

CITY OF STILWELL CITY COUNCIL AGENDA

Regular meeting – Monday January 6, 2020
Stilwell Community Building – 6th & Poplar
5:00 P.M.

City of Stilwell Mission Statement:

“The City of Stilwell is committed to providing an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Fulfilling this commitment requires an open approach to business, a cooperative atmosphere in government, and a concern for the health and safety of all our citizens. Our constant goal is realistic innovation coupled with intelligent planning and quality action resulting in a positive and progressive city both now and in the future.”

REGULAR MEETING

Call to Order

Flag Salute

Invocation

Roll Call

Mayor’s Comments

FYI

1. Letter to County Commissioners concerning Ambulance service.

Consent Agenda

1. Approval of minutes of Regular Meeting December 2, 2019 and Special Meeting December 16, 2019.
2. Approval of blanket purchase orders in the sum of \$60,350.00
3. Approval of payment of claims for:
 - a. \$245,869.87 from Fund 10 – General Fund

- b. \$2,811.06 from Fund 20 – Capital Improvement Fund
 - c. \$3,492.49 from Fund 30 – Street and Alley
4. Approval of September, 2019, payroll in the sum of \$198,815.43.

Departmental Reports

Police

Animal Control

Fire

Streets/Sanitation

Parks

Code Enforcement

Utility

Old Business*

1. Discussion with possible decision to adopt Ordinance 399: An Ordinance Providing for the Removal of Abandoned and Inoperative Vehicles Inside the City Limits of the City of Stilwell, and Repealing All Ordinances and Parts of Ordinances in Conflict Herewith.
2. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of “Ordinance 399” adopted above shall become effective immediately upon passage and approval, all as required by Law.
3. Discussion concerning possible rule changes for City-Owned Property in the Area Designated as C. J. Carson Lake.
4. Discussion with possible decision to approve covers and doors for the new concrete block storage bins at a cost of less than \$7500 requiring a \$5500 increase to the Park Department Capital Improvement Account 20-16-645301.

Regular Agenda

1. Discussion and possible decision concerning appeal by Dow Buckner on rulings from Code Enforcement Administrative Hearings on 12/5/2019 and 12/9/2019 concerning properties at 101 North First Street, 421 South Flint Street, North Second Street and West Division Street, and 109-113 West Division Street.
2. Discussion with possible decision to approve special event permit for the Kiwanis Club of Stilwell to host the 2020 Stilwell Strawberry Festival – waiving vendor permit fee.

3. Discussion with possible decision to approve expenditure for portable toilets for the Stilwell Strawberry Festival at a cost not to exceed \$1,800.00
4. Discussion with possible decision to act as fiscal agent for the Kiwanis Club of Stilwell for the Oklahoma Arts Council – Small Program Grant.
5. Discussion only concerning wine tasting at Strawberry Festival with presentation by Deep Branch Winery.
6. Discussion with possible decision to correct 2020 Memorial Day Holiday date from May 27 to May 25.
7. Discussion with possible decision to approve Resolution 01-06-2020: A Resolution Notifying the Residents of the City of Stilwell of the Adoption of a Newly Compiled "Code of Ordinances" for Said City of Stilwell, Oklahoma, in Compliance with the Laws of the State of Oklahoma.
8. Discussion with possible decision to approve Ordinance 397: An Ordinance of the City of Stilwell, Oklahoma, Adopting and Enacting the (2020) "Stilwell Code of Ordinances"; Compiled, Revised and Published by the Authority of the Council for the City of Stilwell, Oklahoma, Containing the Permanent and General Ordinances of the City of Stilwell; Also Repealing All Ordinances of a Permanent and General Nature Not Included in the Code; Providing for Additions and Amendments to the Code.
9. Discussion with possible decision to adopt, for the immediate preservation of the public peace, health and safety, an emergency clause by reason whereof the provisions of "Ordinance 397" adopted above shall become effective immediately upon passage and approval, all as required by Law.
10. Discussion with possible decision to approve Resolution 01-07-2020: A Resolution Notifying the Residents of the City of Stilwell of the Support, Cooperation and Involvement of the City in a Park Revitalization Project for D. B. Gaines Park.
11. Discussion with possible decision to accept by Quit-Claim Deed the following property as a donation to the City of Stilwell from Robin Thomas and Amy Marie Thomas with the City of Stilwell consenting to pay all taxes due of \$595.87 plus other fees for a total of less than \$650.00 from 20-01-645300 requiring a budget adjustment equal to the above named amount.
Legal Description: Lot 7- Block 21 Fairview (City of Stilwell)
(0120-00-021-007-0-000-0 Parcel)
12. Discussion with possible decision to approve purchase of 15 Glock 17 Gen 4 pistols (with serrated slides) equipped with regular night sights and 3 magazines at a bid price of \$475.00 each (\$7125.00 for the 15 total) from McConnell Farms Range, LLC., to be funded from

Cherokee Nation Donation monies of equal amount through General Fund Account 10-09-615200 Police Equipment.

13. Opening of Sealed Bids followed by discussion with possible decision to award bid for “Bypass Mowing Contract” from submitted sealed bids. Council reserves the right to reject all bids and/or to adjust budget as needed to allow for City to fulfill contract requirements.
14. Opening of Sealed Bids followed by discussion with possible decision to award bid for “Cemetery Mowing Contract” from submitted sealed bids. Council reserves the right to reject all bids and/or to adjust budget as needed to allow for City to fulfill contract requirements.
15. Opening of Sealed Bids followed by discussion with possible decision to award bid for “Stilwell City Buildings Contract” from submitted sealed bids. Council reserves the right to reject all bids and/or to adjust budget as needed to allow for City to fulfill contract requirements.
16. Discussion with possible decision to designate the Mayor, City Clerk and one council member as the City negotiation team for FY 2020-2021 contract negotiations with Fraternal Order of Police (FOP) Lodge 169.
17. Discussion with possible decision to add to the Stilwell City Policy Handbook the following:

Article 7, Section H

5. City employees who have been continuously employed by the city for 14.5 years or more and who are age 62 or older at time of retirement will have their health insurance paid for them until Medicare eligible.

18. Discussion with possible decision to approve drainage improvements on the east side of the 300 block of Second Street at a projected cost of \$7000 from account 20-12-645301 not requiring a budget adjustment.
19. Discussion with possible decision to approve Consolidated Schedule for calendar year 2020 with addition of newly approved Utility Department schedule.
 - a. **Possible Executive Session for discussion of Items 20, 21 as per Title 25 O.S. 307(B)(1)(2)(3)(4).**
 - b. **Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).**
 - c. **Possible Public Statement of Executive Session Minutes by City Clerk.**
20. Discussion only regarding negotiation of the 2020-2021 FOP contract.

21. Discussion with City Attorney concerning possible pending claims and/or arbitration.

Public Comments (5-minute limit – Please sign in prior to start of meeting)

New Business: Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Adjournment

ATTEST:

Jean Ann Wright, Mayor

Larry A, Nettles, City Clerk-Treasurer

*(Any tabled business, presentations or committee reports previously requested or required)

Posted: **Friday, January 3, 2020 at 2:30 p.m.**
Stilwell Community Building, 6th & Poplar
Stilwell City Hall, 503 W. Division
www.cityofstilwell.com