CITY OF STILWELL

AGENDA

Regular meeting – July 3, 2017

Stilwell Community Building – 6th & Poplar

5:00 P.M.

Roll Call

Comments and Items for Information

Consent Agenda

1. Approval of minutes of Regular Meeting June 5, 2017.
2. Approval of minutes of Special Meeting June 13, 2017.
3. Approval of minutes of Special Meeting June 29, 2017.
4. Approval of requisitions in the sum of $7512.87
5. Approval of blanket purchase orders in the sum of $59,080.00
6. Approval of payment of claims in the sum of $642,116.43 Fund 10.
7. Approval of payment of claims in the sum of $89,398.65 Fund 14.
8. Approval of payment of claims in the sum of $3,598.12 Fund 17.
9. Approval of payment of claims in the sum of $25,996.00 Fund 20.
10. Approval of payment of claims in the sum of $3,919.88 Fund 30.
11. Approval of payment of claims in the sum of $30,478.30 Fund 90.
12. Approval of June 2017 payroll in the sum of $151,305.40.
13. Discussion with possible decision to approve the purchase of new police car from Starr Motor Company in the amount of $28,945.00 to be paid from Capital Improvement Fund 20-09-645300.
14. Discussion with possible decision to approve the purchase and installation of up-fit vehicle equipment and decals for new police car in the amount of $5,500.00 to be paid from Capital Improvement Fund 20-09-645300.
15. Discussion with possible decision to continue employee longevity program for FY 2017-18 in the amount of $75.00 per year up to a maximum of $1,500 per employee.
16. Discussion with possible decision to approve payment of $16,800.00 to the Stilwell Improvement Authority from Capital Improvement Fund for FY 2017-2018 loan payments for Stilwell police department building loan.
17. Discussion and possible vote concerning changes in water access to areas within the Carson Park grounds. (Tabled from June Meeting)
18. Discussion with possible decision to allow outside concessions in Carson Park under specific conditions. (Tabled from June Meeting)
19. Discussion with possible decision to direct City Clerk to proceed with requirements by ODOT for hiring a consultant for the Safe Routes to Schools Grant (Project SRS-201E (012) ST).
20. Discussion with possible decision to adopt Ordinance 309 D setting rates for water, sewer, and electric effective August 1, 2017, and increasing July 1, 2018.
21. Discussion with possible decision to adopt the emergency clause for the above adopted ordinance.
22. Discussion with possible decision to adopt Ordinance 375 setting garbage and refuse collection rates.
23. Discussion with possible decision to adopt the emergency clause for the above adopted ordinance.
24. Discussion with possible decision to approve renewal of five-year Lease Agreement (September 1,2017 – September 1, 2022) for $1.00 between City of Stilwell and Stilwell Kiwanis Club for property to hold the Annual Strawberry Festival Carnival.
25. Discussion with possible decision to approve paying $4,250 (50%) of the July 4th fireworks display with the Kiwanis Club.
26. Discussion with possible decision to approve annual lease agreement with Boys & Girls Club for use of the armory - lease to be reviewed annually.
27. Discussion with possible decision to approve Pest Control Proposal from Hopper Environmental Services for FY 2017-2018.
28. Discussion with possible decision to approve Collective Bargaining Agreement with FOP Lodge # 169 for FY 2017-18.
29. Discussion with possible decision to provide raises to all other hourly employees equal to the raise in FY 2017-2018 FOP contract of $.50 per hour.
30. Discussion with possible decision to approve General Fund Increases for previously approved hourly employees.

$1,229.99 – Administration 10-01-501000

$2,593.56 – Cemetery 10-03-501000

$2,453.98 – City Clerk 10-04-501000

$1,300.73 – Fire Department 10-06-501000

$9,043.79 – Sanitation 10-11-501000

$15,671.29 – Street 10-12-501000

$3,172.26 – Park & Recreation 10-16-501000

$1,227.00 – Municipal Court 10-19-501000

Sub-Total Budget Increase = $36,693.10

$27,912.64 – Police Department 10-09-501000

TOTAL Budget Increase = $64,605.74

1. Discussion with possible decision to approve continuous request for applications for employment.
2. Discussion with possible decision to purchase 28 tires for the Street Department and Sanitation Department from Stilwell Tire Shop for $9,128.00.
3. Discussion with possible decision to replace sidewalk and curb from northeast corner of Second and Division Streets north to Catron Dental Office driveway at an estimated cost of $5000.

1. Discussion with possible decision to resolve drainage issue at 3rd Street where it crosses over the railroad track at an estimated cost of $4500.
2. Discussion with possible decision to bid and possibly purchase a new Diesel Garbage Truck and surplus the 2015 CNG cab and chassis with the compactor to be transferred to the new truck.
3. Discussion with possible decision concerning ongoing vandalism at Edna M. Carson Park.
4. Discussion with possible decision to provide a stipend of $4200 to the Stilwell Volunteer Fire Department for performing annual hose testing to be evenly divided among those who participated.

Possible Executive Session for discussion of Items #26, #27, #28, #29, #30 and #31 as per Title 25 O.S. 307(B)(1).

Possible Return from Executive Session as per Title 25 O.S. 307(B)(1).

1. Discussion with possible decision to approve voluntary resignation of Gary Colston as per Stilwell Employee Personnel Handbook (Section VII Sub-Section J Item 3).
2. Discussion with possible decision to hire Danny Barker, who is now a seasonal worker, as a full-time employee to fill position vacated by Gary Colston.
3. Discussion with possible decision to hire Thomas Gilloolny as temporary hourly worker in Street Department for not more than $10.00 per hour.
4. Discussion with possible decision to hire Tommy Smith, who is now a seasonal worker, as a full-time employee to fill position vacated earlier by Johnny Eli.
5. Discussion with possible decision to advertise for two temporary cement finishers for the drainage project.
6. Discussion of any personnel matters not requiring a vote.
7. Consideration, discussion and possible approval regarding any matter not known about or which could have not reasonably been foreseen prior to the time of posting (Title 25, O.S. Sec. 311.)

Other Business

Adjournment ATTEST:

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Jim Spray, Acting Mayor—Council President Larry A, Nettles, City Clerk-Treasurer

Posted: Friday, June 30, 2017 at 2:30 p.m.

Stilwell Community Building, 6th & Poplar

Stilwell City Hall, 503 W. Division

www.cityofstilwell.com