

CITY OF STILWELL CITY COUNCIL AGENDA

Regular meeting – Monday, October 5, 2020
Stilwell Community Building – 6th & Poplar
5:00 P.M.

NOTICE OF TELECONFERENCE OPEN MEETING

The following City Officials will be in attendance via video/teleconference means: Mayor Jean Ann Wright, Clerk/Treasurer Larry Nettles, Council members Lane Kindle, Joe Adair, Debbie Johnson, Coye Nettles and Jim Spray.

ZOOM INFORMATION

Meeting ID: 897 5064 1964 Password: 101055

If you would like to watch the meeting, the City of Stilwell will also be live streaming the meeting on the Facebook page. You can view the live stream at

<https://www.facebook.com/cityofstilwell>.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order

Flag Salute

Invocation

Roll Call

Mayor's Comments

FYI

1. CARES ACT application has been approved in full.
2. Contractor Requirements/Information Form that Code Enforcement is using.

Consent Agenda

1. Approval of minutes of Regular Meeting September 8, 2020.
2. Approval of blanket purchase orders in the sum of \$59,000.00
3. Approval of payment of claims for:
 - a. \$136,294.25 from Fund 10 – General Fund (\$437,383.57 minus \$301,089.32 pass-through to SADA)
 - b. \$36,934.00 from Fund 20 – Capital Improvement Fund
 - c. \$52,377.81 from Fund 30 – Street and Alley
4. Approval of September, 2020, payroll in the sum of \$199,390.48.

Departmental Reports

Police

Animal Control

Fire

Streets/Sanitation

Parks

Code Enforcement

Utility

Old Business*

1. Discussion and possible decision concerning appeal by the Tiny Hill Estate represented by Ralph Keen on ruling from Code Enforcement Administrative Hearing on 05/14/2020 concerning 115 and 117 West Division Street.
2. Discussion with possible decision to revisit closing West Division Street from 1st Street thru 4th Street for Trunk-0-Ween on Friday, October 30, 2020, from 4:30 p.m. until 6:00 p.m.

Regular Agenda

1. Discussion with possible decision to adopt Ordinance 411: An Ordinance Adopting the “Oklahoma Pawnshop Act”, §59-1501 Et Seq., and Repealing Ordinance 71.
2. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #411” adopted above shall become effective immediately upon passage and approval, all as required by Law.
3. Discussion with possible decision to pay for shade sails for Fletcher Park at a cost of \$22,697.00 which would require a payment of equal amount to the Kiwanis Club from account 20-16-645300 requiring an equal budget increase in the above named account.
4. Discussion with possible decision to renew contract with MSDSONline for compliance with OSHA 29 CFR 1910.1200 concerning Hazard Communication Safety Data Sheets at a cost of \$2,999 per annum guaranteed for three years.
5. Discussion with possible decision to approve Resolution 10-05-2020 declaring City support for the Great American Smoke Out event on November 19, 2020.
6. Discussion and possible approval to declare the following as surplus and open for sale by sealed bid, with a required minimum bid of \$7,500 (or different amount if Council wishes), as described below:

Legal Description: N ½ of Lot 5 and the N ½ of Lot 6, Block 11,
Fairview Addition to the town of Stilwell, Oklahoma

Bid opening to be held at in the Mayor’s Office City Hall at 9:00 a.m. on Monday, October 26, 2020.

7. Discussion with possible decision to amend the Personnel Policy Handbook – Article Seven – Compensation Plan (I – Retirement) by adding the following:

“5. Retiring personnel who are eligible for health insurance after retirement may choose to receive cash payments equal to the insurance premium cost in lieu of insurance coverage.”
8. Discussion with possible decision to approve Resolution 10-06-2020: A Resolution Agreeing to enter into a Right-of-Way, Public Utility and Encroachment Agreement between the City of Stilwell and the Oklahoma Department of Transportation in connection with Project No. J3-0570(004) PM.
9. Discussion with possible decision to approve disability retirement of Will Gregory effective October 9, 2020, as per Personnel Policy.

10. Discussion with possible decision to approve purchase of new police car from Dunn Motor Company in Stigler in the amount of \$32,854 to be paid from Cherokee Nation Police Equipment Fund 10-09-615200 requiring a budget adjustment of \$12,854 to the above named account.
11. Discussion with possible decision to approve purchase and installation of up-fit vehicle equipment and decals for new police car to be paid from Police Department Donations / Grants 10-09-450400 in an amount not more than \$4,000.00 requiring a \$4,000 budget adjustment/transfer to the Account 10-09-660800 from 10-00-450400.

Possible Executive Session for discussion of Item 12 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Possible Public Statement of Executive Session Minutes by City Clerk.

12. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

Public Comments (5-minute limit)

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry A, Nettles, City Clerk-Treasurer

*(Any tabled business, presentations or committee reports previously requested or required)

Posted: **Friday, October 2, 2020 at 3:30 p.m.**
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com