCIL AGENDA

Regular meeting – Monday April 4, 2022

Stilwell Community Building – 6th & Poplar

5:30 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

Call to Order, Flag Salute, Invocation, Roll Call, Mayor’s Comments

Public Comments – Comments will be accepted at this time from the general public.

* individuals must sign in with both name and address before discussion on agenda items begins on the sign-in sheet provided for that purpose
* Moderator will call upon each speaker in order of signing until the 15-minute time limit is expired; however, preference will be given to Stilwell residents
* Each speaker will be limited to 3 minutes of speaking time
* The cumulative total of all comments from the public shall not exceed 15 minutes.
* In compliance with the Oklahoma Open Meeting Act, no action or discussion is permitted by the City Council on any issue or topic raised by a speaker during this public comment period unless on the currently published agenda.
* Comments related to a specific agenda item may be allowed at the time the agenda item is addressed.

FYI

1. Work on Chestnut Street has begun.
2. Thank you letter from Adair County Election Board for use of Community Building – Council Room for April 5th election.

Consent Agenda

1. Approval of minutes of Regular Meeting March 7, 2022, and Special Meeting March 21, 2022.
2. Approval of blanket purchase orders in the sum of $64,730.00 (added Dept. 17 – clean uniforms – $250)
3. Approval of payment of claims for:
   1. $366,312.28 from Fund 10 – General Fund (includes pass-through of $159,299.96 to Stilwell Area Development Authority with balance = $207,012.32)
   2. $19,058.18 from Fund 20 – Capital Improvement Fund
   3. $3,859.29 from Fund 30 – Street and Alley
4. Approval of March 2022 payroll in the sum of $186,185.64.

Departmental Reports

* Ambulance
* Police
* Fire
* Streets
* Sanitation
* Sports Facilities
* Recreation Facilities
* Code Enforcement
* Recreational Facilities
* Animal Control.

Old Business

1. Discussion with possible decision to approve Cruise Nights on June 4th and September 10th, 2022, with no burnouts, to be overseen by George Wiltshire, with such actions (closing streets, etc.) as are deemed appropriate by the Police Department.

Regular Agenda

1. Discussion with possible decision on various courses of action concerning homelessness in Stilwell with address to council by Josie Harris.
2. Discussion with possible decision to commit an additional $300,000 matching funds to the originally approved amount of $300,000 for CDBG-2022 CDBG-Community Revitalization grant application for a total of not more than $600,000 from General Fund, Capital Improvement Fund, and/or Street and Alley Fund.
3. Discussion with possible decision to approve paying 50% of the Kiwanis expense for July 4th fireworks display to be paid in June, 2022, not to exceed $4,000 requiring a budget increase to the appropriate account of no more than $250.
4. Discussion and possible decision to surplus the mobile home at Adair park subject to clear title from the state.
5. Discussion and possible decision to purchase of 2022 Ford Interceptor Utility AWD from Superior Auto Group in Siloam Springs, Arkansas, for $37,825.00 requiring a budget adjustment of equal amount to the above named account.
6. Discussion with possible decision to approve purchase and installation of up-fit vehicle equipment and decals for new police car to be paid from Capital Improvement – Police Equipment 20-09-645300 in an amount not more than $4,000.00 requiring a $4,000 budget adjustment/transfer to the above named account.
7. Discussion with possible decision on voting for two trustees for the Oklahoma Municipal Assurance Group.
8. Discussion with possible decision to approve street closings for the 75th Annual Strawberry Festival of:
   1. Division Street from the bypass to 4th Street,
   2. 1st, 2nd, and 3rd Streets from Olive Street to Oak Street, and
   3. Olive Street from 2nd to 3rd Street

from 5:00 p.m. Friday, May 13, until 5:00 p.m. Saturday, May 14, 2021.

1. Discussion with possible decision to approve survey costs of no more than $10,000 for new City map with plats of non-city areas on map and costs of cemetery plot survey and marking from Atlas Surveying to be paid from General Fund – City Clerk – Contractual Expenses Account #10-04-660000 requiring a budget adjustment of equal amount to the above named account.
2. Discussion with possible decision to amend the Stilwell Personnel Policy Handbook as follows (addition is in italics):

ARTICLE FIFTEEN

DISCIPLINE, GRIEVANCES, APPEALS

1. DEFICIENCIES:
2. *Automatic termination will occur for any employee who disconnects, removes or tampers with in any way the GPS tracking system installed on any city vehicle.*
3. Discussion with possible decision to purchase two Pro Pitch Pitching Mounds for Carson Park from PitchingMachineSale.com for $7,698.00 from General Fund – Sports Facilities – Park Equipment Account #10-16-645300 requiring a budget adjustment of equal amount to the above named account.
4. Discussion with possible decision to accept retirement letter from Officer Paul Caton to be effective April 15, 2022.
5. Discussion with possible decision to advertise for Police Officer as per Policy Handbook.

Possible Executive Session for discussion of Items 14, 15, & 16 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Possible Public Statement of Executive Session Minutes by City Clerk.

1. Discussion only regarding salaries for Fiscal Year 2022-2023.
2. Discussion only regarding FOP negotiations.
3. Discussion with City Attorney and possible action concerning any claims and/or arbitrations.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

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Jean Ann Wright – Mayor Larry A, Nettles – City Clerk-Treasurer

Posted: Friday, April 1, 2022, at 3:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com