SPECIAL MEETING NOTICE

POSTED 04/20/2021

CITY OF STILWELL

CITY COUNCIL AGENDA

Special Meeting – Thursday, April 22, 2021

Stilwell Community Building – 6th & Poplar 5:30 P.M.

Purpose of Meeting is to consider the following agenda items:

Call to Order, Flag Salute, Invocation

Roll Call

Public Comments (5-minute limit – Please sign in prior to start of meeting)

Special Agenda

1. Discussion with possible decision to confirm mayoral re-appointment of Bill Garrett to the Stilwell Municipal Utility Board/Stilwell Area Development Authority Board.
2. Discussion with possible decision to approve the following additions to the FY 2020-2021 Budget:

Administration 10-01-660400 $51,000 Professional Serv/Bldg & Grounds

City Clerk 10-04-660400 25,000 Election/Office Supplies

Civil Defense 10-05-501000 1,200 Benefits

Library 10-07-620200 1,600 Utilities/ Bldg & Grounds

Community Building 10-08-620200 1,200 Utilities

Sanitation 10-11-659500 30,000 Land Fill

Street 10-12+501000 45,000 Salary/Bldg & Grounds

For a total adjustment of $150,000

1. Discussion with possible decision to approve the following addition to the Personnel Policy Handbook:

ARTICLE TEN - CITY OWNED VEHICLES AND/OR EQUIPMENT (C)

PASSENGERS: Passengers in City vehicles *require prior approval by the respective Department Head and* are restricted to co-workers or business related personnel such as vendors, contractors, customers and public officials.

1. Discussion with possible decision to allow Stilwell Public Schools to build a gate-keeper ticket booth at the entrance of the High School Soccer Field at the Edna M. Carson Community Park.

**Possible Executive Session for discussion of Items 5 & 6 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**

**Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**

**Possible Public Statement of Executive Session Minutes by City Clerk.**

1. Discussion with possible decision to approve the following addition to the Personnel Policy Handbook:

ARTICLE SEVEN - COMPENSATION PLAN (B)(8)

*“Department Heads shall have a salary cap of (to be decided) % of the highest paid employee within their department; however, no present salary shall be reduced in any way because of this provision. and, furthermore, should there be personnel changes that would reduce that amount, the Department Head shall not have a reduction of salary but shall not be eligible to receive a salary increase until such time as employee salaries permit.”*

1. Discussion with possible decision to approve salary increase for Denise Brown of $1.50 per hour because of additional duties as Cemetery Clerk effective date April 5, 2021.

**Adjournment**

**ATTEST:**

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Jean Ann Wright, Mayor Larry A, Nettles, City Clerk-Treasurer

**Posted: Tuesday, April 20, 2021 at 2:30 p.m.**

**Stilwell Community Building, 6th & Poplar**

**Stilwell City Hall, 503 W. Division**

**www.cityofstilwell.com**