

CITY OF STILWELL CITY COUNCIL AGENDA

Regular meeting – Monday, January 4, 2021
Stilwell Community Building – 6th & Poplar
5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PUBLIC HEARING REGARDING THE 2020-21 APPLICATION FOR CDBG-EDIF FUNDS FOR WASTEWATER IMPROVEMENTS

Open Meeting Time

Questions and Comments:

Close Meeting Time

REGULAR MEETING

Call to Order, Flag Salute, Invocation

Roll Call

Mayor’s Comments

FYI

1. Thank you letter from County Election Board and 2021 Election Schedule
2. Published Request for RFQ/RFP for City Hall Project

Consent Agenda

1. Approval of minutes of Regular Meeting December 7, 2020, and Special Meeting December 21, 2020.
2. Approval of blanket purchase orders in the sum of \$59,900.00
3. Approval of payment of claims for:
 - a. \$274,672.07 from Fund 10 – General Fund
 - b. \$1,309.25 from Fund 30 – Street and Alley
4. Approval of December, 2020, payroll in the sum of \$327,859.81.

Departmental Reports

Police

Animal Control

Fire

Streets/Sanitation

Parks

Economic Development

Code Enforcement

Utility

Public Comments (5-minute limit – Please sign in prior to start of meeting)

Old Business*

Items 1, 2 & 3 will be discussed in Executive Session:

1. Discussion with possible decision to approve:
 - a. twenty-five (25) year lease, with renewal option, to the Adair County Historical and Genealogical Association (lease fee shall be per annum and decided by the council), or
 - b. surplus and sell by public sale, or
 - c. surplus and sell by private sale, or
 - d. other options as considered by the councilfor the following property:

Legal Description: 704 West Blackjack (Bruner Mobile Home Addition)
W½ E½ NW¼ NE¼ NE¼ of Section 34, Twp. 16 N, R 25, E.
(0086-34-016-025-0-000-00 Parcel)

2. Discussion with possible decision to increase salary of Martin Lopez by \$1.00 per hour (to \$13.00 /hour) as a result of 90-day evaluation.
3. Discussion with possible decision to increase salary of Rick Ford by \$1.00 per hour (to \$14.00 /hour) as a result of 90-day evaluation.
4. Discussion and possible decision concerning update on possible extension on ruling of Code Enforcement Administrative Hearing on 05/14/2020 concerning 115 and 117 West Division Street.

Regular Agenda

1. Discussion with possible decision to approve Public Hearing regarding the 2020-21 application for CDBG-EDIF Funds for wastewater improvements.
2. Discussion with possible decision to adopt Citizen Participation Plan for 2020-21 CDBG program.
3. Discussion with possible decision to approve resolution 01-04-2021 authorizing the application of grant funds from the Oklahoma Department of Commerce-Community Development Block Grant - Economic Development Infrastructure Financing in the amount of \$1,000,000.
4. Discussion with possible decision to transfer property from the City of Stilwell to the Stilwell Improvement Authority as described below.

Legal Description: The North 50 feet of Lots 9 and 10 and the North 50 feet of the East 14 feet of Lot 8, all in Block 38 of the original town of Stilwell, Oklahoma, according to the official plat thereof

And

 The South 45 feet of the North 95 feet of the East 42 feet of Lot 9 and the South 45 feet of the North 95 feet of Lot 10 Block 38 in the original city of Stilwell, Oklahoma.

5. Discussion with possible decision to designate the Mayor, City Clerk and up to 2 council members as the City negotiation team for FY 2021-2022 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
6. Opening of Sealed bids for “Bypass Mowing Contract”, as per published invitation to bid, followed by discussion with possible decision to award bid for “Bypass Mowing Contract”. (City reserves the right to reject all bids.)
7. Opening of Sealed bids for mowing of “City Buildings”, as per published invitation to bid, followed by discussion with possible decision to award bid for “City Buildings”. (City reserves the right to reject all bids.)

8. Opening of Sealed bids for mowing of “City Cemetery”, as per published invitation to bid, followed by discussion with possible decision to award bid for “City Cemetery”. (City reserves the right to reject all bids.)
9. Discussion with possible decision to adopt Ordinance 413: An Ordinance Providing Specific Rules and Regulations Concerning Roadways, Driveways, Sidewalks, Curbs and Other Surfaced Areas Placed Within the City of Stilwell.
10. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 413” adopted above shall become effective immediately upon passage and approval, all as required by Law.
11. Discussion with possible decision to declare as surplus and offer for sale the lights at Adair Park T-Ball field.
12. Discussion with possible decision to approve special event permit for the Kiwanis Club of Stilwell to host the 2021 Stilwell Strawberry Festival – waiving vendor permit fee.
13. Discussion with possible decision to approve expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed \$1,800.00
14. Discussion with possible decision to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
15. Discussion and Possible Approval of “Resolution 01-05-2021: A Resolution of the City Council of the City of Stilwell Authorizing and Providing Notice of Election for a General Election for the Offices of Council Member for Ward 1 and Council Member for Ward 4.”

Possible Executive Session for discussion of Old Business Items 1, 2, & 3 and Agenda Items 16, 17, & 18 as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Possible Public Statement of Executive Session Minutes by City Clerk.

16. Discussion with possible decision to hire a Phil Van Dyke as a full-time Police Officer from our in-house application or advertise publicly all as per City Policy.
17. Discussion only regarding negotiation of the 2021-2022 FOP contract.
18. Discussion with City Attorney and possible decision concerning any legal actions, claims and/or arbitrations.

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry A, Nettles, City Clerk-Treasurer

*(Any tabled business, presentations or committee reports previously requested or required)

Posted:

**Thursday, December 31, 2020 at 3:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com**