

CITY OF STILWELL CITY COUNCIL AGENDA

Regular meeting – Monday July 6, 2020
Stilwell Community Building – 6th & Poplar
5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order

Flag Salute

Invocation

Roll Call

Mayor’s Comments

Consent Agenda

1. Approval of minutes of Regular Meeting June 1, 2020, and Special Meeting June 22, 2020.
2. Approval of blanket purchase orders in the sum of \$59,750.00
3. Approval of payment of claims for:
 - a. \$157,442.58 from Fund 10 – General Fund
 - b. \$78,768.55 from Fund 30 – Street and Alley
4. Approval of June, 2020, payroll in the sum of \$200,115.65.

Departmental Reports

Police

Animal Control

Fire

Streets/Sanitation

Parks

Code Enforcement

Utility

Old Business*

Regular Agenda

1. Discussion with possible decision concerning trailer placement/usage by Shawn Grant at 406 North 3rd Street.
2. Discussion with possible decision concerning the city Health Care Plan for August 1, 2020, through July 31, 2021.
3. Discussion with possible decision to adopt Ordinance No. 405-A: An Ordinance Amending the Legal Description in Ordinance 405: An Ordinance Amending the Legal Description in Ordinance 405.
4. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #405-A” adopted above shall become effective immediately upon passage and approval, all as required by Law.
5. Discussion with possible decision to adopt Ordinance 406: An Ordinance Providing Specific Rules and Regulations Concerning Animals Within the City of Stilwell.
6. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #406” adopted above shall become effective immediately upon passage and approval, all as required by Law.
7. Discussion with possible decision to adopt Ordinance 407: An Ordinance Creating the Department of Animal Control and Establishing Guidelines for Such for The City of Stilwell.
8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance #407” adopted above shall become effective immediately upon passage and approval, all as required by Law.

9. Discussion with possible decision to approve pay application from Ground Zero Construction, Inc. in the amount of \$188,693.89 for work on Wingfield Crossing Access Road from Street and Alley Fund Account 30-12-645301 requiring a budget adjustment of equal amount to the above named account and payment to be made upon receipt of grant funds.
10. Discussion with possible decision regarding hiring Mike Green as auditor for FY 2020-2021 audit.
11. Discussion with possible decision to approve payment of \$16,800.00 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-09-800100 for FY 2020-2021 loan payments for Stilwell Police Department building loan.
12. Discussion with possible decision to approve payment of \$39,810 to the Stilwell Improvement Authority from Capital Improvement Fund Account 20-06-800500 for FY 2020-2021 loan payments for Stilwell Fire Department equipment loan.
13. Discussion with possible decision on Pest Control for City Hall, Street Department, Community Building, Police Department, Armory, Library, and Dog Pound for the 2020-21 Fiscal Year.
14. Discussion with possible decision to approve entering into an agreement with Stilwell Public Schools District for a school resource officer.
15. Discussion with possible decision to approve the following addition to the City of Stilwell Policy Manual effective immediately:

“ARTICLE TWENTY-ONE – VOLUNTEER FIREFIGHTERS

A. CITY EMPLOYMENT POLICY FOR VOLUNTEER FIREFIGHTERS

- 1. Stilwell City firefighters who are employed by the City of Stilwell, Oklahoma shall conform to the following regulations:*
- 2. Firefighters may respond to a fire in progress call during city employment shift hours only when manpower needs of the city employment dictate as per shift supervisor.*
- 3. Firefighters may remain on a fire call only until an adequate number of firefighters are present. Once the manpower needs are met firefighters shall be excused by the Fire Chief or other fire official supervising so that they may resume normal city employment duties.*
- 4. If a fire call is after hours or extends lo after shift hours a firefighter may be eligible for the fire response stipend. Firefighters employed by the city will not be docked for time spent firefighting.*
- 5. If an employee is under discipline proceedings through the city their firefighting privileges may be suspended during regular work hours.*

6. *Those firefighters who drive city employment vehicles other than fire equipment may not remove a city vehicle beyond city limits, unless directed by a supervisor, and said vehicles may not exceed the posted speed limits or other traffic regulations when responding to or returning from a fire.”*
16. Discussion with possible decision to provide a stipend of \$4200 to the Stilwell Volunteer Fire Department for performing annual hose testing to be evenly divided among those who participated from General Fund Account 10-06-660400 requiring a budget adjustment of equal amount to the above named account.
17. Discussion with possible decision to approve allowing Oklahoma DHS access to the Community Building for Staff Meetings waiving all fees.
18. Discussion and possible decision concerning ruling from Code Enforcement Administrative Hearing on 05/14/2020 concerning Rutherford Property at a projected cost of less than \$5,500 from account 10-15-660000 requiring a budget adjustment of equal amount to the above named account.
19. Discussion and possible decision concerning appeal by the Tiny Hill Estate represented by Ralph Keen on ruling from Code Enforcement Administrative Hearing on 05/14/2020 concerning 115 and 117 West Division Street.
20. Discussion with possible decision to approve repair of Trash Truck #2 at a cost of no more than \$7500 from Account 10-11-610100 requiring a budget adjustment of equal amount to the above named account.

Possible Executive Session for discussion of Items 21 through 30 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Possible Public Statement of Executive Session Minutes by City Clerk.

21. Discussion with possible decision to approve contract renewal for City Attorney.
22. Discussion with possible decision to approve contract renewal for City Judge.
23. Discussion with possible decision to assign safety officer duties to Jennifer Brown, Chad Smith, Shawn Noel, and Dale Dandridge with compensation of \$2600 each from General Fund Administration effective July 1, 2020.
24. Discussion with possible decision to increase salary for Street Department Head by ~3% (\$1500) for a total of \$51,500 effective July 1, 2020.

25. Discussion with possible decision to increase salary for Parks and Recreation Director by ~3% (\$1225) for a total of \$41,725 effective July 1, 2020.
26. Discussion with possible decision to increase salary for Chief of Police by ~3% (\$2100) for a total of \$72,100 effective July 1, 2020.
27. Discussion with possible decision to approve changing compensation for Code Enforcement Officer/City Inspector/Animal Control Head to annual salary of \$40,000 effective July 1, 2020.
28. Discussion with possible decision to increase salary for all hourly employees by \$0.50 per hour effective July 1, 2020.
29. Discussion with possible decision concerning settlement offer from David Glenn.
30. Discussion with City Attorney and possible decision concerning any claims and/or arbitrations.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry A, Nettles, City Clerk-Treasurer

*(Any tabled business, presentations or committee reports previously requested or required)

Posted:

**Thursday, July 2, 2020 at 4:00 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**