

CITY OF STILWELL CITY COUNCIL AGENDA

Regular meeting – Monday June 1, 2020
Stilwell Community Building – 6th & Poplar
5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

PUBLIC HEARING REGARDING PROPOSED BUDGET FOR FISCAL YEAR 2020-2021

Open Meeting

Questions and Comments

Close Meeting

REGULAR MEETING

Roll Call Time: _____ **p.m.:** Coye Nettles – Present, Debbie Johnson – Present, Joe Adair – Present, Jim Spray – Present, Lane Kindle – Present, Jeff Jones City Attorney – Present, Larry Nettles City Clerk – Present

Guests:

Mayor’s Comments:

FYI

1. Current schedule has Safes Routes Grant to be available to start work around January 1, 2021.

Consent Agenda

1. Approval of minutes of Regular Meeting May 4, 2020, and Special Meetings May 18, 2020, and May 20, 2020.
2. Approval of blanket purchase orders in the sum of \$59,750.00
3. Approval of payment of claims for:
 - a. \$399,832.52 from Fund 10 – General Fund
 - b. \$6,090.76 from Fund 20 – Capital Improvement Fund
 - c. \$34,737.45 from Fund 30 – Street and Alley
4. Approval of May, 2020, payroll in the sum of \$187,833.05.

Motion to approve:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

Departmental Reports

Police

Animal Control

Fire

Streets/Sanitation

Parks

Code Enforcement

Utility

Regular Agenda

1. Discussion with possible decision to adopt budget for FY 2020-2021.

Motion to approve: **Second:**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

2. Discussion with possible decision to adopt Resolution 2020-2021.

Motion to approve: **Second:**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

3. Discussion with possible decision to approve special event permit for the Stilwell Chamber of Commerce to host the July 4th Downtown Picnic– waiving vendor permit fee – on Saturday July 4, 2020, from 7 p.m. to 10:30 p.m. and closing between 1st and 2nd streets on Division Street for the event.

Motion to approve: **Second:**

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

4. Discussion with possible decision to approve Sales Tax Pledge Agreement with the Stilwell Improvement Authority for FY 2020-2021 – Police Department Loan and Fire Truck Loan.

Motion to approve:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

5. Discussion with possible decision to approve annual property insurance payment of \$23,114 to OMAG for FY 2020-2021.

Motion to approve:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

6. Discussion with possible decision to approve renewal of ambulance service agreement with Pafford Emergency Medical Services of Oklahoma for FY 2020-2021, for inside city limits only, with an annual payment by the city of \$46,191.60 to be paid as \$3,849.30 monthly beginning July, 2020.

Motion to approve:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

Motion Carried

7. Discussion with possible decision to approve Ordinance 402-B: An Amendment to Ordinance 402: Providing Specific Rules and Regulations Concerning the Discharge or Sale of Fireworks of Any Type Within the City of Stilwell and Repealing Ordinance 402-A.

8. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 402-B” adopted above shall become effective immediately upon passage and approval, all as required by Law.

9. Discussion with possible decision to approve the following addition to the City of Stilwell Policy Manual:

Article Seven (B) (7)

“Any increases in salary shall be granted at the beginning of each Fiscal Year with the only exception being change of duties or assignment by the Council.”

10. Discussion with possible decision to approve pay application from Ground Zero Construction, Inc. in the amount of \$84,169.50 minus retainage of 10% equaling a

payment of \$75,752.55 for work on Wingfield Crossing Access Road.

11. Discussion with possible decision to approve the lease agreement with the SAC Nutrition Program.
12. Discussion with possible choice to approve Ordinance 385-2020: An Ordinance Establishing the Schedule of Permits and Fees of the City of Stilwell to Establish the Values Herein, Effective July 1, 2020 and Repealing Ordinances 385, 385-2017, 385-2018, and 385-2019.
13. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 385-2020” adopted above shall become effective immediately upon passage and approval, all as required by Law.
14. Discussion with possible decision to write-off all ‘Accounts Receivable’ Police Fines prior to January 1, 2015, or a different date as determined by the council.
15. Discussion with possible decision to approve the following additions to the FY 2019-2020 Budget:

Administration – 10-01	\$30,000
Cemetery – 10-03	1,000
City Clerk – 10-04	5,000
Community Building – 10-08	1,000
Sanitation – 10-11	4,000
Parks & Recreation – 10-16	<u>10,000</u>
TOTAL	\$51,000

16. Discussion with possible decision to renew Memorandum of Understanding with the Stilwell Area Development Authority for lease of equipment building and equipment for maintenance of the Edna M. Carson-Stilwell Community Park for FY 2020-2021.
17. Discussion with possible decision to approve Cruise Night with possible burnouts from 5 p.m. until 10 p.m. on Saturday, June 13, 2020, (or another date or dates as determined by City council) with such actions (closing streets, etc.) as are deemed appropriate by the Police Department.

Possible Executive Session for discussion of Items as per Title 25 O.S. 307(B)(1)(2)(3)(4).

Motion to ENTER EXECUTIVE SESSION at _____ p.m.:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

Motion to RETURN FROM EXECUTIVE SESSION at _____ p.m.:

Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane - Yes

MOTION CARRIED

Public Statement of Executive Session Minutes by City Clerk.

Items _____ were discussed in Executive Session. No other items were discussed and no action was taken.

18. Discussion with possible decision on authorization to bid on up to three properties at county tax sale on Monday, June 8, 2020.
19. Discussion with possible decision to move Jaxon Thomlinson from part-time to full-time dispatcher effective June 1, 2020.
20. Discussion with possible decision to advertise for a part-time dispatcher.
21. Discussion with possible decision to transfer safety officer duties with related compensation to Jennifer Brown effective July 1, 2020.
22. Discussion with City Attorney concerning possible claims and/or arbitration.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

Motion to ADJOURN: Second:

Coye – Yes, Debbie – Yes, Joe – Yes, Jim – Yes, Lane – Yes

MEETING ADJOURNED at _____ p.m.

ATTEST:

Jean Ann Wright, Mayor

Larry A, Nettles, City Clerk-Treasurer

*(Any tabled business, presentations or committee reports previously requested or required)

Posted:

Friday, May 29, 2020 at 2:30 p.m.
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com