

# **SPECIAL MEETING NOTICE**

## **CITY OF STILWELL CITY COUNCIL AGENDA**

Special Meeting – Friday October 23, 2020  
Stilwell Community Building – 6<sup>th</sup> & Poplar  
5:00 P.M.

Purpose of Meeting is to consider the attached agenda items.

### **Call to Order, Flag Salute, Invocation**

### **Roll Call**

### **Public Comments (5-minute limit – Please sign in prior to start of meeting)**

### **Special Agenda**

1. Discussion and possible decision concerning possible extension on ruling of Code Enforcement Administrative Hearing on 05/14/2020 concerning 115 and 117 West Division Street (Tiny Hill Estate).
2. Discussion with possible decision to offer to purchase 18 South First Street (Joe's TV Building) from Carson Community Bank for \$90,000 to be funded by SIA or make a counter offer for said property.
3. Discussion with possible decision to adopt Ordinance 385-2020-B: An Ordinance Adding Plan Review to Permits and Inspection Fees.
4. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 385-2020-B" adopted above shall become effective immediately upon passage and approval, all as required by Law.
5. Discussion with possible decision to approve the following addition to the City of Stilwell Policy Manual (additional verbiage in italics):

#### **ARTICLE THIRTEEN**

#### **ALCOHOL AND DRUG-FREE WORKPLACE POLICY**

#### **D. DISCIPLINARY ACTIONS:**

1. The City may discipline an employee, up to and including termination, for:
  - a. a confirmed positive test result *subject to the following:*

- i. *if an applicant or employee tests positive for marijuana, no action will be taken upon proof of possession of a Medical Marijuana License; or*
- ii. *the position is “safety-sensitive”:* or
- iii. *if possession of a license would legally preclude the applicant from obtaining some required certification or license or otherwise preclude them from fulfilling the requirements of their employment (e.g. CDL drivers).*

**E. DEFINITIONS:**

(Addition as #11)

*“Safety-sensitive” means any job that includes tasks or duties that the employer reasonably believes could affect the safety and health of the employee performing the task or others including, but not limited to, any of the following:*

- a. *the handling, packaging, processing, storage, disposal or transport of hazardous materials,*
- b. *the operation of a motor vehicle, other vehicle, equipment, machinery or power tools,*
- c. *repairing, maintaining or monitoring the performance or operation of any equipment, machinery or manufacturing process, the malfunction or disruption of which could result in injury or property damage,*
- d. *performing firefighting duties,*
- e. *the operation, maintenance or oversight of critical services and infrastructure including, but not limited to, electric, gas, and water utilities, power generation or distribution,*
- f. *the extraction, compression, processing, manufacturing, handling, packaging, storage, disposal, treatment or transport of potentially volatile, flammable, combustible materials, elements, chemicals or any other highly regulated component.*

**F. VIOLATION OF THIS POLICY:**

- 1. Employees who violate any aspect of this policy (including receiving a confirmed positive test result (*see D-1 above*) or the refusal to submit to testing) may be subject to disciplinary action, up to and including possible termination.

**G. TYPES OF TESTING:**

(Addition as #6)

*“random Testing” means a method of testing for drug use by employees through a process of random selection. These tests are conducted without prior notice to the employee and a systematic selection process is used to assure that each employee has an equal chance of being chosen for testing.*

**Possible Executive Session for discussion of Items 6 & 7 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

- 6. Discussion with possible decision to fill position of Director of Economic Development for the City of Stilwell – by offer of employment to Shelldon Miggetto or Mary Adair –

effective October 26, 2020, with an annual salary of \$75,000 plus 5% of any grants written with a total compensation cap of \$120,000 total per fiscal year (July 1 –June 30).

7. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

**Adjournment**

**ATTEST:**

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Jean Ann Wright, Mayor

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Larry A, Nettles, City Clerk-Treasurer

**Posted:**

**Public Notice & Agenda: Wednesday, October 21, 2020 at 4:00 p.m.  
Stilwell Community Building, 6<sup>th</sup> & Poplar  
Stilwell City Hall, 503 W. Division  
[www.cityofstilwell.com](http://www.cityofstilwell.com)**